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मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 19]

भोपाल, शुक्रवार, दिनांक 12 मई 2023—वैशाख 22, शक 1945

भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 11 मई 2023

क्र. आर-18-सीसी-23-अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, डॉ. प्रीति ग्लोबल निजी विश्वविद्यालय, शिवपुरी के प्रथम अध्यादेश क्रमांक 01 से 70 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 01 से 70

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

**DR. PREETI GLOBAL UNIVERSITY,
DINARA-SHIVPURI (MP)**

ORDINANCES

In pursuance of the provisions of sub-section (1) of section 28 of the MP Private University Act 2007, the University herewith makes and submits the Ordinances to the M.P. Private University Regulatory Commission, Bhopal, for its approval.

ORDINANCES

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ORDINANCE - 1**Dr.Preeti Global University, Dinara-Shivpuri****ORDINANCE - 1****Admissions**

Admissions in various courses offered by the University shall be open to all the candidates who fulfil the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council, as laid down in the Statute. However, the Ph.D. admissions shall exclusively be governed as per the Ordinance 11. For the sake of continuity, the details of the eligibility criterion and the formation of admission committee at the Departmental level are given below:

(a) Eligibility

Eligibility criteria for admissions shall be based upon the merit of the qualifying examination(s) / admission test(s) conducted at State / National level by the University or by the State / National Bodies as decided by the University from time to time. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide / approve as the case may be. The criterion will be advertised / published in the prospectus / information brochure / on the website of the University for that session, before the commencement of the admission procedure.

(b) The Admission Committee

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under graduate and post graduate courses, offered by the departments.

Each committee shall comprise of:

- (i) The Head of the Department;
- (ii) PG Coordinator of the Department;
- (iii) Senior most Professor / Associate Professor / Assistant Professor in the Department; and
- (iv) One member from outside the Department nominated by the Vice-Chancellor.

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(c) Powers and Duties of the Committee

- a. Powers and duties of the Committee shall be to select the candidates for admission to the various programmes in accordance with the approved procedure.
- b. The detailed guidelines to be followed for the admission with regard to the dates of receiving the applications, holding the admission tests/ criteria for admission/ order of merit shall follow the respective ordinances and will be advertised separately.
- c. After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his/her admission will be treated as cancelled and fee deposited by him will not be refunded.
- d. The list of admissions made, together with the waiting list, shall be put on the notice boards / website in the stipulated period.
- e. Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.

(d) Provisions Regarding Number of Seats in Different Faculty

- (i) Provisions regarding number of seats in various courses shall be governed as prescribed in the Ordinances framed for the concerned subjects or courses of study and shall be in conformity to norms of the respective regulatory National bodies such as AICTE, UGC, NCTE and other Statutory Bodies.
- (ii) Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University.
- (iii) Number of seats in different programmes of study in the University, including reserved category seats if any, shall be approved by the Board of Management from time to time in accordance with the guidelines / approval given by the AICTE / concerned National Bodies / State Government as the case may be. Further, 15% supernumerary seats shall

be made available for the candidates belonging to foreign nationals / non-resident Indians, if the University decides.

- (iv) Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed.
- (v) If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the Unreserved category according to the eligibility criterion.
- (e) **Alteration of Seats in Different Courses**
 - (i) Alteration in number of seats in different courses will be recommended by the Academic Council at the beginning of each academic year following the norms of the State Government.
 - (ii) The Board of Management, after examining the financial viability may grant the approval to the recommendations made by Academic Council as stated in the Statutes.
- (f) **Transfer from other Institutions / Universities in Different Courses**
 - (a) The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments. These transfers shall only be allowed up to the pre-final year classes. It means if the duration of course is of 4 years then student may request for a transfer up to third year only. (If new education policy is not applicable in particular Course)
 - (b) As per New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy is applicable in particular Course)
- (g) **Duration of Course:**

The maximum period for the course shall be as specified in the respective Ordinances or Regulations. However, on the recommendations of the academic council, the Vice – Chancellor may allow the student to re-join and continue his studies. There shall not be any time limit. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any.

ORDINANCE - 2**Courses of Studies**

(a) The University shall offer courses in the following Faculty:

- (i) Arts and Humanities
- (ii) Commerce
- (iii) Home Science
- (iv) Science
- (v) Social Sciences
- (vi) Library Science
- (vii) Journalism
- (viii) Law
- (ix) Education and Physical Education
- (x) Computer Application
- (xi) Management Studies
- (xii) Hotel Management
- (xiii) Architecture and Planning
- (xiv) Engineering and Technology
- (xv) Pharmacy Science
- (xvi) Nursing Science
- (xvii) Veterinary Science
- (xviii) Ayurveda Science
- (xix) Paramedical Science
- (xx) Agriculture Science

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be as constituted according to the need.

(b) Departments of Studies

Following shall be the Departments of studies assigned to each Faculty imparting programmes (courses) as decided by the Academic Council:

S.No	Faculty	Departments	Courses Offered
1	Arts, Humanities and Social Sciences	Arts and Fine Arts	Arts, Fine Arts and Paintings, Music, Fashion Design, Interior Design, Media and Communication, Multimedia Animation and Film Making,

			Performing Arts, Yoga
		Economics and Social Science	Economics, Geography, History, Philosophy, Psychology, Sociology, Library Science
		Languages	Creative Writing, English, Sanskrit, Literature, Finishing Schools, Foreign Languages, Hindi Literature, Translation
2	Commerce	Commerce	Accounting, Banking, Computer Applications, E-commerce, Finance, Insurance, Marketing, Taxation, GST
3	Home Science	Home Science	Home Science, Nutritional Biochemistry, Food and Nutrition, Food Technology
4	Science	Chemistry	Applied Chemistry, Chemistry, Cosmetic Technology, Embryology, Bio, Bio-Tech
		Computer Science	Computer Applications, Computer Science, Information Technology
		Electronics	Electronics, Electronics and Communication, Electronics Instrumentation, Library and Information Science
		Mathematics	Applied Mathematics, Mathematics, Statistics
		Physics	Applied Physics, Laser Science and Applications, Material

			Science, Nanomaterials, Nanotechnology, Physics, Electronic Media
5	Social Work	Social Work	Social Work
6	Library Science	Library Science	Library Science
7	Journalism	Journalism	Journalism & Mass Communication
8	Law	Law	Law
9	Education and Physical Education	Education	Education
		Physical Education	Physical Education, Yoga
10	Computer Application	Computer Application	Computer Application
11	Management Studies	Management Studies	Advertising and Media Management, Banking, Banking and Financial Services, Banking and Insurance, Business Administration, Business Management, E-commerce, Entrepreneurship, Event Management, Financial Management, Banking, Financial Services and Insurance (BFSI), Foreign Trade, Hospital and Health Care Management, Hospitality Management, Human Resource Management, Information Technology Management, Logistics Management, Marketing Management, Operations Management, Personnel Management, Pharmaceutical Management, Retail Management, Technology Management, Tourism and Travel Management, Hotel

			Management
12	Hotel Management	Hotel Management	Hotel Management
13	Architecture and Planning	Architecture and Planning	Architecture, Rural Planning, Urban Planning, Interior Design, Planning
14	Engineering	Agricultural Engineering	Agricultural Engineering, Food Technology
		Biotechnology	Biotechnology, Bioinformatics, Biometrics and Cyber Security
		Civil Engineering	Civil Engineering, Structural Engineering, Building and Construction Technology, Civil Engineering (Construction Technology), Civil Engineering (Environmental Engineering), Civil Engineering (Transportation Engineering), Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering
		Fire & Safety	Fire & Safety engineering
		Computer Science and Engineering	Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering
		Electrical Engineering	Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics

		Electronics Engineering	Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design
		Information Technology	Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing
		Mechanical Engineering	Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering
15	Pharmacy	Pharmacy	Medicinal Chemistry, Pharmaceutics, Pharmacology and Toxicology, Industrial Pharmacy, Pharmaceutical Technology, Pharmaceutical Chemistry, Pharmaceutical Analysis, Pharmaceutical Quality Assurance, Regulatory Affairs, Pharmaceutical Biotechnology, Pharmacy Practice, Pharmacology, Pharmacognosy,

			Phytopharmacy and Phytomedicine
16	Nursing	Nursing	Nursing, Medical Surgical Nursing, Child Health Nursing, Obstetric & Gynaecological Nursing, Community Health Nursing, Mental Health Nursing.
17	Veterinary	Veterinary Science & Animal Husbandry	Veterinary Science & Animal Husbandry
18	Ayurveda	Ayush	Ayurveda
19	Paramedical	Paramedical	O.T. Technology. Dialysis Technician, X-Ray Radiographers., Medical Laboratory, Paramedical Ophthalmic Assistant, Anaesthesia Technician, Sanitary Inspector, Blood Transfusion, clinical Biochemistry, Microbiology. Physiotherapy
20	Agriculture	Agriculture	Agriculture

Some of the Departments may not offer some of the programmes. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University. University shall follow all the rules and regulation as per new education policy designed by concerned authority.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions, credit system etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

ORDINANCE - 3**Academic Calendar**

- (a) Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilised for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any. University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for such courses.

- (b) Departments shall arrange all the academic activities during the semester /year including registration for the course, semester /year studies, internal evaluation, drop / withdrawal from courses, quizzes, assignments, mid semester and end semester/year-examinations and declaration of the results.
- (c) The Registrar / Dean of each Faculty shall announce the schedule for all the academic activities well before the commencement of the academic semester/year and take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.
- (d) **Starting of Classes**

Regular teaching of the newly admitted students and that of others will begin from the opening day of the Academic Session.

Continuing students will be required to fill up the continuation admission form within 10 days from the date of the declaration of the result or within seven days of the reopening of the University, whichever is later. Ex-students / multiple entry system and those having a break in studies will have to apply like fresh students for the re-admission.

ORDINANCE –4(A)**Examinations and Assessment****With New Education Policy 2020.**

1. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six(6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight(8) semesters.

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (honors/Research) programme for regular students shall be 6 and 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

2. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement. .

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4 : If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

- 3. The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- a. First division with honour's, where student score 75% or more marks.
- b. First division, where student score 60% or more marks.
- c. Second division, where students score 50% above but less than 60% marks.
- d. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

4. Credit System: -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

1. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
2. Disciplinary /Interdisciplinary Minor (32 credits)
3. Generic Elective (16 credits)
4. Skill Enhancement Courses/Vocational Courses (12 credits)
5. Ability Enhancement Courses (08 credits)
6. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- i. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- ii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

5. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including

dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- First division with honour's, where student score 75% or more marks
- First division, where student score 60% or more marks.
- Second division, where students score 50% above but less than 60% marks.
- If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

6. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- i. **Core Course. :** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- ii. **Elective Course. :** Generally a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
Discipline Specific Elective (DSE) Course.
Dissertation/Project
- iii. **Generic Elective (GE) Course:**
An elective course chosen generally from an unrelated discipline/subject to seek exposure of other field is called a Generic Elective course.
- iv. **Ability Enhancement Course. (AEC)**
 - The Ability Enhancement Course (AEC) are of two types
 - Ability Enhancement Compulsory Courses (AECC)
 - Skill Enhancement Courses (SEC) or Vocational Courses.
- v. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under LOCF with maximum deviation of 20%

ORDINANCE – 4/23**Examinations and Assessment****With Old Education Policy.**

- (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester/year.
- (b) There shall be University Examination at the end of each semester/year . This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means whichever is applied to the student the subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (f) Span period of completion of courses shall be as prescribed in the respective regulation.
- (g) Conduct of Examinations

- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
- (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 15 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
- (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination open Book examination if required under certain circumstances as decided by the Board of Management.

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) **Makeup Examinations**

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester/year examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory and practical subjects as the case may be in the ensuing examination.

(i) **Choice Based Grading System**

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(j) **Award of Grade and Grade Points**

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

i. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

ii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

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- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.
- (m) Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(n) Promotion to Higher Semester

- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(o) The Appointment of Examiners

- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 28.
- (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department - Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

The tenure of the members as subject experts shall be two years.

ORDINANCE - 5**Award of Honours degree, Degrees, Diplomas and Certificates**

- (a) The convocation of the University will be held on the date as fixed by the Chancellor. The detailed program of the convocation will be hosted on the website and also to be informed to the recipients of Degrees by the Registrar's office. In addition, the University will invite in writing the parents of the recipients of Gold Medals and Ph.D. during the convocation.
- (b) Academic Costumes, the Medals, the Format of the Honours degree, Degrees, Diplomas and Certificates to be conferred during the convocation shall be as prescribed by the Regulations.
- (c) The special meeting of the Academic Council followed by the Board of Management shall be held before the date of convocation to approve the award of Degrees / Diplomas / Certificates to the qualified recipients. A list of such recipients shall be prepared by the Registrar / Examination Section and be circulated in advance for the consideration of the Academic Council and Board of Management.
- (d) A candidate who does not wish to attend the convocation may obtain his Degree in absentia by submitting an application in prescribed format to the Registrar, along with the fee as decided by the University.
- (e) If the convocation is not being held due to some unavoidable circumstances within six months from the date of declaration of the last result, the degrees may be awarded after completing necessary formalities.
- (f) Provisional Degree may be issued by the Registrar to the candidate, who has fulfilled all the requirements for the award of Degree, after obtaining the approval from the Vice-Chancellor.
- (g) The Academic Council shall be responsible to decide and approve the design of medals and prizes etc. from time to time.
- (h) The University shall hold the examinations for the academic programmes, as approved by the Academic Council.
- (i) A candidate who has earned the minimum number of credits as prescribed in the Regulations, shall be declared as pass in the prescribed division and shall be eligible for the award of degree / diploma / certificate. Further, a student shall be awarded a degree / diploma / certificate if
 - (i) He has successfully passed all the examinations as required / prescribed for the award.
 - (ii) There is nothing outstanding in his name.
 - (iii) No disciplinary action is pending against him.

ORDINANCE - 6**University Fellowships, Scholarships, Stipends, Medals and Prizes**

- (a) Scholarships, Fellowships, and Concessions in Tuition Fee
- (i) All recommendations for the award of scholarships, fellowships and concessions shall be considered and decided by the committee constituted by the Chancellor. Following will be the members of the committee:
- i. The Vice-Chancellor Chairperson
 - ii. Nominee of the Chancellor
 - iii. Deans of all the Faculties
 - iv. Chief Finance and Accounts Officer (CFAO)
 - v. Registrar or his nominee not below the rank of Deputy Registrar
- (ii) The decision of the Committee shall be forwarded to the Chancellor for his approval, before implementation of the decision.
- (iii) The University shall award merit / merit - cum - means (MCM) scholarships, assistantships, awards, prizes and medals as approved by the Academic Council and Board of Management.
- (iv) Merit Scholarships, one each of value of full, half and quarter of tuition fee amount, as prescribed from time to time for general or special category of students shall be awarded in different programmes on the following basis:
- i. Only those students will be eligible for the award of Merit Scholarship who were admitted through entrance examinations and have cleared all the courses prescribed during the previous semester/year in single attempt.
 - ii. Award shall be based on merit of the preceding semester/year.
 - iii. The Academic Council shall consider and approve the names of the students for the award of merit scholarships after the declaration of the semester result.
 - iv. The Merit Scholarship shall be tenable for one semester/year only.
 - v. If a student declines the merit scholarship, the same shall be awarded to the next student in the approved merit list.
 - vi. A student who has been awarded merit scholarship from the University shall not be entitle to receive any kind of stipend or any other financial assistance from any other source. However, in all such cases the student will be required to communicate the same to the University.

- vii. If the recipient of merit scholarship is found guilty of gross misconduct, his case after due warning to the student shall be reported to the Academic Council for the withdrawal of the scholarship.
- (b) The details of the other scholarship and stipends offered by the University shall be published in the prospectus.
- (c) The limit of parental gross income per annum shall be as decided by the Board of Management for merit cum means scholarship.
- (d) Other scholarships and concession in fee not mentioned in this ordinance shall be declared as and when required, to motivate the academic talents to receive the education. This matter has to be recommended by the Academic Council and to be approved by the Board of Management.

ORDINANCE - 7**Institutions of Fellowships, Scholarships, Stipends, Medals and Prizes Instituted by Donors**

Other person(s) or parties, if interested to institute the scholarships / medals / prizes in the memory of their beloved one or otherwise, should make an application to this effect to the Vice-Chancellor who shall constitute a committee consisting of all the Deans, the Registrar and the CFAO under his Chairmanship to consider the matter.

Scholarships / medals / prizes shall be instituted through an agreement between the University and the Donor under following conditions:

- (a) The donor shall donate an amount as decided by the Board of Management from time to time. The donated amount shall be made available to the University through cheque or bank draft in favour of Dr.Preeti Global University payable at Dinara-Shivpuri.
- (b) The amount of the scholarship shall be paid on the basis of the annual interest accrued on the donated amount. However, the amount of the scholarship will be equivalent to that of Full / Half / Quarter of Tuition fee depending upon the interest generated in a year on the donated amount.
- (c) The amount of the scholarships shall be reviewed after every three (3) years to check the financial viability.
- (d) The donor shall specify the name of the program, discipline, year of study, basis of award such as pure merit or merit-cum-means.
- (e) After having the approval of the Board of Management and the Academic Council the information about the scholarships etc. shall be uploaded on the web site and be published in the Prospectus/Information Brochure.

ORDINANCE - 8**Conditions of Residence of Students in Hostels**

- (a) Students living in the Hostels of the University will be termed as resident students / hostellers and others will be called as non-resident students / day scholars.
- (b) The University shall provide hostel accommodation on payment as decided by the University from time to time. The resident students shall conform to the regulations of the University. The hostel fee and mess charges for each hostel will be decided by the Chief Warden in the meeting of the Wardens and to be approved by the Vice-Chancellor and notified to the students in advance. No change shall be done during the session.
- (c) The wardens shall be responsible for the property of the hostels inclusive of furniture, fixtures etc. All kind of maintenance as required to be done / completed during the long vacations through the Chief Warden. Soon after the re-opening of the University, but before the 31st of July, all the Wardens should submit the following information to the Chief Warden:
 - (i) The number of vacant seats which are available for allotment to the newly admitted students.
 - (ii) The name of the students to be removed from the hostels on account of the disciplinary action.
- (d) The University Hostels shall provide adequate facilities for physical exercises, games, sports, etc. for their students and shall prepare a programme for the year and shall forward a statement of the same to the Chief Warden.
- (e) Anti Ragging and Disciplinary Committee shall be made as prescribed in convay Regulations as framed by the University from time to time.

ORDINANCE - 9**Disciplinary Action against the Students**

- (a) Violation of the Code of Conduct shall invite disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, debarring from examinations, withdrawal of scholarship and/or placement services, withholding of grades and/or cancellation of Ph.D. registration and even expulsion from the University.
- (b) The Head of the Department / Superintend of Examinations shall report the unfair means cases with necessary documentary proof, if any, to the unfair means committee. The committee shall examine the individual cases and using the powers vested in it by the regulations may award punishment to the student even to the extent of cancelling his one or more semester examinations.
- (c) The Teacher shall have the powers to take appropriate action against the student if he misbehaves in the class. Also, all such cases are required to be reported to the appropriate committees / authorities.
- (d) The Warden of the hostel has the powers to reprimand, impose fine or take any other suitable measure against that resident who violates either the Code of Conduct or rules and regulations pertaining to the hostels. Involvement of a student in ragging may lead to his expulsion from the University.
- (e) The Violation of the Code of Conduct by an individual or a group of students can be referred to the Dean of Students welfare by a student, Faculty or other functionary of the University. The Chairman shall investigate the alleged complaints, etc. and recommends the suitable course of action to the Vice-Chancellor.
- (f) Further, in exceptional circumstances, the Vice-Chancellor shall appoint a special committee or Proctorial Board as the case may be to investigate and to recommend appropriate action for any act of gross indiscipline involving an individual or a group of students, which, in his view, may tarnish the image of the University.
- (g) The recommendation for any action, including expulsion of a student from the Institute, shall be referred to the Vice-Chancellor for his final decision.
- (h) A student who feels aggrieved with the punishment awarded may, however, appeal to the Vice-Chancellor stating clearly the case and explaining his position, and seeking reconsideration of the decision.
- (i) The Vice-Chancellor may not recommend a student, who is found guilty of some major offence, to the Board of Management for the award of a Degree / Diploma / Certificate even if he has satisfactorily completed all the academic requirements.

ORDINANCE - 10**Manner of Cooperation and Collaboration with Other Universities**

The University may seek the cooperation and / or collaboration with other Global Universities / Institutions for mutual academic and financial benefits according to the pertaining guidelines, rules and regulations etc. of the Central Govt. / State Govt. / UGC / AICTE and other professional bodies. All such proposals shall be prepared by the respective departments and be forwarded to the Academic Council for considerations and approval. If the Council approves the same then the proposal should be forwarded to the Board of Management and the Governing Body for their considerations and approval.

Concerned Regulations shall highlight the procedures and details that shall be followed.

ORDINANCE - 11**Ph.D. Programs**

Facilities for research work leading to the Ph.D. Degree shall be provided in the Faculty of the University in the programmes offered. These facilities include the laboratories and Workshops of his own department, other departments and central facilities available elsewhere in the University. Further, the scholars will have the access to the seminars held in the own department and other departments of the University, throughout the year. However, they have to follow the norms as decided by the Organizers.

The University shall also invite distinguished Scientists and Engineers to visit the Departments / Centres to deliver lectures and hold the discussions with the research groups. The Ph.D. students will thus get ample opportunities to pursue their research programmes in a truly stimulating environment.

The Department shall constitute a Departmental Research Committee (DRC) with all experienced researchers in the department as the members and may also include external experts of significant research contribution. The DRC shall meet and monitor the six-monthly progress of the Scholar. Regulations shall specify the duties of the DRC. The recommendations of the DRCs shall be submitted to the Vice - Chancellor for approval.

(a) Eligibility for Registration

The eligibility of the student will be considered by the University for Registration in Ph.D. program on his making an application in the prescribed form provided that he has obtained Post Graduate Degree or equivalent qualification from a UGC Recognised University or Institute.

(i) Faculty, Research Assistant, Technical Assistants or any other duly approved category of University Staff shall be eligible for the registration for Ph.D. program under the provisions of this Ordinance, if passed minimum 55% marks on Grade in Post Graduate degree.

(ii) A student who is eligible for Ph.D. program shall have to obtain the required minimum credit of Ph.D. course work, as prescribed in UGC Regulation as amended from time to time.

Notwithstanding the provisions as stated above in (a)(i) to (a)(iii), the Board of Management will consider the registration for the degree of Doctor of Philosophy of a student who has obtained the M.E. / M.Tech. degree or an equivalent qualification by virtue of an examination in a subject duly approved by the Board of Management

and has successfully completed the minimum prescribed credit requirements under an approved programme of studies.

(b) Procedure for Admission

Following procedure shall be adopted by the Departments of the University for the admission of the candidates for the Ph.D. program.

- (i) At any instance of time, the approved Supervisor shall not be permitted to register more than eight research scholars taking all the registrations together in all the Universities / Institutes. The number of seats for Ph.D. shall be decided well in advance. The Ph.D. programmes will be notified and widely advertised on the University website and in advertising media.
- (ii) All admissions shall be made through an Entrance Test.
- (iii) Candidates who have qualified UGC / CSIR (JRF) Examination / SLET / GATE / teacher fellowship / have been admitted in M.E / M.Tech. through valid GATE score / M. Phil Programme through UGC NET score shall be admitted as specified in the Regulations.
- (iv) An interview shall be organized by the Departmental Research Committee (DRC) in the University and the candidate is expected to discuss their research interest / area.
- (v) Only the pre-determined number of students shall be admitted to Ph.D. programme.
- (vi) The admission to Ph.D. Programmes shall be made in accordance with the National/ State Reservation Policy as applicable to the Private Universities in the State.
- (vii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(c) Eligibility Criteria for Ph.D. Supervisor

The eligibility criterion for the recognition of a faculty and others as supervisor for the Ph.D. scholars by the University shall be a regular faculty of the University / Adjunct Professor / Research Scientist / Research Engineer holding a Ph.D. degree. Also, an eminent Researcher / Artists / Scientist with PG or

equivalent Degree having over 15 years of Research Experience, and who is eligible as defined in UGC Regulations shall apply on a prescribed form to a DRC for the recognition as a Supervisor to guide the students. The DRC shall consider the application in its meeting and forward the recommendations to the Academic Council / the Vice Chancellor for the approval.

(d) Allocation of the Supervisor

The allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending upon the number of students per supervisor, the available specialization among the faculty supervisors, and the research interest of the student as indicated during interview by the student. The allotment / allocation of supervisor shall not be left to the individual student or teacher.

(e) Course Work

After having been admitted, each Ph.D. students shall be required to undertake course work (Online/offline) for a minimum period of one semester. The course work shall be treated as pre-Ph.D. preparation and must include a course on research interest, research methodology which may include quantitative methods and Computer Applications. It may also involve reviewing of published research work in the field of interest.

The minimum qualifying requirement such as grade, credits, seminars, publications etc. for allowing a student to proceed further to write the dissertation will be as specified in the regulations.

(f) Research Work

After satisfactory completion of the Ph.D. course work, the Ph.D. scholar shall undertake research work and submit a thesis based on the research work within maximum period of four years from the date of registration of the scholar which can be extended under special circumstances by the VC on recommended of the Dean of Faculty.. Thesis work should reflect the ability of the scholar to deeply explore the research studies, analysis of facts, make scholarly contribution to the advancement of knowledge as reflected in his publications in the research journals. Following requirements should be full filled by the scholar before the submission of the thesis:

- (i) The Scholar shall make a pre-Ph.D. presentation in the Department that may be open to all the faculty members and research scholars for getting

feedback and comments, which may be suitably incorporated by the research scholars into the draft thesis under the advice of the supervisor.

- (ii) Ph.D. scholar shall publish at least Two research paper out of which atleast one research paper should be in a referred Journal of repute approved by the DRC, before the submission of the thesis / monograph for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

(g) **Conditions for Conferment of the Degree**

The Degree of Doctor of Philosophy shall be conferred on a student subject to the following conditions:

- (i) Research work has been carried out under the guidance of the Supervisor(s) for at least two years in the case of regular students and three years in the case of external students after their date of registration on a topic duly approved by the Departmental Research Committee.
- (ii) The thesis submitted by the student is required to be recommended for the award of the Ph.D. degree by two external subject referees and not connected with the University by the Board of Examiners constituted for the viva - voce examination.
- (iii) Notwithstanding the provision of (a) mentioned above, a student registered for the degree of Doctor of Philosophy may be permitted to carry out a part or the whole of his research work outside the University in a factory, laboratory, workshop, worksite or other research centres duly approved for the purpose by the University.
- (iv) The degree of Doctor of Philosophy shall be conferred only after the satisfaction of the DRC.

(h) **Depository with UGC**

Following the successful completion of the evaluation process and announcements of the award of Ph.D. the University shall submit following to the UGC.

- (i) A soft copy of the Ph.D. thesis, within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions and Universities.
- (ii) A hard copy of the signed Notification to the UGC and AIU.
- (iii) Along with the Degree, the University, shall issue a Provisional Certificate to the student, certifying to the effect that the Degree has been awarded in accordance with the guide lines issued by the UGC from time to time.
- (iv) Not with standing anything contained in foregoing paragraphs, shall not violate UGC regulation for Ph.D/ D.litt degree as amended from time to time in any circumstances.

ORDINANCE - 12

Ordinance for three/four years Undergraduate Degree In Art

(As per the “ Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

- 1. Title of the Degree: three/four years Undergraduate Degree (CBCS Semester Mode)**
- 2. Faculty Name: Arts, Humanities and Social Sciences**
- 3. Course Name: Bachelor of Arts (B.A.)**

In the following subjects:

Drawing and Painting, Arts, Music, Media and Communication, Multimedia Animation and Film Making, Economics, Geography, History, Home science, Yoga, Philosophy, Psychology, Sociology, Political Science, Public Administration English, German, French, Japanese, Hindi, Spanish, Russian, Macao (Chinese)

- 4. Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure. :** Candidate seeking admission in B. A. courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)
- (i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.
- (ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.
9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

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Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

7. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
8. Disciplinary /Interdisciplinary Minor (32 credits)
9. Generic Elective (16 credits)
10. Skill Enhancement Courses/Vocational Courses (12 credits)
11. Ability Enhancement Courses (08 credits)
12. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme	40

	(Programme duration first year on two semesters of the under graduate programme.)	
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4 (Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- iii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- iv. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- e. First division with honour's, where student score 75% or more marks.
- f. First division, where student score 60% or more marks.
- g. Second division, where students score 50% above but less than 60% marks.
- h. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses: Course are the basic units of education and/or training. types of course shall be as follow.

- A. Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- B. Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
Discipline Specific Elective (DSE) Course.
Dissertation/Project
- C. Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. Syllabus.: The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri. regarding specific courses shall be applicable.
4. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 13**Ordinance for Two years Post Graduate Degree in Art**

- 1. Title of the Degree: Two years Post Graduate Degree in Art**
- 2. Faculty Name: Arts, Humanities and Social Sciences**
- 3. Course Name: Maters of Arts (M.A.)**

In the following subjects:

Drawing and Painting, Arts, Music, Media and Communication, Multimedia Animation and Film Making, Economics, Geography, History, Home science, Yoga, Philosophy, Psychology, Sociology, Political Science, Public Administration English, German, French, Japanese, Hindi, Spanish, Russian, Macao (Chinese)

- 4. Eligibility for Admission:** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure. :** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further. candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. Examination:-

- (q) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (r) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (s) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (t) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (u) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (v) Span period of completion of courses shall be as prescribed in the respective regulation.
- (w) Conduct of Examinations
 - (viii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (ix) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
 - (x) The Registrar shall notify the fee payable by the students for various examinations. after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the

examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

- (xi) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (xii) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (xiii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (xiv) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(x) Makeup Examinations

- (iv) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

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- (v) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic

Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

- (vi) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(y) Choice Based Grading System.

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(z) Award of Grade and Grade Points

- (v) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (vi) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

iii.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

iv.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

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Practical training, and project work shall be treated as practical subjects.

- (vii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

- (viii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

ra) Where NC_j is the number of total credits offered in the j^{th} semester. SG_j is the SGPA earned in the j^{th} semester. where $j = 1, 2, \dots, m$. are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(aa) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(bb) Condoning of the Deficiency

(iii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(iv) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(cc) Award of Division and Merit List

(v) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (vi) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (vii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (viii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- (dd) Promotion to Higher Semester
- (iii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (iv) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.
- (ee) The Appointment of Examiners
- (iv) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(v) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(vi) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(ff) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (iv) The Dean of the Faculty - Chairman
- (v) The HOD of the concerned Department - Member
- (vi) Two seniors most teachers by rotation, as subject experts – Members.

10. **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

11. **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. **The Teaching Scheme:-** The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

a) The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the

State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
4. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 14**Ordinance for three/four years Undergraduate Degree in Commerce**

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. Title of the Degree: three/four years Undergraduate Degree (CBCS Semester Mode)

2. Faculty Name: Faculty of Commerce.

3. Course Name:

1. Bachelor of Commerce (B.Com.)

2. Bachelor of Commerce (C.A.) computer application

4. Eligibility for Admission: Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with commerce stream.

5. Eligibility for Admission to NRI/Other Privileged Candidates.: Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. Admission Procedure. : Candidate seeking admission in B.Com/B.Com(CA) courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with commerce stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. Intake: The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits. the student becomes entitled to an Undergraduate Diploma in

the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam

for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

13. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
14. Disciplinary /Interdisciplinary Minor (32 credits)
15. Generic Elective (16 credits)
16. Skill Enhancement Courses/Vocational Courses (12 credits)
17. Ability Enhancement Courses (08 credits)
18. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after	80

	two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- v. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- vi. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- i. First division with honour's, where student score 75% or more marks.
- j. First division, where student score 60% or more marks.
- k. Second division, where students score 50% above but less than 60% marks.
- l. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and or training. types of course shall be as follow.

D. Core Course.: Such courses which shall compulsorily be studied by the student as core requirements of the programme

E. Elective Course.: Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

Discipline Specific Elective (DSE) Course.

Dissertation/Project

F. Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. Syllabus.: The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri. regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line. eLearning. face-to-face, through webinar etc.

ORDINANCE - 15**Ordinance for Two years Post Graduate Degree in Commerce**

- 1. Title of the Degree: Two years Post Graduate Degree in Commerce**
- 2. Faculty Name: Faculty of commerce**
- 3. Course Name:**
 - Master of Commerce (M.Com.)
 - Master of Commerce (M.Com.(C.A.)) computer application
- 4. Eligibility for Admission: Eligibility for Admission: Commerce undergraduate from any state /central/private university/institute or equivalent system.**
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure. :** Eligibility for Admission: Any undergraduate from any state /central/private university/institute or equivalent system with commerce stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. Examination:-

- (gg) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (hh) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (ii) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (jj) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (kk) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (ll) Span period of completion of courses shall be as prescribed in the respective regulation.
- (mm) Conduct of Examinations
 - (xv) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (xvi) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
 - (xvii) The Registrar shall notify the fee payable by the students for various examinations. after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow

the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

- (xviii) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (xix) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (xx) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (xxi) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(nn) Makeup Examinations

- (vii) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (viii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at

any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

- (ix) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(oo) **Choice Based Grading System**

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(pp) **Award of Grade and Grade Points**

- (ix) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (x) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

v.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

vi.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (xi) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

- (xii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j \cdot NC_j}{\sum_{j=1}^m NC_j}$$

- Where NC_j is the number of total credits offered in the j^{th} semester. SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation

will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(qq) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(rr) Condoning of the Deficiency

- (v) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (vi) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(ss) Award of Division and Merit List

- (ix) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (x) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (xi) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (xii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- (tt) Promotion to Higher Semester
- (v) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (vi) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations. shall not be admitted to the next higher year.
- (uu) The Appointment of Examiners
- (vii) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

- (viii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.
 - (ix) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.
- (vv) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (vii) The Dean of the Faculty - Chairman
- (viii) The HOD of the concerned Department - Member
- (ix) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

upta The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the

State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 16

Ordinance for three/four years Undergraduate Degree in Home Science

(As per the “ Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

- 1. Title of the Degree: Three/Four years Undergraduate Degree (CBCS Semester Mode)**
- 2. Faculty Name: Home Science**
- 3. Course Name: Bachelor of Science (B.Sc.) Home Science**

In the following subjects:

- Food and Nutrition
- Human Development and Childhood Studies
- Development Communication and Extension
- Resource Management and Design Application
- Fabric and Apparel Science
- Food Technology

- 4. Eligibility for Admission:** Eligibility for Admission: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other State /Central Government Boardequivalent system in any stream.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority Communities shall be as per the policy laid down by Central Government / State Government of MP.
- 6. Admission Procedure. :** Candidate seeking admission in Bachelor of Science (B.Sc.) Home Science courses must have passed basic eligibility criteria i.e:
 - 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other State /Central Government Boardequivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only

after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Undergraduate Degree Programme shall be of three (3) Academic years/Six (6) Semesters. Whereas that of undergraduate degree leading to Honours/Research shall be of four (4) Academic years/ Eight (8) Semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (Honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** To Enable Multiple entry and exit points in the academic programme, qualifications such as Certificate, Diploma, and Degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate Certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate Certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's Degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. The Examination Scheme: Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSF will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

19. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
20. Disciplinary /Interdisciplinary Minor (32 credits)
21. Generic Elective (16 credits)
22. Skill Enhancement Courses/Vocational Courses (12 credits)
23. Ability Enhancement Courses (08 credits)
24. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme	40

	(Programme duration first year on two semesters of the under graduate programme.)	
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- vii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
 - viii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.
12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.
- m. First division with honour's, where student score 75% or more marks.
 - n. First division, where student score 60% or more marks.
 - o. Second division, where students score 50% above but less than 60% marks.
 - p. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses: Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
 - Discipline Specific Elective (DSE) Course.
 - Dissertation/Project
- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. Syllabus.: The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE Relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 17

Ordinance for Two years Post Graduate Degree in Home Science

- 1. Title of the Degree:** Two years Post Graduate Degree
- 2. Faculty Name:** Home Science
- 3. Course Name:** Master of Science (M.Sc.) Home Science

In the following subjects:

- Food and Nutrition
- Human development and Childhood Studies
- Development Communication and Extension
- Resource Management and Design Application
- Fabric and Apparel Science
- Food Technology

- 4. Eligibility for Admission:** Eligibility for Admission: Home Science undergraduate from any State /Central/Private University/Institute orequivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure.:Eligibility for Admission:** Any undergraduate from any State /Central/Private University/Institute orequivalent systemwith Home Science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. Duration of the Course: The minimum duration of the Post Graduate Degree Programme shall be of Four (4) semesters.

9. Examination:-

- (ww) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (xx) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (yy) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (zz) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (aaa) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (bbb) Span period of completion of courses shall be as prescribed in the respective regulation.
- (ccc) Conduct of Examinations
 - (xxii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (xxiii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

- (xxiv) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (xxv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (xxvi) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (xxvii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (xxviii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ddd) Makeup Examinations

- (x) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee.

However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

- (xi) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
 - (xii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.
- (eee) Choice Based Grading System
- The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.
- In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.
- (fff) Award of Grade and Grade Points
- (xiii) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
 - (xiv) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

vii. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

viii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (xv) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

- (xvi) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(ggg) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(hhh) Condoning of the Deficiency

- (vii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (viii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(iii) Award of Division and Merit List

- (xiii) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (xiv) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (xv) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (xvi) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- (jjj) Promotion to Higher Semester
- (vii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (viii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.
- (kkk) The Appointment of Examiners

- (x) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (xi) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.
- (xii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(III) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (x) The Dean of the Faculty - Chairman
- (xi) The HOD of the concerned Department - Member
- (xii) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the

expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 18**Ordinance for three/four years Undergraduate Degree in Science**

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree: Three/four years Undergraduate Degree (CBCS Semester Mode)**
2. **Faculty Name: Science**
3. **Course Name: Bachelor of Science (B.Sc.)**

In the following subjects:

- i. Chemistry
- ii. Computer Science
- iii. Electronics
- iv. Electronic Media
- v. Information Technology
- vi. Mathematics
- vii. Embryology
- viii. Bio-Technology
- ix. Bio
- x. Forensic Science
- xi. Physics

4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in Science stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in Bachelor of Science (B.Sc.) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board

equivalent system with science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. Intake: The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. Duration of the Course: The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively; there shall be no such bar for non-collegiate (private) Students.

9. Entry and Exit System: The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate

certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal

evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after	40

	the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the undergraduate programme.)	
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- ix. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- x. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- q. First division with honour's. where student score 75% or more marks.
- r. First division, where student score 60% or more marks.
- s. Second division, where students score 50% above but less than 60% marks.

- t. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. Types of Courses: Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
 - Discipline Specific Elective (DSE) Course.
 - Dissertation/Project
- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. Syllabus.: The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 19**Ordinance for Two years Post Graduate Degree in Science**

- 1. Title of the Degree:** Two years Post Graduate Degree
- 2. Faculty Name:** Science
- 3. Course Name:** Master of Science (M.Sc.) Science

In the following subjects:

- i. Chemistry
- ii. Computer Science
- iii. Electronics
- iv. Electronic Media
- v. Information Technology
- vi. Mathematics
- vii. Embryology
- viii. Bio-Technology
- ix. Bio
- x. Forensic Science
- xi. Physics

- 4. Eligibility for Admission:** Eligibility for Admission: Science undergraduate from any state /central/private university/institute orequivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure.:Eligibility for Admission:** Science undergraduate from any state /central/private university/institute orequivalent systemwith home science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. **Examination:-**

- (mmm) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (nnn) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (ooo) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (ppp) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (qqq) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (rrr) Span period of completion of courses shall be as prescribed in the respective regulation.
- (sss) **Conduct of Examinations**
 - (xxix) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (xxx) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last

date by which applications and examination fee will be required to be deposited by the intending examinees.

- (xxxix) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (xxxixii) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (xxxixiii) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (xxxixiv) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (xxxixv) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ttt) **Makeup Examinations**

- (xiii) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee.

However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

- (xiv) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (xv) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(uuu) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(vvv) Award of Grade and Grade Points

- (xvii) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (xviii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

ix.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

x. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (xix) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

- (xx) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated. p_i is the corresponding grade point earned in the i^{th} subject. where $i = 1, 2, \dots, n$. are the number of subjects in that semester.

$$SGPA = \frac{\sum_{j=1}^m SG_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester. SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(www) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(xxx) Condoning of the Deficiency

- (ix) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects. for the purpose of awarding grace marks).
- (x) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark. on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(yyy) Award of Division and Merit List

- (xvii) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (xviii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (xix) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (xx) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- (zzz) Promotion to Higher Semester
- (ix) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (x) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(aaaa) The Appointment of Examiners

- (xiii) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-

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Chancellor at his discretion delegates the authority to him for a short period.

- (xiv) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.
- (xv) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(bbbb) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (xiii) The Dean of the Faculty - Chairman
- (xiv) The HOD of the concerned Department - Member
- (xv) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance. General Rules and Regulations of DPGU Shivpuri. regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 20

Ordinance for three/four years Undergraduate Degree in Social Work

(As per the “ Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Social Work - \
3. **Course Name:** Bachelor of Social work (B.S.W.)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in Bachelor of social work (B.S.W.)courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system in any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

(ii) **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. **Credit System:** - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary /interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme	80

	(Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- xi. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- xii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- u. First division with honour's, where student score 75% or more marks.
- v. First division, where student score 60% or more marks.
- w. Second division, where students score 50% above but less than 60% marks.
- x. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
- Dissertation/Project

- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

- 15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 21

Ordinance for Two years Post Graduate Degree in Social work

- 1. Title of the Degree:** Two years Post Graduate Degree
- 2. Faculty Name:** Social Work
- 3. Course Name:** Master of Social work (M.S.W.)
- 4. Eligibility for Admission:** **Eligibility for Admission:** Science undergraduate from any state /central/private university/institute or equivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure.: Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.
- 9. Examination:-**
 - (cccc) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
 - (dddd) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner: this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

- (eeee) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (ffff) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (gggg) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (hhhh) Span period of completion of courses shall be as prescribed in the respective regulation.
- (iiii) Conduct of Examinations
 - (xxxvi) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (xxxvii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
 - (xxxviii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
 - (xxxix) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
 - (xl) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

- (xli) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (xlii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(jjj) Makeup Examinations

- (xvi) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (xvii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (xviii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement. such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(kkkk) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(III) Award of Grade and Grade Points

- (xxi) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (xxii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xi.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xii.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End - semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (xxiii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xxiv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j \cdot NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(mmmm) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(nnnn) Condoning of the Deficiency

- (xi) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (xii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(oooo) Award of Division and Merit List

- (xxi) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (xxii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (xxiii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main

examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

- (xxiv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(pppp) Promotion to Higher Semester

- (xi) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
- (xii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(qqqq) The Appointment of Examiners

- (xvi) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
- (xvii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.
- (xviii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(nnr) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a

strictly confidential environment. The Moderation Board will consist of following:

- (xvi) The Dean of the Faculty - Chairman
- (xvii) The HOD of the concerned Department - Member
- (xviii) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line. eLearning, face-to-face, through webinar etc.

ORDINANCE - 22

Ordinance for One year Under Graduate Degree in Library Science

1. **Title of the Degree:** One year Under Graduate Degree
2. **Faculty Name:** Library Science
3. **Course Name:** Bachelor of Library Science (B.Lib.)
4. **Eligibility for Admission:** **Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure.:** **Eligibility for Admission:** Any undergraduate from any state /central/private university/institute or equivalent system with Any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the Under graduate degree programme shall be of Two(2) semesters.
9. **Examination:-**
 - (ssss) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
 - (tttt) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner: this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

- (uuuu) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (vvvv) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (www) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (xxxx) Span period of completion of courses shall be as prescribed in the respective regulation.
- (yyyy) Conduct of Examinations

- (xlili) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
- (xliv) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
- (xlv) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (xlvi) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

- (xlvii) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (xlviii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (xlix) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(zzzz) Makeup Examinations

- (xix) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (xx) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (xxi) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade Credit point by

reappearing in theory / practical subjects / Internship. in the ensuing examination.

(aaaaa)Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(bbbbb) Award of Grade and Grade Points

- (xxv) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (xxvi) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xiii.Theory Block

Quizzes, assignments and regularity	20 %
Mid - semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xiv.Practical Block

Lab work and performance. quizzes. assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training. and project work shall be treated as practical subjects.

- (xxvii) Each student. registered for a course. shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations. assignments. quizzes. laboratory

work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xxviii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j \cdot NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(ccccc) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(ddddd) Condoning of the Deficiency

- (xiii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (xiv) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(eeee) Award of Division and Merit List

- (xxv) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (xxvi) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

(xxvii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxviii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(fffff) Promotion to Higher Semester

(xiii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xiv) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(ggggg) The Appointment of Examiners

(xix) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(xx) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xxi) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(hhhhh) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (xix) The Dean of the Faculty - Chairman
- (xx) The HOD of the concerned Department - Member
- (xxi) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant

Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 23

Ordinance for One year Post Graduate Degree in LibraryScience

- 1. Title of the Degree:** One year Post Graduate Degree
- 2. Faculty Name:** LibraryScience
- 3. Course Name:** Master of Library Science (M.Lib.)
- 4. Eligibility for Admission:** **Eligibility for Admission:** Any undergraduate from any state /central/private university/institute orequivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure:****Eligibility for Admission:** Any undergraduate from any state /central/private university/institute orequivalent systemwith Any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Two(2) semesters.
- 9. Examination:-**
 - (iii) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
 - (iv) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly

- (kkkkk) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (lllll) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (mmmmm) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (nnnnn) Span period of completion of courses shall be as prescribed in the respective regulation.
- (ooooo) Conduct of Examinations
- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
 - (lii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
 - (liii) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

- (liv) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (lv) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (lvi) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(ppppp) Makeup Examinations

- (xxii) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (xxiii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.
- (xxiv) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade 'Credit point by

reappearing in theory / practical subjects / Internship, in the ensuing examination.

(qqqqq) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(rrrrr) Award of Grade and Grade Points

(xxix) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xxx) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xv.Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xvi.Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xxxi) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory

work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
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A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

(xxxii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j \cdot NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester. SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(sssss) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(tttt) Condoning of the Deficiency

(xv) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(xvi) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(uuuuu) Award of Division and Merit List

(xxix) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

(xxx) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

(xxxi) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxxii) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(vvvvv) Promotion to Higher Semester

(xv) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xvi) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(wwwww) The Appointment of Examiners

(xxii) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(xxiii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xxiv) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(xxxxx) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (xxii) The Dean of the Faculty - Chairman
- (xxiii) The HOD of the concerned Department - Member
- (xxiv) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:- The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant

Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 24**Ordinance for three/four years Undergraduate Degree in Journalism & Mass Communication (BA:JMC)**

(As per the “ Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Journalism & Mass Communication
3. **Course Name:** Bachelor of Arts in Journalism & Mass Communication (BA:JMC)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system in Any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in Bachelor of Arts in Journalism & Mass Communication (BA:JMC) courses must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Boardequivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

- 8. Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

- 9. Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of

Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two	80

	year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- xiii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- xiv. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- y. First division with honour's, where student score 75% or more marks.
- z. First division, where student score 60% or more marks.
- aa. Second division, where students score 50% above but less than 60% marks.
- bb. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.

- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
 - Discipline Specific Elective (DSE) Course.
 - Dissertation/Project
- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. Syllabus.: The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 25

Ordinance for Two years Post Graduate Degree in Journalism and Mass Communication (MA:JMC)

- 1. Title of the Degree:** Two years Post Graduate Degree
- 2. Faculty Name:** Journalism and Mass Communication
- 3. Course Name:** Master of Arts in Journalism and Mass Communication (MA:JMC)
- 4. Eligibility for Admission:** **Eligibility for Admission:** Journalism and Mass communication undergraduate from any state /central/private university/institute orequivalent system.
- 5. Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management /-Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
- 6. Admission Procedure:****Eligibility for Admission:** Journalism and Mass communication undergraduate from any state /central/private university/institute orequivalent systemwith Journalism and Mass communication science stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- 7. Intake:**The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
- 8. Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. Examination:-

- (yyyyy) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester.
- (zzzzz) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (aaaaa) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (bbbbb) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (ccccc) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (ddddd) Span period of completion of courses shall be as prescribed in the respective regulation.
- (eeeeee) Conduct of Examinations
- (lvii) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
 - (lviii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
 - (lix) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of

the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

- (lx) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (lxi) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (lxii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (lxiii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(fffff) Makeup Examinations

- (xxv) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(xxvi) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(xxvii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(gggggg) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(hhhhhh) Award of Grade and Grade Points

(xxxiii) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(xxxiv) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

xvii. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

xviii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(xxxv) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab		0	Absent

(xxxvi) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(iiiiii) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(ijijij) Condoning of the Deficiency

(xvii) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(xviii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(kkkkkk) Award of Division and Merit List

(xxxiii) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

(xxxiv) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

(xxxv) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(xxxvi) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(lllll) Promotion to Higher Semester

(xvii) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.

(xviii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(lllllllll) The Appointment of Examiners

(xxv) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-

Chancellor at his discretion delegates the authority to him for a short period.

(xxvi) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 33.

(xxvii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(nnnnnn) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

(xxv) The Dean of the Faculty - Chairman

(xxvi) The HOD of the concerned Department - Member

(xxvii) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme:-The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to ~~prepare the future subject experts, researchers and academicians with the~~ expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in

potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 26**Bachelor of Laws (LL.B.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Law shall offer following Under Graduate Programs:

- (i) Bachelor of Laws (LL.B.)
 - (ii) Bachelor of Laws (LL.B.) Hons.
- (a) The University shall offer above courses as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.
 - (b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.
 - (c) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.
 - (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
 - (e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on Qualifying Examination. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI Foreign Students Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme for LL.B.:

The teaching scheme and the syllabus of the LL.B. course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

(g) The Teaching Scheme for LL.B. Honors:

The teaching scheme and the syllabus of the LL.B. Honours course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(h) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

ORDINANCE - 27**B.A. LL.B. / B.A. LL.B. Hons**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Law shall offer following Under Graduate Programs:

- (i) Bachelor of Arts and Bachelor of Laws (B.A. LL.B.)
 - (ii) Bachelor of Arts and Bachelor of Laws (B.A. LL.B.) Hons.
- (a) The University shall offer above courses as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.
 - (b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.
 - (c) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.
 - (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
 - (e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on the Entrance Test / Qualifying Examination being conducted at State or National level. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme for B.A. LL.B.:

The teaching scheme and the syllabus of the B.A.LL.B. course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

(g) The Teaching Scheme for B.A. LL.B. Honor's:

The teaching scheme and the syllabus of the B.A. LL.B. Honours course shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(h) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

ORDINANCE - 28**B.B.A. LL.B. / B.B.A. LL.B. Hons.**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Law shall offer following Under Graduate Programs:

- (i) Bachelor of Business Administration and Bachelor of Laws (B.B.A. LL.B.)
- (ii) Bachelor of Business Administration and Bachelor of Laws Hons. (B.B.A. LL.B. Hons.)
- (a) The University shall offer above courses as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.
- (c) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on the Entrance Test / Qualifying Examination being conducted at State or National level. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The teaching scheme and the syllabus of the different courses shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(g) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

ORDINANCE - 29**B.Com. LL.B. / B.Com. LL.B. Hons.**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Law shall offer following Under Graduate Programs:

- (i) Bachelor of Commerce and Bachelor of Laws (B.Com. LL.B.)
- (ii) Bachelor of Commerce and Bachelor of Laws Hons. (B.Com. LL.B. Hons.)
- (a) The University shall offer above courses as per guidelines of the Bar Council for Laws Education / UGC or otherwise as prescribed by these bodies from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council.
- (c) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) Admission:

The eligibility for admission to the first year of Bachelor course shall be as prescribed by the Bar Council of India (BCI). The admission in Courses shall be based on the Entrance Test / Qualifying Examination being conducted at State or National level. In addition, the University shall follow all the guidelines for Private University as given by the UGC / State Government regarding admissions to courses in Laws from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The teaching scheme and the syllabus of the different courses shall be prepared by the Departmental Council keeping in view the BCI guidelines issued from time to time. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The syllabi should be designed and taught in such a manner that they gain the in depth knowledge of the discipline and gather practical knowledge to become a successful Pleader.

The University shall follow the Bar Council of India / UGC guidelines and adopt the choice based credit system.

(g) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

ORDINANCE - 30**Master of Laws (LL.M.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Law shall offer following Post Graduate Programs:

(iii) **Master of Laws (LL.M.)**

- (a) The University shall offer above course as per guidelines of the Bar Council of India / UGC or otherwise as prescribed by these bodies from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies. Subjects to be studied in different semesters shall be as per the Schemes, approved by the Board of Studies and Academic Council. The studies and examinations of such courses shall be in accordance to this Ordinances, rules and regulations as specified, hereunder and elsewhere.
- (c) The University shall follow the UGC guidelines and adopt the choice based credit system.
- (d) The minimum duration to complete the course shall be that of One (1) year and maximum up to Two (2) years.
- (e) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances. Rules and Regulations as specified, hereunder and elsewhere.
- (f) **Admission:**

The eligibility for admission to the first year of LL.M. shall be degree in Bachelors in Law (B.A. LL.B / B.Com. LL.B / B.B.A. LL.B.). Candidates who have passed the Five Year Integrated Course in LL.B. after 10+2 course shall be eligible for admission. In addition, the University shall follow all the guidelines as given by the Bar Council of India / UGC / State Government regarding admissions to courses in Law from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) Children of Indian Workers in the Gulf Countries and

Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the different courses shall be prepared by the Departmental Council keeping in view the different National Law Universities Courses. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

(h) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

ORDINANCE No 31**DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Faculty of Education and Physical Education shall offer following DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.) program

Duration : Two Years

The duration of the programme shall be of two academic sessions/years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer/winter/ staggered) are available to the learners for guided supervised instructions and face-to-face contact sessions.

Eligibility for Admission.

Candidates seeking admission to this course must have passed Senior Secondary (Class: XII) or equivalent examination with minimum 50% marks. . The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt. or NCTE norms w ever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian* and other privileged candidate shall be eligible for admission to s these courses in accordance with the directives of Govt. of India and / or State Government as per NCTE norms.

Admission procedure:

Admission under this College will be made as follows:

- (a) The University will issue admission notification in newspapers, on the University's website, notice Board of the University and in other publicity media before the start of every cycle
- (b) List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice Board of the University/University's website! or the student will be informed directly of their admission after the last date of application. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally, such candidates however must produce the previous year Mark sheet/Faculty/College certificates as a proof of required eligibility criteria. The candidates so admitted shall have to Present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.
- (c) The application form may be rejected due to any of the following reasons:

1. The candidate does not fulfil the eligibility conditions.

2. The prescribed fee is not paid.

3. The application form is not signed by the candidate and his/her parent guardian, wherever required.
4. Supporting documents for admission are not enclosed.
- (d) Enrolments/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents and fees.
- (e) Admission rules as framed by the University shall be applicable for all admission from time to time. Other norms laid down by NCTE shall also follow.

Intake

The intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

Academic cycle/Year:

There will be one academic cycle for these courses every year as decided by the University.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council as per norms of Regulatory Body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be either Hindi or English

Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma in Elementary Education (D.El.Ed.):

A student shall be declared to be eligible for award of the Diploma if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. wherever applicable.

- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Successfully earned the specified credits in all the categories of subjects as applicable;
- d) No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- e) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

Maximum Duration for Completion of Course

A Candidate has to complete the entire course of Diploma in Elementary Education (D.El.Ed.) within a maximum period of four years from the session of first admission.

ORDINANCE - 32**Bachelor of Education (B.Ed.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Faculty of Education and Physical Education shall offer following Under Graduate Program:

(i) Bachelor of Education (B.Ed.)

- (a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
- (d) Admission:

Candidates with Bachelor's Degree in Sciences / Social Sciences / Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics or any other qualification equivalent thereto, with percentage marks as per NCTE guidelines are eligible for admission in the programme. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions and intake from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) **The Teaching Scheme:**

The curriculum, programme implementation and the assessment shall be as per the NCTE norms notified from time to time. The curriculum shall be designed to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skills. The programme shall comprise broad curricular areas namely Perspectives in Education, Curriculum and Pedagogical Studies, Engagement with the Field and School Internship. The programme implementation shall be as to meet the specific demands of such professional programmes of study. The Academic Faculty as per norms prescribed by the NCTE shall cater to the foundation and pedagogy courses in a flexible manner so as to optimize academic expertise available.

These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice-based credit system.

(f) **The Examination Scheme:**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable:
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University. Hostels. Libraries. NC etc. and

f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

- The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DGGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.

ORDINANCE No. 33**FOUR YEAR INTEGRATED PREGAME OF B.Sc. B Ed./B.A. B.Ed./B.Com
B.Ed**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

Title of the Degree	: B.Sc. B Ed./B.A. B.Ed. / B.Com B.Ed
Name of Faculty	: Faculty of Education &Physical Education
Course Name	: B.Sc. B Ed./B.A. B.Ed. /B.Com B.Ed
Duration of the Course	: 4 years (8 semesters)

Eligibility For Admission:**For Degree (Ist year) (Regular):**

Candidates who have passed duly recognized following examination:

Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

Intake:

Academic cycle / year:

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

Course Structure:

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- Earned the specified credits in all the categories of subjects as applicable.
- Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NC etc. and
- No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

General Instructions:

The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant

Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of DGGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / Centres / Institutes located in University campus.

ORDINANCE No. 34**Four-year Integrated Teacher Education Programme (ITEP)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

Title of the Degree : Four-year Integrated Teacher Education Programme (ITEP)
 Name of Faculty : Faculty of Education & Physical Education
 Course Name : ITEB
 Duration of the Course : 4 years (8 semesters)

Eligibility For Admission:**For Degree (Ist year) (Regular):**

Candidates who have passed duly recognized following examination:

Final examination of the 10+2 (at least 33%) of MP Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

Academic cycle / year:

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

Course Structure:

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 (B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NC etc. and
- e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

General Instructions:

The admission to all kinds & mode of Degree, Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of DGGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

ORDINANCE - 35**Master of Education (M.Ed.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

Faculty of Education and Physical Education shall offer following Post Graduate Program:

Master of Education (M.Ed.)

- (a) The University shall offer above courses as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
- (d) Admission:

The eligibility for admission to the first year of M.Ed. Courses shall be B.Ed. / B.A.B.Ed. / B.Sc.B.Ed. / B.El.Ed. /ITEP with an undergraduate degree with percentage marks as per NCTE guidelines. Admissions shall be made on the merit of the marks obtained in the qualifying examination and the entrance examination or any other selection process as per the policy of the Central / State Government / University / UT Administration. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

(e) The Teaching Scheme:

The curriculum shall include theory (core and specialization) courses, practicum, internship and attachment. The programme implementation and assessment shall be as prescribed by the NCTE.

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Council. The course must be designed to provide opportunities for students to extend as well as deepen their understanding of Education, specialize in selected areas, develop research capabilities leading to specialization in either elementary or secondary education. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice based credit system.

(f) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable:
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NC etc. and
- e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

The admission to all kinds & mode of Degree: Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of DGGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

ORDINANCE - 36**Bachelor of Physical Education (B.P.Ed.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

Faculty of Education and Physical Education shall offer following Under Graduate Programs:

(i) Bachelor of Physical Education (B.P.Ed.)

- (a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
- (d) Admissions:

The eligibility for admission to the first year of B. P. Ed. Courses shall be Bachelor's Degree in any discipline and having at least participation in the Inter College / Inter Zone / District / School Competition in sports and games as recognized by the AIU / IOA / SGFI / Government of India. In addition, the University shall follow all the guidelines as given by the NCTE / State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) The Teaching Scheme:

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Educators with the expected post-graduates attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice-based credit system.

(f) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NC etc. and
- e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant

Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of DGGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc

ORDINANCE - 37**Master of Physical Education (M.P.Ed.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri):

Faculty of Education and Physical Education shall offer following Post Graduate Program:

- **Master of Physical Education (M.P.Ed.)**

- (a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (c) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
- (d) Admission:

The eligibility for admission to the first year of M.P.Ed. Courses shall have passed B.Sc. (Physical Education, Health Education & Sports) / B.P.Ed. / B.P.E.S. (subject to the notification from UGC / NCTE) or equivalent from any recognized University with percentage marks as per NCTE guidelines. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) **The Teaching Scheme:**

The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Councils. Further, the University shall follow the NCTE / UGC guidelines and adopt the choice based credit system.

The programme shall be designed to integrate the study of childhood, social context of education, subject knowledge, pedagogical knowledge, aims of physical education and communication skills.

(f) **The Examination Scheme:**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List. Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training Educational Tour. Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NC etc. and
- e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 4 years.

General Instructions:

- The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DGGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc

ORDINANCE No. 38**POST GRADUATE DEGREE IN COMPUTER APPLICATION (MCA)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Title of the Degree	: Master of Computer Application (MCA)
Name of Faculty	: Faculty of Computer Application
Duration of the Course	: 2 years (4 Semesters)

Eligibility for Admission:

Every applicant for admission to the First Year of M.C.A shall possess following educational qualification:

Candidate should have a Bachelor degree with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University or Institute recognized by the University as equivalent or any open University:

Or

However, a candidate who does not have Mathematics background as per above could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester:

Or

The candidate should possess professional Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above skills / areas, recognized by the University as equivalent;

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: However, candidate who is appearing or has appeared for final year or last semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Specialization Distribution:

Admission to a particular stream specialization of MCA Course/ Programme, it shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be 2 academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the M.C.A. Degree

A student shall be declared to be eligible for award of the MCA Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable;

- d. Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 6 years.

General Instructions:

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules/ Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- iv. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

फार्म (ब)

म.प्र.निजी विश्वविद्यालय विनियामक आयोग, भोपाल

अध्यादेश का परीक्षण प्रतिवेदन

विश्वविद्यालय का नाम - डॉ. प्रीति ग्लोबल विश्वविद्यालय, शिवपुरी

अध्यादेश क्रमांक - 38

अध्यादेश का नाम - Master of Computer Applications
(MCA)

संकाय - Computer Application

प्रमाणित किया जाता है कि मेरे द्वारा आज दिनांक 22/11/22 को उक्तानुसार प्रस्तावित अध्यादेश क्रमांक 38 का परीक्षण किया गया है उक्त अध्यादेश विश्वविद्यालय की विद्या परिषद से अनुमोदित है एवं यूजीसी तथा संबंधित विनियामक परिषदों के मापदण्डों के अनुरूप पाया गया है एवं मैं संबंधित अध्यादेश को राजपत्र में प्रकाशन की अनुशंसा करता/ करती हूँ।

विषय विशेषज्ञ का नाम :- Dr. Sanjeev Sharma

पदनाम :- Professor

हस्ताक्षर :- [Signature] 22/11/22 S.

संस्था :- SOIT, RGPV, Bhopal.

मोबाईल नंबर :- 9407510528

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ORDINANCE - 39

Ordinance for three/four years Undergraduate Degree in Computer Application

(As per the “ Guidelines for Multiple Entry and Exit in Academic Prograames offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Computer Application
3. **Course Name:** Bachelor of Computer Application (BCA)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in BCA courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years (6) semesters. Whereas that of

undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite 40 number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for third semester in Level 2 is the successful completion of Level 1 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in

the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam

for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme	80

	(Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- xv. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- xvi. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- cc. First division with honour's, where student score 75% or more marks.
- dd. First division, where student score 60% or more marks.
- ee. Second division, where students score 50% above but less than 60% marks.
- ff. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
- Dissertation/Project

- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

- 15. Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri; regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE No. 40**POST GRADUATE DIPLOMA IN COMPUTER APPLICATION**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

Title of the Degree : Post Graduate Diploma in Computer application (PGDCA)
Name of Faculty : Faculty of Computer Application
Duration of the Course : 1 year (2 Semesters)

Eligibility for Admission:

Every applicant for admission to the First Year of PGDCA shall possess following educational qualification:

Candidate should have a Bachelor degree in relevant discipline with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University of Institute recognized by the University as equivalent or any open University:

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be one academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English/ Hindi.

Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Degree: Eligibility for Award of the PGDCA. Degree

A student shall be declared to be eligible for award of the PGDCA Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable;
- d. Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 2years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC /

NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
4. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE No. 41**DIPLOMA IN COMPUTER APPLICATION**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

Title of the Degree	: DIPLOMA IN Computer Application (DCA)
Name of Faculty	: Faculty of Computer Application
Duration of the Course	: 1 years (2 Semesters)

Eligibility for Admission:

Every applicant for admission to the First Year of D.C.A shall possess following educational qualification:

Candidate should have a 10+2 with at least 50% (30% for reserved categories) marks in aggregate or equivalent:

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Specialization Distribution:

Admission to a particular stream specialization of DCA Course/ Programme, it any shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the D.C.A. Degree

A student shall be declared to be eligible for award of the DCA Degree with various specializations if he has:

- g. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- h. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- i. Earned the specified credits in all the categories of subjects as applicable;
- j. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- k. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 2 years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
4. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 42**Ordinance for three/four years Undergraduate Degree in Business Administration**

As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Business Administration
3. **Course Name:** Bachelor of Business Administration (B.B.A.)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in BBA courses must have passed basic eligibility criteria i.e: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite, number of credits. the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1 & 2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

0. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) **Medium of instruction:** The Medium of Instruction during the Examination shall be English/Hindi.

(ii) **Attendance Requirement:** A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

Credit System: - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme	80

	(Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- xvii. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks-resulting in the award of one credit.
- xviii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- gg. First division with honour's, where student score 75% or more marks.
- hh. First division, where student score 60% or more marks.
- ii. Second division, where students score 50% above but less than 60% marks.
- jj. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.

Core Course.: Such courses which shall compulsorily be studied by the student as core requirements of the programme.

Elective Course.: Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the

discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

- Discipline Specific Elective (DSE) Course.
 - Dissertation/Project
- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 43**Master of Business Administration (MBA)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Management Studies shall offer the following Post Graduate Programs:

- (i) **Master of Business Administration (MBA)**
With specialization mentioned in Ordinance -2

1. The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
2. The medium of instruction and examination shall be English throughout the course of studies.
3. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
4. The University shall follow the UGC guidelines and adopt the choice based credit system.
5. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
6. Admission:
 - a. The eligibility for admission to the first year of MBA courses shall be based on the qualifying examination (Entrance Test) to be conducted at State or at National level. In addition, the candidate seeking admission in MBA courses must have passed basic eligibility criteria i.e. Bachelor Degree in any discipline from any recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

- b. Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.
- c. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

7. The Teaching Scheme

- a. The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary management issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

Specialization Distribution:

Admission to a particular stream specialization of MBA Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the M.B.A. Degree

- A student shall be declared to be eligible for award of the MBA Degree with various specializations if he has:
- Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- Earned the specified credits in all the categories of subjects as applicable;
- No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance –4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 44**Post Graduate Diploma Courses of Studies in the Faculty of Management Studies**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Management Studies shall offer the following program:

(i) **Post Graduate Diploma Courses in Business Management (PGDBM)**
With specialization mentioned in Ordinance -2

1. The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
2. The medium of instruction and examination shall be English throughout the course of studies.
3. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
4. The University shall follow the UGC guidelines and adopt the choice based credit system.
5. The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
6. **Admission:**

Candidate seeking admission in PGDBM courses must have passed basic eligibility criteria i.e. graduation in any stream or its equivalent from a recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and

Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

7. The Teaching Scheme:

The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers with the expected professional attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

Specialization Distribution:

Admission to a particular stream specialization of PGDBM Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the PGDBM. Degree

- a. A student shall be declared to be eligible for award of the PGDBM Degree with various specializations if he has:
- b. Registered and successfully completed all subjects of Core Courses. Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work. Industrial Visit Industrial training, Paper presentation & Publications. Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.

- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d. Earned the specified credits in all the categories of subjects as applicable;
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
4. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 45**Diploma Course in Business Management**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

The Faculty of Management Studies shall offer the following program:

Diploma Courses in Business Management (DBM)
With specialization mentioned in Ordinance -2

1. The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
2. The medium of instruction and examination shall be English throughout the course of studies.
3. The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
4. The minimum duration to complete the course shall be that of One (1) year and maximum up to Two (2) years.
5. Admission:

Candidate seeking admission in DBM courses must have passed basic eligibility criteria i.e. graduation in any stream or its equivalent from a recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. The Teaching Scheme:

The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers with the expected professional attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

Specialization Distribution:

Admission to a particular stream specialization of DBA Course/ Programme, it any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be three academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the D.B.A. Degree

- a. A student shall be declared to be eligible for award of the DBA Degree with various specializations if he has:
- b. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars. Workshops. Presentations. Group Discussion. Field Work. Industrial Visit. Industrial training. Paper presentation & Publications, Project Work. Dissertation! Thesis and other Assignments etc. whichever applicable.
- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable:
- d. Earned the specified credits in all the categories of subjects as applicable:

- e. No dues to the University. Hostels, Libraries, NCC/NSS etc; and
- f. No disciplinary action is pending against him.

Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

General Instructions:

1. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules/ Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
4. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
5. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE - 46**Ordinance for three/four years Undergraduate Degree in Hotel Management and Catering Technology**

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020, These provisions of this Ordinance shall be applicable from the academic session 2022-23)

1. **Title of the Degree:** Three/four years Undergraduate Degree (CBCS Semester Mode)
2. **Faculty Name:** Hotel Management
3. **Course Name:** Bachelor in Hotel Management and Catering Technology (BHMCT)
4. **Eligibility for Admission:** Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.
5. **Eligibility for Admission to NRI/Other Privileged Candidates. :** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.
6. **Admission Procedure. :** Candidate seeking admission in BHMCT courses must have passed basic eligibility criteria i.e: 5+3+3+4{NEP-2020 system} or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.
8. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that

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of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters. (Level 4 is optional)

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

9. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in

the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement.

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1, 40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4-Optional)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4: If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2, 40 credits level 3, and 40 credits at level 4.

10. **The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam

for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

11. Credit System: - The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
- Disciplinary /Interdisciplinary Minor (32 credits)
- Generic Elective (16 credits)
- Skill Enhancement Courses/Vocational Courses (12 credits)
- Ability Enhancement Courses (08 credits)
- Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after	80

	two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4(Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- xix. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- xx. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

12. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- kk. First division with honour's, where student score 75% or more marks.
- ll. First division, where student score 60% or more marks.
- mm. Second division, where students score 50% above but less than 60% marks.
- nn. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

13. **Types of Courses:** Course are the basic units of education and or training. types of course shall be as follow.

- **Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.

- **Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
 - Discipline Specific Elective (DSE) Course.
 - Dissertation/Project
- **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

14. Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

15. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

16. General Instructions:

- The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.

ORDINANCE No. 47**DIPLOMA IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY
(DHMCT)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

- **Title of the Degree** : Diploma in Hotel Management and Catering Technology(DHMCT)
- **Name of Faculty** : Faculty of Management and Commerce
- **Course Name** : Diploma in Hotel Management and Catering Technology (DHMCT)
- **Duration of the Course** : 3 years (6 semesters)

Eligibility For Admission:**For Diploma**

Candidates who have passed duly recognized following examination:

Final examination of the SSC of M. P. Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination New Delhi or any State Board such as M. P. Board of Secondary education Bhopal or other .

Or

SSC Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCHMCT/ other regulatory bodies. The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other

Professional Bodies / Organizations or any other mode as decided by the NCHMCT/ UGC / other relevant Regulatory Bodies from time to time.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Diploma if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- e. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 48**Bachelor of Architecture (B. Arch.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

The Faculty of Architecture and Planning shall offer Under Graduate Program in Architecture as per details given below:

- **Bachelor of Architecture (B.Arch.)**

- (a) The University shall offer above course as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.
- (c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice based credit system.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be Five (5) years and maximum up to Eight (10) years.
- (f) Admission:

The eligibility for admission to the first year of B.Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University shall admit candidates directly in the second year i.e. third semester (lateral entry) of the B.Arch. course in accordance with the policies and norms of the State Government as applicable

who have passed the Diploma Course in Architecture from M.P. Board of Technical Education, Bhopal or duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) **The Teaching Scheme:**

The teaching scheme and the syllabus of the B.Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The duration of B.Arch. shall be that of five (5) years consisting of ten (10) semesters. While preparing the Syllabi of the First and Second Semesters, the care should be taken to see that it should concentrate to strengthen the fundamental concepts useful in the study of Architecture.

Students in Second Year and onwards have to study the courses to understand the complexities of the discipline and to about to solve them. Therefore the Syllabi from Third to Seventh Semester should be designed and taught in such a manner that they can gain the in-depth knowledge of the discipline.

Eighth and Ninth semesters of studies are very crucial for the students as they get matured and start understanding the Technology. They need to gather more knowledge to become a successful Architect, the study of Seminars, Projects, Elective and Internship are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the professional Architects.

The last semester i.e. Tenth (10) will be dedicated to the Professional Project which shall be carried out by the students either inside / outside the campus under the supervision of Academician or with Professional.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(4) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

- a. A student shall be declared to be eligible for award of the Degree if he has:
- b. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d. Earned the specified credits in all the categories of subjects as applicable.
- e. No dues to the University, Hostels, Libraries. NCC' / NSS etc. and
- f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 7 years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 49**Master of Architecture (M.Arch.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Architecture and Planning shall offer Post Graduate Programs in different specializations in Architecture as per details given below:

- **Master of Architecture (M.Arch.)**

- (a) The University shall offer above courses as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.
- (c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice based credit system.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be Two (2) years and maximum up to Five (5) years.
- (f) **Admission:**

The eligibility for admission to the first year of M. Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and

Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the M. Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The duration of M. Arch. shall be that of two (2) years consisting of four (4) semesters. While preparing the Syllabi of the First and Second Semesters, the care should be taken to see that it shall be capable of strengthening the fundamental concepts in the study of Architecture.

Students in Final Year have to study the courses to understand the applications of the discipline and to about to solve them. Therefore the Syllabi should be designed and taught in such a manner that they gain the in-depth knowledge of the discipline. Seminars, Projects and Electives shall be introduced in these semesters. The syllabus of the electives should be prepared in consultation with the professional Architects.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Continued on next page.

Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

- a. A student shall be declared to be eligible for award of the Degree if he has:
- b. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d. Earned the specified credits in all the categories of subjects as applicable.
- e. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 50**Diploma in Architecture (D. Arch.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Architecture and Planning shall offer Diploma in Architecture as per details given below:

- **Diploma in Architecture (D. Arch.). in**
 - i. **Architecture and Interior Design**
 - ii. **Architectural Assistantship**
- (a) The University shall offer above courses as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.
- (c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice based credit system.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.
- (f) **Admission:**

The eligibility for admission to the first year of D. Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the D. Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks. Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

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Eligibility for Award of the Diploma:

- a. A student shall be declared to be eligible for award of the Diploma if he has:
- b. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d. Earned the specified credits in all the categories of subjects as applicable.
- e. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses . Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance. on the recommendations of the concerned Board of Studies. from time to time. by the University, in its various Faculty / School / Centres Institutes located in university campus.

ORDINANCE - 51**Diploma Courses of Studies in the Faculty of Engineering (Polytechnic)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Engineering shall offer following Diploma Programs:

- (i) Diploma in one of the following subjects:
 - i. Automobile Engineering
 - ii. Chemical Engineering
 - iii. Civil Engineering
 - iv. Agriculture Engineering.
 - v. Computer Hardware and Maintenance
 - vi. Computer Science and Engineering
 - vii. Construction Technology and Management
 - viii. Electrical Engineering
 - ix. I.T.
 - x. Electrical and Electronics Engineering
 - xi. Fire and Safety Engineering
 - xii. Chemical Engineering
 - xiii. Aviation Engineering
 - xiv. Electronics and Telecommunication
 - xv. Information Technology
 - xvi. Mechanical Engineering
 - xvii. Opto-Electronics Engineering
 - xviii. Petroleum Technology
 - xix. Plastic Technology
 - xx. Printing Technology
 - xxi. Production Engineering
 - xxii. Refrigeration and Air Conditioning
 - xxiii. Electronics Engineering
 - xxiv. Mechatronics
- (a) The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.

- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years and 2 years or 4 semesters for lateral entry.
- (e) Admission:

The eligibility for admission to the first year of Diploma Courses shall be passing of 10th class from any from a recognized Board/University.

Or

The eligibility for admission to the Second year of Diploma, higher examination under (10+2) Education Scheme with Science (Physics and Chemistry) and Mathematics as main subjects and obtaining minimum qualifying marks in aggregate or an equivalent examination from a recognized Board/University.

Or

The eligibility for admission to the Second year of Diploma, higher examination under I.T.I. Scheme with related stream and obtaining minimum qualifying marks in aggregate or an equivalent examination from a recognized Board/University/Council/NCVT/SCVT.

In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority / EWS communities shall be as per the policy laid down by Central government / State government of MP.

- (f) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and

Program Educational Objectives to prepare the Diploma Students with the expected attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

1. A student shall be declared to be eligible for award of the Diploma if he has:
2. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

3. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
4. Earned the specified credits in all the categories of subjects as applicable.
5. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
6. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

General Instructions:

1. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 52**Bachelor of Technology**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Engineering shall offer Under Graduate Programs in different branches of Engineering as per details given below:

(i) **Bachelor of Technology (B.Tech.)**

In following subjects:

- | | |
|---|-----------------------------|
| 1. Food Technology | 30. Bio-Medical Engineering |
| 2. Biotechnology | 31. Mechatronics |
| 3. Civil Engineering | |
| 4. Computer Science and Engineering | |
| 5. Electrical Engineering | |
| 6. Electrical and Electronics Engineering | |
| 7. Control Engineering | |
| 8. Power System Engineering | |
| 9. Electronics Engineering | |
| 10. Electronics and Communication Engineering | |
| 11. Electronics and Instrumentation Engineering | |
| 12. Nano-Technology | |
| 13. Information Technology | |
| 14. Automobile Engineering | |
| 15. Fire Technology and Safety | |
| 16. Industrial Engineering | |
| 17. Mechanical Engineering | |
| 18. Production Engineering | |
| 19. Environmental Engineering | |
| 20. Industrial Engineering Management | |
| 21. Textile Engineering | |
| 22. Agriculture engineering | |
| 23. Machine learning | |
| 24. Artificial engineering | |
| 25. Aeronautical Engineering | |
| 26. Marine Engineering | |
| 27. Data Mining | |
| 28. Energy Engineering | |
| 29. Chemical Engineering | |

- (a) The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies, except for Certificate and Diploma courses where the student may be offered the choice of medium as Hindi.
- (c) All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.
- (f) Admission:

The eligibility for admission to the first year of B.E. / B.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e. third semester (lateral entry) of the B.E. / B.Tech. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from M.P. Board of Technical Education, Bhopal or duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute

Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) **The Teaching Scheme:**

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of study of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

While finalising the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The Syllabi of the First and Second Semesters shall be capable of strengthening the fundamental concepts in Physics, Chemistry, Mathematics, Communication skill, Social Studies, Environmental Engineering and Core Engineering such as Electrical, Mechanical, Civil etc.

Students in Second Year and onwards have to study the courses pertaining to their respective branches of Engineering. Therefore, the Syllabi from Third to Sixth Semester should be designed and taught in such a manner that they learn the fundamentals and gather in-depth knowledge of their respective disciplines.

The last two semesters of the Final Year i.e. Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Technology. They need to gather more knowledge in their branches so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings, National and Multinational companies. Keeping this requirement in mind, Seminars, Projects and

Elective are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians from IITs, NITs and / or professionals from industries.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 4 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

- a) A student shall be declared to be eligible for award of the Degree if he has:
- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.

- e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 7 years.

General Instructions:

1. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
3. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
5. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 53**Master of Technology (M.Tech.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Engineering shall offer Post Graduate Programs in different specializations of Engineering as per details given below:

(i) **Master of Technology (M.Tech.)**

In following subjects and Specialization:

Agricultural Engineering, Food Technology, Biotechnology, Bioinformatics, Biometrics and Cyber Security, Civil Engineering, Structural Engineering, Building and Construction Technology, Construction Technology, Environmental Engineering, Transportation Engineering, Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering, Computer Applications, Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering, Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics, Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design, Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing, Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering, Textile Engineering, Aeronautical Engineering, Marine Engineering, Energy Engineering, Chemical Engineering, Bio-Medical Engineering, Mechatronics, Highway Engineering, Opto Electronics

- (a) The University shall offer above courses as per guidelines of the All India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.

- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Five (5) years.
- (e) Admission:

The eligibility for admission to the first year of M.E / M.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority /EWS communities shall be as per the policy laid down by Central government / State government of MP.

- (f) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of studies of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice based credit system.

While finalising the Teaching and Examination Scheme of Post Graduate Studies full care should be taken to see that the students after completing post-graduation from this

University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The subjects and their content taught in the First year of study should be capable of strengthening the fundamental concepts in respective disciplines of Engineering. The final year shall be specialized with Elective Courses, Seminar and Project Dissertation.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 2 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Degree:

- a) A student shall be declared to be eligible for award of the Degree if he has:
- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

- a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c) For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- e) In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 54**INTEGRATED DUAL DEGREE PROGRAM (I.D.P) (B.TECH. + M.Tech. / MBA)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Engineering shall offer dual degree program in different branches of Engineering and management as per details given below:

Title of the Degree : INTEGRATED DUAL DEGREE PROGRAM (I.D.P) (B.TECH. + M.Tech. / MBA)
 Name of Faculty : Faculty of Engineering
 Course Name : INTEGRATED DUAL DEGREE
 Duration of the Course : 5 years (10 semesters)

S.No.	UG Program	PG Program	
		M.Tech. (Specialization)	MBA (Specialization)*
1)	B.Tech. in Electronics & Communication Engineering	M.Tech. (Communications & Signal Processing)	MBA (Human Resources / Finance/ Marketing/ Systems)
2)	B.Tech. in Computer Science & Engineering	M.Tech. (Computer Science)	MBA (Human Resources / Finance/ Marketing/ Systems)
3)	B.Tech. in Electrical & Electronics Engineering	M.Tech. (Power Electronics)	MBA (Human Resources / Finance/ Marketing/ Systems)
4)	B.Tech. in Mechanical Engineering	M.Tech. (Manufacturing Systems)	MBA (Human Resources / Finance/ Marketing/ Systems)
5)	B.Tech. in Civil Engineering	M.Tech. (Structural Engineering)	MBA (Human Resources / Finance/ Marketing/ Systems)

- (h) The University shall offer above courses as per guidelines of the All-India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (i) All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.

- (j) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.

- (k) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Eight (8) years.

- (l) Admission:

The eligibility for admission to the first year of Dual degree. The Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e. third semester (lateral entry) of the dual. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from duly recognised and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority /EWS communities shall be as per the policy laid down by Central government / State government of MP.

- (m) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by board of studies of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the students with the expected post Graduate attributes. These courses shall be revised

every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system.

The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance-4(B) shall be applicable in the current ordinance.

Specialization Distribution:

Admission to a particular stream specialization of dual degree Programme, it 'any. shall be as decided by the University on the basis of either merit or counselling or personal interviews.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle / year:

There will be 5 (4 for lateral entry) academic years (10 semester) cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

Eligibility for Degree: Eligibility for Award of the dual Degree

- a. A student shall be declared to be eligible for award of the dual Degree with various specializations if he has:
- b. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.

- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d. Earned the specified credits in all the categories of subjects as applicable;
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

General Instructions:

- a. The admission to all kinds & modes of Post Degree Courses shall be governed accordance and provisions of the Rules/ Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable.
- d. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- e. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- f. The programmes listed under Ordinance will be introduced with the recommendations of Board of Studies.
- g. In future, more branches / specializations / courses / programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned.

ORDINANCE - 55

Diploma in Pharmacy (D. Pharm.)

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Pharmacy shall offer following Diploma program:

- **Diploma in Pharmacy (D.Pharm.)**

- (a) The University shall offer above courses as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
- (e) Admission:

The eligibility for admission to the first year of Pharmacy is that the candidate must have Passed 10+2 exam with prescribed subjects as per regulatory bodies or any other qualification approved by the Pharmacy Council of India as equivalent. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) Teaching Scheme

The detailed Teaching, Examination Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice based credit system.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

- a) A student shall be declared to be eligible for award of the Diploma if he has:
- b) Registered and successfully completed all the Core Courses, Optional Courses. Practical / Lab classes, Including Seminars, Workshops, Presentations. Group Discussion. Field Work, Industrial Visit, Industrial training. Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.

- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

- a) The admission to all kinds & mode of diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c) For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- e) In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

- a) The admission to all kinds & mode of diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c) For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- e) In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 56**Bachelor of Pharmacy (B. Pharm.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Pharmacy shall offer following Under Graduate Program:

- **Bachelor of Pharmacy (B.Pharm.)**

- (a) The University shall offer above course as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.

- (e) Admission:

The eligibility for admission to the first year of B.Pharm. courses shall be based on the Entrance Test / Qualifying Examination to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the PCI / AICTE / State / Central Government regarding admissions from time to time. Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

- (f) The Teaching Scheme

The detailed Teaching scheme and the syllabus of the different subjects of courses shall be prepared by the Departmental Council keeping in view the Course outcomes,

Program Outcomes and Program Educational Objectives to prepare the students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice-based credit system.

While finalising the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognised by the State and the Central Governments, Government of India Undertakings, National and Multinational Pharmacy companies for employability and Universities in India or abroad for Higher Education.

The last two semesters of the Final Year i.e. Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Pharmacy. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians and professionals from industries.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points. Attendance, Condoning of Deficiency. Award of Grace Marks. Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

- a) A student shall be declared to be eligible for award of the Degree if he has:
- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

- a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c) For matters not covered in this specific ordinance. General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- e) In future, more Branches Specializations / Courses Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University. in its various Faculty / School / Centres / Institutes located in university campus.

ORDINANCE - 57**Master of Pharmacy (M.Pharm.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The Faculty of Pharmacy shall offer following Post Graduate program:

- **Master of Pharmacy (M.Pharm.) :-** With specialization mentioned in Ordinance -2
 - (a) The University shall offer above courses as per guidelines of the Pharmacy Council of India (PCI) / AICTE / University Grants Commission (UGC) / State / Central Govt. issued from time to time.
 - (b) The medium of instructions and examinations shall be English throughout the course of studies.
 - (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
 - (d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
 - (e) Admission:

The eligibility for admission to the first year of M.Pharm. courses shall be passing of B.Pharm. or equivalent examination from a recognized university. Entrance examination from State / Central Level shall be preferred. The admission policies shall be governed by the Regulation framed under the guidelines of AICTE / UGC / State / Central Government or any other competent authority. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) **The Teaching Scheme:**

The detailed Teaching, Examination Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Students with the expected Post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively. The University shall follow the UGC / PCI guidelines and adopt the choice based credit system.

The last two semesters of the Final Year i.e. Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding the applications. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians or professionals from industries. The student shall engage themselves in research work in areas of pharmaceutical science and develop projects as assigned by the department / guide.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be 3 academic cycle for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Eligibility for Award of the Diploma:

- a) A student shall be declared to be eligible for award of the Degree if he has:
- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects as applicable.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

General Instructions:

- a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c) For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- d) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- e) In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance. on the recommendations of the concerned Board of Studies. from time to time, by the University. in its various Faculty / School / Centres. Institutes located in university campus.

ORDINANCE No. 58**BACHELOR OF SCIENCE B.Sc. (NURSING)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The faculty of nursing shall offer B.Sc. Program in nursing as per details given below:

Admission to the B.Sc. (NURSING) course shall be made in accordance to the norms of Indian Nursing Council

Title of the Degree	: Bachelor of Science (Nursing)
Name of Faculty	: Faculty of Nursing
Duration of the Course	: 4 years

The duration of B.Sc. (Nursing) course shall be four years excluding internship of six months. The duration of each academic year of B.Sc. (Nursing) I, II, III, IV year shall be not less than 10 months.

Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary Faculty Certificate Examination (10+2)

Or

Senior Faculty Certificate Examination (10+2), Pre degree Examination (10+2)

Or

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in B.Sc. (N) 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit.

The reservation and relaxation for SC/ST Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

Admission to the particular branch of study shall be as decided by the University on the basis of counselling personal interview.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle/year

There will be one academic cycle for these courses every year.

Course Structure

The Bachelor degree in Nursing of four years course shall be designated as Basic Bachelor of Science in nursing in Short Basic B.Sc. (Nursing).

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

Examination

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree B.Sc. (Nursing)

A student shall be declared to be eligible for award of the degree if he has:

- a. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable:

- d. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

General Instructions:

- i. The admission to all kinds & mode of B. Sc. (Nursing) Course shall be governed accordance and provisions with the Rules / Directives of UGC INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / INC I relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- iv. At present in the Faculty of Medical and Paramedical Sciences, Degree of B. Sc. (Nursing) shall include the Branches / Discipline as indicated in the ordinance no.02 under Faculty of Engineering and Technology courses / programme as well as proposed in future. However,
- v. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- vi. In future, more branches / specializations / courses / programmes of B.Sc. (Nursing) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.
- vii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.

ORDINANCE No. 59**GENERAL NURSING & MIDWIFERY (GNM DIPLOMA)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The faculty of nursing shall offer GNM diploma Program in nursing as per details given below:

Admission to the GNM course shall be made in accordance to the Norms of Indian Nursing Council.

Title of the Degree : Diploma in General Nursing & Midwifery
Name of Faculty : Faculty of Nursing
Duration of the Course : 3 years

The duration of the course shall be three years.

Eligibility for Admission:

10+2 classes passed preferably Science (PCB) & English with aggregate of 25% marks 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Elective or Health care Science- Vocational stream ONLY, passing out from recognized Board under AISSCE / CBSE / ICSE / SSCE / HSCE or other equivalent Board.

Or

10+2 vocational ANM under CBSE Board of other equivalent Board from the Faculty and recognized by Indian Nursing Council.

Or

Registered as ANM with State Nursing Registration Council.

And

The minimum age shall be 17 years completed on or before Dec 17th of the year of admission. The admission in ANM 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit. The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI/Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic Cycle/Year

There will be one academic cycles for the course every year like.

Course Structure

The Diploma in GNM of 3 years course shall be designated as Basic GNM.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English or Hindi.

Examination:

The examinations shall be held as per Scheme of Examinations as approved by the State Registration Nursing Council.

Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the ANM if he has:

- a. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable;
- d. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 6 years from the date of admission.

- i. The admission to all kinds & mode of GNM courses shall be governed in accordance and provisions of the Rules/Directives of UGC INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / INC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No. 60**POST BASIC NURSING (B.Sc.)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The faculty of nursing shall offer Post Basic (B.Sc.) Program in nursing as per details given below:

Admission to the Post Basic (B.Sc.) Nursing course shall be made in accordance to the Norms of Indian Nursing Council.

Title of the Degree	: Post Basic (B.Sc.) Nursing
Name of Faculty	: Faculty of Nursing
Duration of the Course	: Two years

Eligibility for Admission:

1. Passed Intermediate 10+2 level or equipment exam recognized by the Central/State Board of Education with 30% marks.
2. Obtained a Diploma in General Nursing and Midwifery and registered as RNRN with the State Nursing Registration Council.
3. Candidate shall be medically fit.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic Cycle/Year

There will be one two academic cycles for the course every year like Summer & Winter as decided by the University as per Regulatory Body.

The Certificate in Post Basic Nursing (B.Sc.) of two years course shall be designated as Post Basic Nursing (B.Sc.).

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances-4 and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/ marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

General:-

1. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
2. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
3. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
4. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes Organizations Universities. Research Organizations / Industries and to provide the dissemination of Knowledge "to all concerned throughout the World.

ORDINANCE No. 61**MASTER OF SCIENCE (NURSING)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The faculty of nursing shall offer M.Sc (Nursing) Program in nursing as per details given below:

Admission to the M.Sc (Nursing) course shall be made in accordance to the Norms of Indian Nursing Council.

Title of the Degree	: MASTER OF SCIENCE (Nursing)
Name of Faculty	: Faculty of Nursing
Duration of the Course	: Two years

- a) M.Sc. Nursing in Medical Surgical Nursing
- b) M. Sc. Nursing in Child Health Nursing
- c) M. Sc. Nursing in Obstetric & Gynecological Nursing
- d) M. Sc. Nursing in Community Health Nursing
- e) M.Sc. Nursing in Mental Health Nursing.

Eligibility for Admission:

- Passed Intermediate 10+2 level or equipment exam recognized by the Central/State Board of Education with 30% marks.
- Obtained a B.Sc. in nursing or Post basic nursing and registered as NRN with the State Nursing Registration Council.
- Candidate shall be medically fit.

The reservation and relaxation for SC/ST / Other categorises shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government:

Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic Cycle/Year

There will be one two academic cycles for the course every year like Summer & Winter as decided by the University as per Regulatory Body.

Course Structure

The Certificate in MASTER OF SCIENCE (Nursing) of two years course shall be designated as MASTER OF SCIENCE (Nursing).

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4(B) shall be applicable in the current ordinance.

Examinations will be conducted as per the appropriate Statutes, Ordinances-4 and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/ marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

General: -

- For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes Organizations Universities. Research Organizations / Industries and to provide the dissemination of Knowledge "to all concerned throughout the World.

ORDINANCE No. 62**Bachelor of Veterinary Science & Animal Husbandry (BVSc & AH)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The faculty of veterinary shall offer BVSc & AH Program in veterinary as per details given below:

Admission to the BVSc & AH (Veterinary) course shall be made in accordance to the norms of Veterinary council of India.

Title of the Degree : Bachelor of Veterinary Science & Animal Husbandry (BVSc & AH)

Name of Faculty : Faculty of Veterinary Science

Duration of the Course: 5 and half years

The duration of BVSc & AH (Veterinary) course shall be Five and half excluding internship of One year as per MSVE 2016. The duration of each academic year of BVSc & AH (Veterinary)) I, II, III year and IV year will be one and half year and shall be not less 105 working days.

Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary school Certificate Examination (10+2)

Or

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in BVSc & AH (Veterinary) 1st year shall be based on the merit in the common entrance test conducted by State/central government..

The reservation and relaxation for SC/ST other categories shall be as per the rules of state Govt., else whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

Branch Distribution

Admission to the particular faculty of study shall be as decided by the University on the basis of counselling.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle/year

There will be one academic cycle for these courses every year.

Course Structure

The BVSc & AH (Veterinary) in veterinary of five and half years(with one year internship) course shall be designated as Bachelor of Veterinary Science & Animal Husbandry in Short Basic BVSc & AH (Veterinary)

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

Examination

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations floated by VCI-New Delhi for degree program. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree BVSc & AH (Veterinary)

A student shall be declared to be eligible for award of the degree if he has:

- Registered and successfully completed all the core courses, internship, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;

- Earned the specified credits in all the categories of subjects as applicable;
- Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor/Dean of Faculty /Dean as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

General Instructions:

1. The admission to all kinds & mode of BVSc & AH (Veterinary)Course shall be governed accordance and provisions with the Rules / Directives of UGC/VCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
2. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / VCI I relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
3. For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
4. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, Physical Classroom teaching, through webinar etc.
5. In future, more branches / specializations / courses / programmes of BVSc & AH (Veterinary) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.
6. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.

ORDINANCE No. 63**Diploma in Animal Husbandry**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

The faculty of veterinary shall offer Diploma in Animal Husbandry Program in veterinary as per details given below:

Admission to the Diploma in Animal Husbandry course shall be made in accordance to the norms of Veterinary council of India.

Title of the Degree : Diploma in Animal Husbandry

Name of Faculty : Faculty of Veterinary Science

Duration of the Course: 2 years

The duration of Diploma in Animal Husbandry course shall be two years. The duration of each academic year of Diploma in Animal Husbandry I, II, year shall be not less than 105 working days

Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary Faculty Certificate Examination (10+2)

Or

An equivalent with 12 from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfils the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in BVSc & AH (Veterinary) 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit.

The reservation and relaxation for SC/ST Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and or State Government.

Branch Distribution

Admission to the particular faculty of study shall be as decided by the University on the basis of counselling.

Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic cycle/year

There will be one academic cycle for these courses every year.

Course Structure

The Diploma in Animal Husbandry in veterinary of two years course shall be designated as Diploma in Animal Husbandry.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

Examination

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations floated by VCI for diploma programt. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree DVSc & AH (Veterinary)

A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all the core courses, internship, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor/dean of faculty /dean as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

General Instructions:

- a) The admission to all kinds & mode of DVSc & AH (Veterinary)Course shall be governed accordance and provisions with the Rules / Directives of UGC/VCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in-eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / VCI 1 relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- c) For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- d) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, physical classroom training, through webinar etc.
- e) In future, more branches / specializations / courses / programmes of BVSc & AH (Veterinary) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty School / centres institutes located in University campus.
- f) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations/ Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOL as per norms.

ORDINANCE No.64**AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE AND SURGERY)**

All the rules/regulations/changed defined or suggested by Central government/State government/UGC/regulatory commission/related authority in new education policy shall be applicable in all the ordinance of Dr.Preeti Global University, Dinara (Shivpuri).

The programme shall be governed by the norms, rules and guidelines of the conceded regulatory National commission council of Indian system of Medicine, New Delhi and the policies of Government of Madhya Pradesh.

Title of the Degree	: Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery - B. A. M. S.)
Name of Faculty	: Faculty of Ayurveda
Department	: Department of Ayush
Duration of the Course	: 4 years and 6 months & 1 year internship

The duration of the programme of instructions for the Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be of Five Year and six months.

The duration of the course shall be five years and six months comprising:

- First Professional B.A.M.S. - Eighteen months**
- Second Professional B.A.M.S. - Eighteen months**
- Third (Final) Professional B.A.M.S. - Eighteen months**
- Compulsory Rotatory Internship - Twelve months**

Eligibility for Admission:

The eligibility to seek admission in Bachelor of Ayurveda medicine and surgery education are as under:

- 12th standard with science or any other equivalent examination recognized by concerned State Governments and Education Boards with at least fifty per cent aggregate marks in the subjects of Physics, Chemistry and Biology.
- For reserved category or special category like physically handicapped students in 10+2, they shall be given relaxation in marks for admission in Bachelor of Ayurvedic Medicine and Surgery as per rules for time being in force.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

For foreign students any other equivalent qualification to be approved by the concerned authority may be allowed.

Admission Procedure:

Admission shall be made through merit / entrance test conducted by Govt. authorized agency in the State. Fees shall have to be remitted by the student in the beginning of every academic year on duly notified date. Candidates failing to deposit the fee in time shall be liable for penalty, as prescribed by the University. fee structure laid down in the Admission Bulletin of the specific year will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

Intake

The intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

Academic cycle / year

Academic year for the course of BAMS is of three professional years out of which each professional years is of Eighteen months.

Medium of Instructions and Examination:

The medium of instructions and examination shall be English, Hindi, or Sanskrit.

Examination:

- (a) (i) The First Professional examination shall ordinarily be held and completed by the end of First professional session;
- (ii) The student who failed in one or two subjects of First Professional shall be allowed to keep terms of the Second Professional session and to appear in Second Professional examination;
- (iii) The student who failed in more than two subjects shall not be allowed to keep term in Second Professional session and the subsequent supplementary examination of First Professional shall be held at every six months.
- (b) (i) The Second Professional examination shall ordinarily be held and completed by the end of Second Professional session;
- (ii) the student who failed in one or two subjects of Second Professional shall be allowed to keep the term of the Third (Final) Professional session;
- (iii) the student who failed in more than two subjects shall not be allowed to keep term in Third (Final) Professional session and the subsequent supplementary examinations of Second Professional shall be held every six months.
- (c) (i) The Third (Final) Professional examination shall ordinarily be held and completed by the end of Third (Final) Professional session.
- (ii) Before appearing for Third (Final) Professional examination the students shall have to pass all the subjects of first and second professional and shall qualify nine electives.
- (iii) The subsequent supplementary examination of Third (Final) professional will be held at every six months.
- (d) There shall be no separate class for odd batch student (those students who could not keep the term) and the student has to attend the class along with regular batch as with junior batch as applicable.
- (e) To become eligible for joining the Compulsory Rotatory Internship programme, all three professional examinations shall be passed and qualified in nine electives within a period of maximum ten years from the date of admission.
- (f) The theory examination shall have twenty per cent. marks for Multiple Choice Questions (MCQ), forty per cent. marks for Short Answer Questions (SAQ) and forty per cent. marks for Long Explanatory Answer Questions (LAQ) and these questions shall cover the entire syllabus of the subject.

- (g) The minimum marks required for passing the examination shall be fifty per cent. In theory component and fifty percent in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in each subject.
- (h) **Evaluation of Electives.-** Electives shall be evaluated in terms of attendance and assessment and on the basis of evaluation, the student shall be awarded credits as well as grades as under-
- (i) one credit shall be awarded for attending minimum five hours of a modular programme and a student can earn maximum five credits for each elective;
- (ii) Assessment shall be conducted at the end of each module and average of five modular assessments shall be considered for grading i.e., up to 25 per cent. Bronze; 26-50 per cent. Silver; 51-75 per cent. Gold; 76 per cent. and above Platinum.
- (iii) The structure of elective shall be as per the following table, namely:-

Table – 6 (Structure of Elective)

Each Elective: Five Modules of Nine Hours Each (5*9=45)					
Sl.No.	Component	Duration (Hours)		Credits	Grades
		Module	Elective		
1	Teaching	5	25	One Credit for attending minimum of five hours of each modular programme. Maximum five credits	Grade is awarded on the basis of average of all five modular assessments. Bronze: <25 per cent. Silver: 26-50 per cent. Gold: 51-75 per cent. Platinum: 76 per cent. & above.
2	Guided Learning	2	10		
3	Expert Interaction/Reflection	1	5		
4	Assessment	1	5		

- (iv) (a) Student shall have to qualify (obtaining any grade) minimum of three elective subjects for each professional session.
- (b) List of elective subjects shall be made available under three sets (A, B and C) for each professional session i.e., sets FA, FB and FC for first professional B.A.M.S.; sets SA, SB and SC for second professional B.A.M.S.; sets TA, TB and TC for third professional B.A.M.S.

- (c) Student may opt any one elective as per their choice from each set specified for respective professional B.A.M.S.
- (d) Weight age of two marks for each credit and maximum of ten marks shall be awarded for each elective.
- (e) These elective marks shall be added to the viva-voce marks of respective subjects as specified in these regulations.
- (f) Apart from three mandatory electives for each profession, students have freedom to choose and qualify as many numbers of additional electives as per their interest.
- (g) Marks weight age shall be only for three electives per professional session i.e., one elective subject from each set of respective professional session.
- (h) A separate online certificate shall be generated for each elective mentioning credit earned and grades obtained.
- (v) The examination branch of the institution shall compile the marks of electives obtained by students as specified above and submit to university through the Head of the Institution so that the university shall add the same in viva-voce of respective subjects as shown in *Tables 11, 13 & 15*.
- (i) (i) A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and seventy-five percent and above marks shall be awarded distinction in the subject.
- (ii) The award of class and distinction shall not be applicable for supplementary examinations.
- (j) (i) Each student shall be required to maintain minimum seventy-five percent attendance in each subject in theory (i.e., lecture hours) practical and clinical (i.e., non-lecture hours) separately for appearing in examination.
- (iii) Where the institute maintains physical attendance register, it shall be recorded in cumulative numbering method as per *Annexure-iv* and at end of the course/term/ part of the course, after obtaining each student signature the same is to be certified by respective Head of the Department and approved by Head of the Institute.
- (iv) The approved attendance shall be forwarded to university.
- (k) If a student fails to appear in regular examination for cognitive reasons, he may appear in supplementary examination as regular student and his non-appearance in regular examination shall not be treated as an attempt.
- (l) Notwithstanding anything contained in these regulations,-
 - (i) Clause 11(e) shall be applicable to the student who admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, except electives and as per section 3 of SCHEDULE I (as amended vide notification no. 14/2016 (U.G. Regulation) Regulations, 2016) with

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- (ii) Student who got admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, the maximum number of chances and maximum period of years to pass respective professional examination as laid down under the clauses 6(1)(c), 2(d), 3(c), 4(d), and 4(e) of SCHEDULE I (as amended vide notification no.

24-14/2016 (U.G. Regulation) Regulations, 2016) shall not be applicable.

Assessment.-

Assessment of students shall be in the form of Formative and Summative Assessments as under-

- (a) **Formative Assessment.-** Students shall be assessed periodically to assess their performance in the class, determine the understanding of programme material and their learning outcome in the following manner, namely:-

- (i) Periodical Assessment shall be carried out at the end of teaching of a topic or module or a particular portion of syllabus and the evaluation methods as per the following table may be adopted as suits to the content, namely:

Table-7

Sl. No.	Evaluation Method
1.	Practical / Clinical Performance
2.	Viva Voce, MCQs, MEQ (Modified Essay Questions/Structured Questions)
3.	Open Book Test (Problem Based)
4.	Summary Writing (Research Papers/ Samhitas)
5.	Class Presentations; Work Book Maintenance
6.	Problem Based Assignment
7.	Objective Structured Clinical Examination (OSCE), Objective Structured Practical Examination (OPSE), Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion (CBD)
8.	Extra-curricular Activities, (Social Work, Public Awareness, Surveillance Activities, Sports or Other Activities which may be decided by the department).
9.	Small Project;

(Evaluation methods for periodical assessment)

- (ii) (a) internal evaluation shall be conducted by the College and Institute at the end of six months (First Term Test) for thirty per cent. of the syllabus and at twelve months (Second Term Test) for forty per cent. new part of the syllabus.
- (b) The remaining thirty per cent. of syllabus shall be completed in the last six months (Third Term) before university examination;
- (iii) there shall be minimum three periodical assessments for each subject before First Term Test (ordinarily at 6th month of respective

professional B.A.M.S.) minimum of three periodical assessment before Second Term Test (ordinarily at 12th month of respective professional B.A.M.S.) and minimum of three periodical assessments before final university examinations (Summative Assessment) of respective professional B.A.M.S.

(iv) the scheme and calculation of assessment shall be as per the following tables, namely:-

Table-8

[Scheme of Assessment (Formative and Summative)]

Sl.No.	Professional Course	Duration of Professional Course		
		First Term (1-6 Months)	Second Term (7-12 Months)	Third Term (13-18 Months)
1	First Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE
2	Second Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE
3	Third Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE

PA: Periodical Assessment; TT: Term Test; UE: University Examinations

Table - 9

(Example for Internal Assessment for the subject having 30 marks)

Term	Periodical Assessment					Term Test	Term Assessment	
	A	B	C	D	E	F	G	H
	1 (15)	2 (15)	3 (15)	Average (A+B+C/ 3)	Convert ed to 30 (D/45*3 0)	Term Test (30)	Sub Total	Term Assessme nt
FIRST							E+F	E+F/ 2
SECOND							E+F	E+F/ 2
THIRD						NIL	E	E
Final IA	Average of Three Term Assessment Marks as Shown in 'H' Column							

Maximum Marks in Parentheses

- (c) **Summative Assessment.**-(i) Final university examinations conducted at the end of each professional B.A.M.S. shall be the Summative Assessment.
(ii) There shall be double valuation system and shall be no provision for

reevaluation.

(iii) There shall be two examiner (one internal and one external) for university practical/clinical/viva voca examinations.

(iv) While declaring the results of Summative Assessment, Internal Assessment component and Elective marks shall be considered as per the distribution of marks pattern provided in *Tables 11, 13 & 15*.

13 The Profession wise Subjects, Number of Papers, Teaching Hours and Marks Distribution shall be as per the following tables, namely:-

Table-10

(Teaching Hours for First Professional B.A.M.S. Subjects)

First Professional B.A.M.S. Working days=320, Teaching hours=1920 Induction Programme=15 Working days (90 hours) Remaining days/Hours=320-15=305 Days/1830 Hours			
Subject Code	Number of teaching hours		
	Lectur es	Non- Lectures	Total
AyUG-SN & AI	100	200	300
AyUG-PV	90	140	230
AyUG-KS	150	250	400
AyUG-RS	180	320	500
AyUG-SA1	140	260	400
Total	660	1170	1830

Table-11

(Number of Papers and Marks Distribution for First Professional B.A.M.S. Subjects)

Sl.No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practic al/ Clinica l	Viv ■	Electives	I A	Sub Tot al	
1.	AyUG-SN & AI	2	20 0	-	75*	10 (Set- FA)	15	10 0	300
2.	AyUG-PV	2	20 0	10 0	60	10 (Set- FB)	30	20 0	400
3.	AyUG-KS	2	20 0	10 0	70	-	30	20 0	400
4.	AyUG-RS	2	20 0	10 0	70	-	30	20 0	400

5.	AyUG-SA1	1	10 0	-	75	10 (Set-FC)	15	100	200
Grand Total									170 0

*Viva voce examination shall be for Sanskrit and not for Ayurved Ithihasa(Set-FA, FB, FC – sets of Electives for First Professional B.A.M.S.)

Table -12

(Teaching Hours for Second Professional B.A.M.S. Subjects)

Sl.No	Subject Code	Number of teaching hours		
		Lectur es	Non- Lectures	Tota l
1.	AyUG-DG	150	250	400
2.	AyUG-RB	150	300	450
3.	AyUG-RN	150	300	450
4.	AyUG-AT	100	200	300
5.	AyUG-SA2	100	140	240
6.	AyUG-SW	150	250	400
Total		800	1440	2240

Table-13

(Number of Papers and Marks Distribution for Second Professional B.A.M.S. Subjects)

Sl. No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					
				Practical or Clinical	Viva	Elective	I A	Sub Total	Grand Total
1.	AyUG-DG	2	200	100	70	-	30	200	400
2.	AyUG-RB	2	200	100	70	-	30	200	400
3.	AyUG-RN	2	200	100	70	-	30	200	400
4.	AyUG-AT	1	100	100	60	10 (Set-SA)	30	200	300
5.	AyUG-SA2	1	100	-	75	10 (Set-SB)	15	100	200
6.	AyUG-SW	2	200	100	60	10 (Set-SC)	30	200	400
Grand Total									2100

Table-14

(Teaching Hours for Third Professional B.A.M.S. Subjects)

Third Professional B.A.M.S.				
Working days=320, Teaching hours=2240				
Sl.No	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	AyUG-KC	150	300	450
2	AyUG-PK	100	200	300
3	AyUG-ST	125	250	375
4	AyUG-SL	100	200	300
5	AyUG-PS	100	175	275
6	AyUG-KB	100	175	275
7	AyUG-SA3	50	100	150
8	AyUG-RM	25	50	75
9	AyUG-EM	--	40	40
Total		750	1490	2240

Table- 15

(Number of Papers and Marks Distribution for Third Professional B.A.M.S. Subjects)

Sl.No	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical or Clinical	Viva	Electives	I A	Sub Total	
1	AyUG-KC	3	300	100	70	-	30	200	500
2	AyUG-PK	1	100	100	70	-	30	200	300
3	AyUG-ST	2	200	100	70	-	30	200	400
4	AyUG-SL	2	200	100	70	-	30	200	400
5	AyUG-PS	2	200	100	60	10 (Set-TA)	30	200	400
6	AyUG-KB	1	100	100	60	10 (Set-TB)	30	200	300
7	AyUG-SA3	1	100	-	75	10 (Set-	15	100	200

						TC)			
8	AyUG-RM	1	50	-	-	-	-	-	50
Grand Total									2550

(Set-TA, TB, TC – sets of Electives for Third Professional B.A.M.S.)

14 Migration of student during the study.-(1) The students may be allowed to take the migration to continue their study to another college after passing the First Professional examination, but failed student's transfer and mid-term migration shall not be allowed.

(2) For migration, the students shall have to obtain the mutual consent of both colleges and universities and it shall be against the vacant seat.

15 Compulsory Rotatory Internship.- (a) (i) The duration of Compulsory Rotatory Internship including Internship Orientation Programme shall be one year and ordinarily commence on first working day of April for regular batch students and first working day of October for supplementary batch students.

(ii) The student shall be eligible to join the Compulsory Internship programme after passing all the subjects from First to Third (Final) Professional examination including nine electives and after getting Provisional Degree Certificate from respective universities and Provisional Registration Certificates from respective State Board or Council for Compulsory Rotatory Internship.

(d) Stipend: During internship, to the interns belonging to Central Government, State Government and Union territory institution, the stipend shall be paid at par with other medical systems under respective government and there shall not be any discrepancy between medical systems.

(ii) Migration during Internship.- (i) Migration of internship shall be with the consent of both the colleges and university; in the case where migration is between the colleges of two different universities.

If migration is only between colleges of the same university, the consent of both the colleges shall be required.

(iii) Migration shall be accepted by the university on the production of the character certificate issued by the institute or college and the application forwarded by the college and university with a 'No Objection Certificate' as the case may be.

(e) Orientation Programme.- (i) The interns shall mandatorily attend an orientation programme regarding internship and it shall be the responsibility of the teaching institution to conduct the orientation before the commencement of the internship.

(ii) The orientation shall be conducted with an intention to make the intern to acquire the requisite knowledge about the Rules and Regulations of the Medical Practice and Profession, Medical Ethics, Medico-Legal Aspects, Medical Records, Medical Insurance, Medical Certification, University

Communication Skills, Conduct and Etiquette, National and State Health Care Programme.

(iii) The orientation workshop shall be organised at the beginning of internship and a e-logbook shall be maintained by each intern, in which the intern shall enter date-wise details of activities undertaken by him during orientation.

(iv) The period of orientation shall be seven days.

(v) The manual for conducting the orientation as prescribed from time to time by the National Commission for Indian System of Medicine shall be followed.

(e) Activities during Internship.- (i) The daily working hours of intern shall be not less than eight hours; the intern shall maintain a e-logbook containing all the activities undertaken by intern during internship.

(ii) Normally one-year internship shall be as under-

(A) Option I.-Divided into clinical training of six months in the Ayurveda hospital attached to the college and six months in Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Ayurveda Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Ayurveda. Only OPD based clinics having NABH accreditation shall not be eligible for internship.

(B) Option II- All twelve months in Ayurveda hospital attached to the college.

(iii) The clinical training of six or twelve months, as case may be, in the Ayurveda hospital attached to the college or in non-teaching hospitals laid down by the National Commission for Indian System of Medicine shall be conducted as per the following table, namely:-

Table-16

(Distribution of Internship duration at Ayurveda Teaching Hospital, attached to the college)

Sl. No.	Departments	Option I	Option II
1	Kayachikitsa OPD including Manas Roga, Rasayan and Vajikarana, Swasthavritta and Yoga, Atyayik Chikitsa, related specialties and respective IPD	1.5 months	3 months
2	Shalya OPD including OT, related specialties and respective IPD	1 month	2 months
3	Shalakya OPD, related specialties including OT, Kriyakalpa and respective IPD	3 weeks	1.5 months
4	Stirogevam Prasuti OPD related specialties including OT and respective IPD	3 weeks	1.5

			months
5	Kaumarbhritya OPD related specialties including NICU, pediatric Panchakarma and respective IPD	0.5 month	1 month
6	Panchakarma OPD related specialties, Panchakarmatherapy rooms and respective IPD	1 month	2 months
7	Visha Chikitsa OPD any other specialties, respective IPD, screening OPD, Pathya unit etc. (as per choice of internee)	0.5 month	1 month
8	Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital etc.	6 months	-

(iv) (a) The interns shall be posted in any of the following centers where, National Health Programme are being implemented and these postings shall be to get oriented and acquaint the knowledge of implementation of National Health Programme in regard to,-

- (A) Primary Health Centre;
- (B) community Health Centre or Civil Hospital or District Hospital;
- (C) any recognized or approved hospital of Modern Medicine;
- (D) any recognized or approved Ayurvedic Hospital or Dispensary;
- (E) in a clinical unit of Central Council for Research in Ayurvedic Sciences;

(b) all the above institutes mentioned in clauses (A) to (E) shall have to be recognized by the concerned University or Government designated authority for taking such a training.

(v) The intern shall undertake the following activities in respective department in the hospital attached to the college, namely:-

(A) **Kayachikitsa.-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) all routine works such as case taking, investigations, diagnosis and management of common diseases by Ayurvedic medicine;
- (ii) routine clinical pathological work such as hemoglobin estimation, complete haemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, Muta evam Mala pariksha by Ayurvedic method, interpretation of laboratory data and clinical findings and arriving at a diagnosis and all pathological and radiological investigations useful for monitoring the deterioration of different disease conditions;
- (iii) training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule.

(B) **Panchakarma.-** The intern shall be practically trained to acquaint with

and to make him competent to deal with following, namely:-

- (i) Panchakarma & Upakarma procedures and techniques regarding Purva Karma, Pradhan Karma and Pashchat Karma;
- (ii) management of procedural complications, counselling of patients for procedures, maintenance of therapy rooms etc.

(C) **Shalya Tantra.-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) clinical examination, Diagnosis and Management of common surgical disorders according to Ayurvedic principles;
- (ii) management of certain surgical emergencies such as fractures and dislocations, acute abdomen;
- (iii) practical training of aseptic and antiseptics techniques, sterilization;
- (iv) intern shall be involved in pre-operative and post-operative managements;
- (v) practical use of local anaesthetic techniques and use of anaesthetic drugs;
- (vi) radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Barium meal, Sonography and Electro Cardio Gram;
- (vii) surgical procedures and routine ward techniques such as-
 - (a) suturing of fresh injuries;
 - (b) dressing of wounds, burns, ulcers and similar ailments;
 - (c) incision and drainage of abscesses;
 - (d) excision of cysts;
 - (e) venous section;
 - (f) application of Ksharasutra in ano-rectal diseases; and
 - (g) rakthamokshana, Agnikarma, Ksharakarma

(D) **Shalakya Tantra.-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) diagnosis and management of common surgical disorders according to Ayurvedic principles;
- (ii) intern shall be involved in Pre-operative and Post-operative managements;
- (iii) surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;
- (iv) examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and
- (v) all kriyakalpas, Nasya, Raktamokshan, Karnapurana, Shirodhara, Putrak, Kawal, Gandush at Out-Patient and In patient Department level.

(E) **Prasuti Tantra & Stree Roga.-** The intern shall be practically trained

to acquaint with and to make him competent to deal with following, namely:-

- (i) antenatal and post-natal problems and their remedies, antenatal and post-natal care;
- (ii) management of normal and abnormal labours; and
- (iii) minor and major obstetric surgical procedures including Yoni Purna, Yoni Pichu, Uttarbasti etc.
- (iv) all routine works such as case taking, investigations, diagnosis and management of commonstiroga by Ayurvedic medicine;
- (v) screening of common carcinomatous conditions in women.

(F) **Kaumarbhritya:** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) Care of new born along with immunization programme including Svarnaprashana;
- (ii) Important pediatric problems and their Ayurvedic management;
- (iii) panchakarma in children.

(G) **Swasthavritta and Yoga.-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- (i) programme of prevention and control of locally prevalent endemic diseases including nutritional disorders, immunisation, management of infectious diseases, etc.;
- (ii) family welfare planning programme;
- (iii) aahar and Vihar Parikalpana including dinacharya, sadvritta (Life style and diet counseling daily seasonal routines); and

(H) practice of Ashtang Yoga.

Atyayik chkitisa (Emergency or Casualty Management).- The intern shall be practically trained to acquaint with and to make him competent to deal with all emergency conditions and participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals.

(vi) The intern shall complete online programme on public health as laid down by the National Commission for Indian System of Medicine (NCISM), in addition to their regular duties.

(vii) The internship training in Primary Health Centre or Community Center or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine or Ayurvedic Hospital or Dispensary.- During the six months internship training in Primary Health Centre or Rural Hospital or Community Health Centre or District Hospital or any recognised or approved hospital of Modern Medicine or Ayurvedic Hospital or Dispensary, the interns shall-

(A) get acquainted with routine of the Primary Health Centre and maintenance of their records;

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- (B) get acquainted with the diseases more prevalent in rural and remote areas and their management;
- (C) involve in teaching of health care methods to rural population and also various immunization programme;
- (D) get acquainted with the routine working of the medical or non-medical staff of Primary Health Centre and be always in contact with the staff in this period;
- (E) get familiarized with the work of maintaining the relevant register like daily patient register, family planning register, surgical register, etc. and take active participation in different Government health schemes or programme;
- (F) participate actively in different National Health Programme implemented by the State Government.

(viii) **Electronic Logbook.-** (a) It shall be compulsory for an intern to maintain the record of procedures done/assisted/observed by him on day-to-day basis in a specified e-logbook and the intern shall maintain a record of work, which is to be verified and certified by the Medical Officer or Head of the Unit or Department under whom he works.

(b) Failure to produce e-logbook, complete in all respects duly certified by the concerned authority to the Dean/Principal/Director at the end of Internship Training Programme, may result

in cancellation of his performance in any or all disciplines of Internship Training Programme.

(c) The institution shall retain soft copy of the completed and certified e-logbook and is to be made available for verification.

(ix) **Evaluation of Internship.-** (A) The evaluation system shall assess the skills of a candidate while performing the minimum number of procedures as enlisted with an objective that successful learning of these procedures will enable the candidates to conduct the same in his actual practice.

(B) The evaluation shall be carried out by respective Head of Department at the end of each posting and the reports shall be submitted to Head of the institute.

(C) On completion of one year of compulsory rotatory internship including online course on Public Health, the Head of the Institute evaluate all the assessment reports in the prescribed Form-1 under *Annexure-I*, provided by various Head of the Department at the end of respective posting and if found satisfactory, the intern shall be issued Internship Completion Certificate in Form-2 under *Annexure-II* within seven working days.

(D) If a candidate's performance is declared as unsatisfactory upon obtaining below fifteen marks or less than fifty per cent. of marks, in an assessment in any of the departments he shall be required to repeat the posting in the respective department for a period of thirty per cent. of the total number of days, laid down for that department in Internship Training and posting.

(E) Candidate shall have the right to register his grievance in any aspects of conduct of evaluation and award of marks, separately to the concerned

Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation, and on receipt of such grievance, the Head of the Institution in consultation with the Head of the concerned department shall redress and dispose of the grievance in an amicable manner within seven working days.

NOTE: However, any changes if notified through Regulation by the NCISM New Delhi, the provision of the above clause shall be modified to the extent.

Eligibility for Award of the Degree of BAMS

A student shall be declared to be eligible for award of the Degree if he has:

- a. The candidate shall be awarded Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery- B.A.M.S.) degree after passing all the examinations and completion of the prescribed course of study extending over the prescribed period and the compulsory rotatory internship extending over twelve months.
- b. Registered and successfully completed all the Core Courses, Optional Courses, Practical/ Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c. Successfully acquired the minimum required credits as specified in the regulation corresponding to the course of his study within the stipulated time, where ever applicable:
- d. Earned the specified credits in all the categories of subjects as applicable;
- e. Secured a minimum 50% marks in every subject theory and practical separately. The award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.
- f. No clues to the University, Hostels, Libraries. NCC NSS etc. and
- g. No disciplinary action is pending against him.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 9 years from the date of admission.

General Instructions:

- i. The admission to all kinds & mode of BAMS Course shall be governed in accordance and provisions of the Rules / Directives of UGC/NCISM/ AYUSH/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCISM/ AYUSH / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- iv. At present in the Faculty of Ayurvda, Degree of BAMS shall include the Branches / Discipline as indicated in the ordinance No. 02 under Faculty of Ayurveda courses / programme as well as proposed in future. However, the entire BAMS programme with various Branches / specializations at present & in future shall run under this Ordinance.
- v. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on line, c-learning, face-to-face, through webinar etc.
- vi. The programme listed under Ordinance 02 will be introduced with the recommendations of Board of Studies are offered by the Faculty of Medical and Paramedical, Faculty Board of Studies, Academic council and Board of Management of the University.
- vii. In future, more Branches / Specializations / Courses / Programmes of Ayurveda can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty; Schools/Centres: Institutes located in university campus.
- viii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations | Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge.

ORDINANCE NO. 65**BACHELOR OF SCIENCE B.Sc. (PARAMEDICAL & HEALTH SCIENCES)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Title of the Degree	: Bachelor of Science (Optometry) Bachelor of Science (Radiography)
Name of Faculty	: Faculty of Paramedical Science
Course Name	: Bachelor of Science (B.Sc.)
Duration of the Course	: Three Years (Six Semesters)
Eligibility for Admission:	

Admission to first year of B.Sc. (Paramedical & Health Sciences)

A candidate to be eligible for admission to the B.Sc. (Paramedical & Health Sciences) programme should have passed in the 10+2 Examination with Science or other equivalent Examination recognized by concerned state Governments and Education Boards. The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The candidates for admission to shall be selected on the basis of competitive Entrance Examination and admission will be made strictly on merit basis.

Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis counselling personal interview.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

Academic cycle/year:

There will be two academic cycles for these courses every year like Summer & Winter.

Course Structure:

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Medium of instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc. and
- f. No disciplinary action is pending against him.
- g. Successfully completed one year internship

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of three years

General Instructions:

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar in smart classroom. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry & society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time; by the University, in its various Faculty / School / Centres / Institutes located in University campus. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of university alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE 66**BACHELOR OF SCIENCE IN MEDICAL LABORATORY TECHNOLOGY (BMLT)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Title of the Award	: Bachelor of Science in Medical Laboratory Technology (BMLT)
Name of Faculty	: Faculty of Paramedical Science
Course Name	: Bachelor of Science in Medical Laboratory Technology (BMLT)

Duration of the Course:

The Bachelor of Science in Medical Laboratory Technology (BMLT) is a three-and-half years undergraduate programme. The BMLT curriculum is a semester-wise programme with syllabus covered in three academic years followed by 6 months of full-time clinical internship

Eligibility for Admission:

Candidates who have passed duly recognized following examination:

Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

Or

Any Board/University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test, Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English.

Examination:

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks / marks cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of BMLT

A student shall be declared to be eligible for award of the BMLT if he has:

- i. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable."
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable.
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BMLT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case, the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

- i. The admission to the BMLT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e learning, face-to-face, through webinar etc.
- v. In future, more branches/specializations/courses/programs of BMLT can also be offered, keeping in View of new innovations, thrust areas of Government policies and demand of the industry/society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University. in its various Faculty/Schools/Centres/Institutes located in university campus.
- vi. This Ordinance shall be applicable to all BMLT except those for which the University has separate Ordinances, The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE 67**DIPLOMA IN PARAMEDICAL SCIENCE**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Title of the Award Diploma : Diploma in Paramedial Science

1. Diploma in O.T. Technology.
2. Diploma in Dialysis Technician.
3. Diploma in X-Ray Radiographers.
4. Diploma in Medical Laboratory (DMLT).
5. Diploma in Paramedical Ophthalmic Assistant.
6. Diploma Anaesthesia Technician.
7. Diploma in Sanitary Inspector.
8. Diploma in Blood Transfusion.
9. Diploma in clinical Biochemistry.
10. Diploma in Microbiology.

Name of Faculty : Faculty of Paramedical Science

Duration of the Course:

The Diploma in Paramedial Science is a two years diploma programme. The Diploma in Paramedial Science curriculum is a Yearly-wise programme with syllabus covered in two academic years.

Eligibility for Admission:

Candidates who have passed duly recognized following examinations. Secondary (10+2) with Biology of Life Sciences as one of the subjects with minimum 33% marks.

Or

Any Board / University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the regulatory bodies.

Academic cycle/year:

There will be one academic cycles for these courses every year

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English Examination:

Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Eligibility for Award of Diploma in Paramedial Science

A student shall be declared to be eligible for award of the diploma if he has:

Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.

Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;

Earned the specified credits in all the categories of subjects as applicable.

Secured a minimum 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of Diploma in Paramedial Science ordinarily within a maximum period of 4 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

The admission to the Diploma in Paramedial Science shall be governed in accordance and provisions with the Rules as per UGC & other competent Authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of Diploma in Paramedial Science can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all Diploma in Paramedial Science except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE 68**CERTIFICATE COURSES In Medical/Nursing/Paramedical**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

This ordinance shall provide regulation of Dr. Preeti Global University running Certificate course program in various subjects/ departments of Medicine, Nursing, Paramedical.

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

AIMS & OBJECTIVE:

The main aim of this certificate courses is to expose the eligible candidates to newer methods of skill-oriented program in different disciplines. The program of study leading to career-oriented certificate courses of Dr. Preeti Global University shall have the status of Add-on skill-oriented programs.

GENERAL PROVISIONS:

The various trainings in certificate courses cannot be registered as qualifications by regulatory bodies.

These training must be rendered to teach some Skill & develop competence in different disciplines the skill.

Candidates registering in these courses shall have to complete the predetermined period of training. In case the candidate leaves in between the certificate will not be issued.

The concerned department will provide a structured training program.

There will be a formal entrance examination conducted by university to pursue the mentioned Certificate courses.

Candidate will have to pay fees for these certificate courses which will be mentioned in a combined ordinances for university fees & structure.

Candidates involved in direct patient care will have to have regulatory approvals. Like they must be registered with MP State Medical Council with a valid registration number & additional degrees must be registered.

**1. LIST OF VARIOUS CERTIFICATE COURSES OFFERED BY DR. PREETI
GLOBAL UNIVERSITY WITH ELIGIBILITY CRITERIA AND DURATION:**

1.1 POST-DOCTORAL CERTIFICATE COURSE:

Course Name	Eligibility	Subject of Specialization	Duration
PDCC in Cardiac-Anesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Neuro-Anesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Organ Transplant Anaesthesia	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatrics Endocrinology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Critical Care Medicine	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatric Gastroenterology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Laboratory Immunology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Infectious Diseases	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Nuclear Nephrology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Renal Pathology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Gastro-Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

PDCC in Neuro-Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Aphaeresis Technology and Blood Component Therapy	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Pain Management	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Haemato-Oncology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC Paediatrics Endocrinology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Paediatric ENT	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Interventional Radiology	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year
PDCC in Spine Surgery	Post MD/MS/DNB/DMRD in the required specialty	Medicine	One year

1.2 BASIC CERTIFICATE-COURSES:

Course Name	Eligibility	Subject of Specialization	Duration
Medical			
Certificate Course in Paediatric Respiratory Disorders	MD /DCH/DNB Paediatrics Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Pulmonary Critical Care	MD/DNB Medicine Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Basic Infertility Management, including Endoscopy	MS/DNB (obst & Gyn.) or DGO Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Benign Hematology	MD (Pathology) / MD (Gen. Medicine) /DCP/DNB Or Equivalent from recognized institute	Medicine	12 Months
Certificate Course in Clinical Nutrition	Bachelors or Master's Degree from Medicine Nursing , physiotherapy, dietetics, Public health professionals. Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Critical Care Dialysis	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hypertension Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Diabetic Foot Surgery	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Emergency Medical Services	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Epidemic Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Health Insurance	MBBS; BAMS; BHMS; BDS, BPT, BOT, B. Sc (Nursing), BPO, M. Sc (Med) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hepatology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Clinical Hematology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Neonatology	MD (General Medicine) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in High Risk Obstetrics	MD/DGO/DNB(Obs & Gyn.) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Human Genetics (Certificate Course in Human Genetics)	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Hyperbaric Medicine and Basic Wound Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Immunization	D C H , MBBS, BDS, BAMS, BUMS, BHMS.	Medicine	6 Months
Certificate Course in Infection Prevention & Control	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Intensive Cardiac Care	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Intensive Care in Obstetrics	MD/DGO/DNB(Obs & Gyn.) Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Laser Surgery in Urology	Post graduate in surgery M.S. or D.N.B.	Medicine	6 Months
Certificate Course in Medical Genetics	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Neonatal Intensive Care	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Neonatology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Operation Theater Technology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Radiography Technology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Reconstructive Urology	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Regional Anaesthesia	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Programme in Hair Restoration	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
International Postgraduate Paediatric Certificate (IPPC)	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Postgraduate Training Course in Colposcopy	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Training Programme on HIV & AIDS	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Training Programme on Medical Rehabilitation	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Basic Life Support	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months

Certificate Course in Pain Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Patient Safety	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course in Disaster Management	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Certificate Course for Clinicians in Medico Legal Practices	MBBS/ BAMS/ BHMS/ BUMS Or Equivalent from recognized institute	Medicine	6 Months
Physiotherapy			
Certificate Course in Sports Physiotherapy	BPT	Physiotherapy	12 Months
Dental			
Post Graduate Certificate Course in Oral Implantology	BDS/MDS	Dental	12 Months
Nursing			
Certificate Course in Cardiovascular and Thoracic Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Oncology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Renal Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Wound Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months

Certificate Course in Child Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Medical Surgical Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Community Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Obstetrics and Gynecology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Psychiatry Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Critical Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Nursing Practitioner	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Orthopedic and Rehabilitation	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Neonatal Care Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Oncology Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Certificate Course in Mental Health Nursing	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months

Certificate Course in Nursing Administration	B.Sc./M.Sc. Nursing OR Equivalent from recognized institute	Nursing	6 Months
Miscellaneous			
Certificate Course in NABH	Bachelors or Master's Degree from Medicine, Dental, Nursing, physiotherapy, dietetics, Public health professionals, MBA/ BBA in H.A. Or Equivalent from recognized institute	Miscellaneous	12 Months

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English/Hindi

Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

General Instruction:

The admission to the Certificate program shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of Certificate program can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all Certificate program except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE 69**BACHELOR OF PHYSIOTHERAPY (B.PT)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Title of the Award	: Bachelor of Physiotherapy (B.PT)
Name of Faculty	: Faculty of Paramedical Science
Course Name	: Bachelor of Physiotherapy (BPT)

Duration of the Course:

The Bachelor of Physiotherapy (BPT) is a Four-and-half-years undergraduate programme The BPT curriculum is a semester-wise program with syllabus covered in four-and-half academic years

Eligibility for Admission:

Candidates who have passed duly recognized following examination: Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

Any Board/ University examination in India or in any foreign country recognized as equivalent to 12 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies. The reservation and relaxation for SC/ST/ Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies i Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.

Intake:

The Intake for each of these courses shall be decided by the University from time to time.

Academic cycle / year:

Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English

Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BPT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

The admission to the B.PT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of B.PT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all B.PT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE NO. 70**MASTER OF PHYSIOTHERAPY (MPT)**

All the rules/regulation/changed define or suggest by Central government/State government/UGC/regularity commission/related authority in new education policy shall be applicable in all the ordinance of Dr. Preeti Global University, Dinara (Shivpuri).

Title of the Degree	: Master of Physiotherapy (MPT)
Name of Faculty	: Faculty of Paramedical Sciences
Course details	: Master's of Physiotherapy (Orthopaedics). Master's of Physiotherapy (Neurology). Master's of Physiotherapy (Cardiopulmonary Conditions). Master's of Physiotherapy (Sports Physiotherapy).
Duration of the Course	: 2 Years

Eligibility Criteria for Admission

A student seeking admission to the Master of Physiotherapy must have passed regular full time Bachelor of Physiotherapy (B.P.T.) course from any recognized institute/ University by U.G.C. and Indian Association of Physiotherapy (IAP).

Or

Any Board / University examination in India or in any foreign country recognized as equivalent to BPT standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of relevant regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Course Structure:

The Course structure of MPT shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

Academic cycle / year:

There will be one academic cycle for these courses every.

Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

Medium of Instruction and Examination:

The medium of instruction and examination shall be English

Examination

Examinations will be conducted as per the Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council..

The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

Maximum Duration for Completion of Course:

A candidate has to complete the entire course of MPT ordinarily within a maximum period of 4 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction:

The admission to the M.PT shall be governed in accordance and provisions with the Rules as per UGC & other competent Authority of the Govt. of India & State Government as amended time to time.

The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

For matters not covered in this specific ordinance, General rules and regulations of DPGU Shivpuri, regarding specific courses shall be applicable. In other matters Board of Management of DPGU shall be competent to take any decision which shall be final.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

In future, more branches / specializations / courses / programmes of M.PT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centres / Institutes located in university campus.

This Ordinance shall be applicable to all M.PT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

भाग ४ (ग)**अंतिम विनियम****मध्यप्रदेश विद्युत् नियामक आयोग**

पंचम तल, मेट्रो प्लाजा, ई-5, अरेरा कालोनी, बिट्टन मार्केट, भोपाल

भोपाल, दिनांक 4 मई 2023

क्रमांक 981/मप्रविनिआ/2023, ऊर्जा संरक्षण अधिनियम, 2001 की धारा 27(क) के अधीन प्रदत्त शक्तियों का प्रयोग करते हुए, मध्यप्रदेश विद्युत नियामक आयोग यथासंशोधित ऊर्जा संरक्षण अधिनियम, 2001 के अधीन अपने कार्यों के निर्वहन के लिये एतद् द्वारा मध्यप्रदेश विद्युत नियामक आयोग (न्याय निर्णायक अधिकारी द्वारा जांच करने हेतु कारबार का संचालन) विनियम, 2023 बनाता है, अर्थात् :

मध्यप्रदेश विद्युत नियामक आयोग (न्याय निर्णायक अधिकारी द्वारा जांच करने हेतु कारबार का संचालन) विनियम, 2023 (जी-47, वर्ष 2023)

अध्याय-एक**प्रारंभिक****1. संक्षिप्त शीर्षक, तथा प्रारंभ :-**

- (1) ये विनियम "मध्यप्रदेश विद्युत नियामक आयोग" (न्याय निर्णायक अधिकारी द्वारा जांच करने हेतु कारबार का संचालन) विनियम, 2023 (जी-47, वर्ष 2023)" कहलायेंगे।
- (2) ये विनियम सम्पूर्ण मध्यप्रदेश राज्य में लागू होंगे।
- (3) ये विनियम मध्यप्रदेश राज्य के "राजपत्र" में इनकी प्रकाशन तिथि से लागू होंगे।

2. उद्देश्य :-

इन विनियमों का उद्देश्य समय-समय पर यथासंशोधित ऊर्जा संरक्षण अधिनियम, 2001 की धारा 27(क) के अधीन आयोग द्वारा नियुक्त किये गये न्याय निर्णायक अधिकारी के समक्ष अधिनियम की प्रक्रिया के संबंध में उपबन्ध प्रदान करना है।

3. परिभाषाएं :- (1) इन विनियमों में, जब तक संदर्भ से अन्यथा अपेक्षित न हो, -

- (क) "अधिनियम" से अभिप्रेत है, ऊर्जा संरक्षण अधिनियम, 2001 (2001 का 52) ;
- (ख) "न्याय निर्णायक अधिकारी" से अभिप्रेत है, आयोग द्वारा अधिनियम की धारा 27(क) के अंतर्गत नियुक्त न्याय निर्णायक अधिकारी ;
- (ग) "BEE" से अभिप्रेत है, ब्यूरो ऑफ इनर्जी एफीशियेंसी अर्थात् ऊर्जा दक्षता ब्यूरो;
- (घ) "केन्द्र सरकार" से अभिप्रेत है, भारत सरकार ;
- (ङ) "आयोग" से अभिप्रेत है, मध्यप्रदेश अधिनियम के अधीन स्थापित तथा विद्युत अधिनियम, 2003 के अधीन मध्यप्रदेश राज्य के लिए राज्य आयोग के रूप में मान्यता प्राप्त मध्यप्रदेश विद्युत नियामक आयोग ;
- (च) "आयोग सचिव" से अभिप्रेत है, आयोग के सचिव ;

- (छ) "अभिहित अभिकरण" से अभिप्रेत है, अधिनियम की धारा 15 के खण्ड (घ) के अधीन अभिहित कोई अभिकरण ;
- (ज) "अभिहित उपभोक्ता" से अभिप्रेत है, अधिनियम की धारा 14 के खण्ड (ड) के अधीन विनिर्दिष्ट उपभोक्ता ;
- (झ) "प्ररूप" से अभिप्रेत है, इन विनियमों से संलग्न प्ररूप ;
- (ञ) "निधि (फण्ड)" से अभिप्रेत है, विद्युत अधिनियम 2003 की धारा 103 के अधीन गठित राज्य विद्युत नियामक आयोग निधि ;
- (ट) "अन्तर्वादीय आवेदन" से अभिप्रेत है, न्याय निर्णायक अधिकारी के समक्ष किसी याचिका या पूर्व से स्थापित किसी कार्यवाई में प्रस्तुत किया गया आवेदन, परन्तु जिसमें समीक्षा के लिये प्रस्तुत आवेदन सम्मिलित नहीं है ;
- (ठ) "अधिकारी" से अभिप्रेत है, आयोग का कोई अधिकारी ;
- (ड) "कार्यवाही" से अभिप्रेत है, ऐसी समस्त कार्यवाहियां जो अधिनियम के अपने कर्तव्यों के निर्वहन हेतु न्याय निर्णायक अधिकारी प्रारंभ करने या चालू रखने का विनिश्चय करे परन्तु ऐसे प्रारंभ किये जाने के पूर्व न्याय निर्णायक अधिकारी आयोग द्वारा की गई बैठक या अन्य कार्यवाही इन विनियमों के प्रयोजन हेतु प्रारंभिक कार्यवाही नहीं होगी ;
- (ढ) "प्राप्तिकर्ता अधिकारी" से अभिप्रेत है, अधिकारी जिसे न्याय निर्णायक अधिकारी द्वारा याचिका प्राप्त करने हेतु नियुक्त किया गया हो।
- (ण) "राज्य शासन" से अभिप्रेत है, मध्यप्रदेश शासन।
- (2) इन विनियमों में प्रयुक्त किन्तु परिभाषित किए गए शब्दों या अभिव्यक्तियों का वही अर्थ होगा जैसा अधिनियम में उनके लिए विनिर्दिष्ट किया गया है।

4. विस्तार :-

ये विनियम अधिनियम की धारा 14 और/या धारा 15 के उपबन्धों के उल्लंघन के बारे में न्याय निर्णायक अधिकारी द्वारा शिकायतें प्राप्त किये जाने पर ऐसी रीति द्वारा इनकी जांच आयोजित करने हेतु प्रयोज्य होंगे, जैसा कि इन विनियमों में विनिर्दिष्ट किया जाए।

5. न्याय निर्णायक अधिकारी कार्यालय, कार्यालय घंटे तथा बैठकें :-

- (1) न्याय निर्णायक अधिकारी आयोग स्थित अपने कार्यालय से कार्य करेगा।
- (2) जब तक अन्यथा निर्देशित न किया जाए, न्याय निर्णायक अधिकारी का कार्यालय प्रत्येक माह के शनिवार, रविवार एवं मध्यप्रदेश शासन द्वारा समय-समय पर अधिसूचित अवकाशों को छोड़कर, प्रतिदिन खुला रहेगा।
- (3) न्याय निर्णायक अधिकारी का कार्यालय समस्त कार्य दिवस को 10.00 बजे से 18.00 बजे तक या ऐसे समय तक खुला रहेगा जैसा कि आयोग द्वारा निर्देशित किया जाए।
- (4) लोक व्यवहार हेतु, आयोग का कार्यालय समस्त कार्य दिवसों पर 11.00 बजे से 16.00 बजे के बीच खुला रहेगा।

- (5) जहां किसी कार्य के सम्पादन का अंतिम दिन ऐसा दिन पड़ता हो जिस दिन आयोग का कार्यालय बंद हो और उसके परिणामस्वरूप ऐसा कार्य उस दिन सम्पादित करना संभव न हो तो ऐसा कार्य अगले दिन किया जा सकेगा जिस दिन कार्यालय खुला है।
- (6) न्याय निर्णायक अधिकारी प्रकरणों की सुनवाई हेतु मुख्यालय पर या किसी अन्य स्थान पर न्याय निर्णायक अधिकारी द्वारा विनिर्दिष्ट दिन एवं समय पर बैठकें आयोजित कर सकेगा।

6. न्याय निर्णायक अधिकारी के समक्ष कार्यवाही की भाषा :-

- (1) न्याय निर्णायक अधिकारी की कार्यवाहियां हिन्दी या अंग्रेजी में संचालित की जाएंगी।
- (2) हिन्दी या अंग्रेजी से भिन्न किसी भाषा में अंतर्विष्ट कोई याचिका, प्रलेख (दस्तावेज) या अन्य सामग्रियां न्याय निर्णायक अधिकारी द्वारा स्वीकार नहीं की जाएंगी जब तक कि वे हिन्दी या अंग्रेजी में उसके अनुवाद के साथ न हों।
- (3) कोई अनुवाद जिस पर कार्यवाही के पक्षकारों की सहमति हो, या वह जिसे कोई एक पक्षकार हिन्दी या अंग्रेजी में अनुवाद करने वाले व्यक्ति की प्रामाणिकता प्रमाण-पत्र के साथ प्रस्तुत करे, तो उचित प्रकरणों में न्याय निर्णायक अधिकारी द्वारा सही अनुवाद के रूप में इसे स्वीकार किया जा सकेगा।
- (4) न्याय निर्णायक अधिकारी यह निर्देशित कर सकेगा कि अंग्रेजी की याचिकाएं, प्रलेख (दस्तावेज), या अन्य सामग्रियां हिन्दी में या यथाविलोम अनुवाद की जाएं।

7. आयोग की मुद्रा :-

- (1) न्याय निर्णायक अधिकारी की पृथक मुद्रा (सील) होगी। मुद्रा की छाप प्रमाणित की जाएगी तथा न्याय निर्णायक अधिकारी के रिकार्ड में रखी जाएगी।
- (2) न्याय निर्णायक अधिकारी द्वारा की गई प्रत्येक आदेश या संसूचना या जारी की गई सूचना (नोटिस) या प्रदान की गई प्रतिलिपि पर न्याय निर्णायक अधिकारी की मुद्रा अंकित की जाएगी तथा आयोग सचिव या इस प्रयोजन के लिए अभिहित किसी अधिकारी द्वारा प्रमाणित की जाएगी।

8. आयोग के अधिकारी :-

- (1) आयोग, विनिर्दिष्ट शर्तों एवं निबंधनों पर, अपने अधिकारियों को आयोग सचिव द्वारा प्रयुक्त किए जाने वाले कार्यों सहित, ऐसे कार्य सौंप सकेगा।
- (2) आयोग को न्यायिक निर्णय से संबंधित मामलों में न्याय निर्णायक अधिकारी को सहायता प्रदान करने हेतु परामर्शी कार्यालय पदाधिकारियों (स्टॉफ) को नियोजित करने का अधिकार होगा।
- (3) न्याय निर्णायक अधिकारी की मुद्रा तथा अभिलेख की अभिरक्षा आयोग सचिव के पास रहेगी तथा वह ऐसे कार्य करेगा जैसे कि उसे इन विनियमों द्वारा या अन्यथा आयोग द्वारा सौंपे जाएं।

- (4) विशेषतः तथा उपरोक्त उप-खण्ड (2) के उपबंध की व्यापकता पर प्रतिकूल प्रभाव डाले बिना आयोग सचिव के निम्नलिखित कृत्य होंगे :—
- (एक) वह न्याय निर्णायक अधिकारी से संबंधित समस्त याचिकाओं, आवेदनों, अन्य पत्रों या संदर्भों को प्राप्त करेगा या करवाएगा।
- (दो) वह न्याय निर्णायक अधिकारी के समक्ष वर्तमान में प्रस्तुत किए गए समस्त पत्रों की लघु टीप तथा संक्षेपिका तैयार करेगा या करवाएगा।
- (तीन) वह न्याय निर्णायक अधिकारी द्वारा संचालित की जाने वाली कार्यवाहियों में न्याय निर्णायक अधिकारी की सहायता करेगा।
- (चार) वह न्याय निर्णायक अधिकारी द्वारा पारित आदेशों को प्रमाणित करेगा।
- (पांच) वह न्याय निर्णायक अधिकारी द्वारा पारित आदेशों का अनुपालन सुनिश्चित करेगा।
- (छह) उसे राज्य शासन, केन्द्र शासन एवं उनके अभिकरणों, अनुज्ञप्तिधारियों या अन्य कार्यालयों, कम्पनियों, और फर्म्स, या ऐसे अन्य व्यक्तियों से जैसा कि न्याय निर्णायक अधिकारी द्वारा निर्देशित किया जाए, ऐसी जानकारी जो अधिनियम के अधीन न्याय निर्णायक अधिकारी के कृत्यों के सुचारु निर्वहन के प्रयोजन के लिए उपयोगी समझी जाए, एकत्रित करने का अधिकार होगा।
- (5) आयोग सचिव की अनुपस्थिति में, ऐसे कोई अन्य अधिकारी जैसा कि आयोग द्वारा अधिकृत किया जाए आयोग सचिव के समस्त कर्तव्यों का निर्वहन कर सकेगा।
- (6) न्याय निर्णायक अधिकारी को, यदि वह इसे उचित समझे तो आयोग सचिव या अन्य अधिकारियों द्वारा आदेश या की गई कार्रवाई का, या तो किसी हितबद्ध पक्षकार के आवेदन पर या स्वप्रेरणा से पुनर्विलोकन, खण्डन, पुनरीक्षण, परिवर्तन, संशोधन या फेर-फार या अन्यथा करने का सदैव अधिकार होगा।

अध्याय—दो

न्याय निर्णायक अधिकारी के समक्ष कार्यवाहियों से संबंधित सामान्य नियम

9. अधिकृत प्रतिनिधियों का न्याय निर्णायक अधिकारी के समक्ष उपस्थित होना : —

- (1) न्याय निर्णायक अधिकारी के समक्ष कोई व्यक्ति या तो स्वयं उपस्थित हो सकेगा या वह अपने किसी कर्मचारी को उसकी ओर से न्याय निर्णायक अधिकारी के समक्ष उपस्थित होने, कार्य करने तथा पैरवी करने हेतु अधिकृत कर सकेगा।
- (2) कोई व्यक्ति न्याय निर्णायक अधिकारी के समक्ष उसकी ओर से उपस्थित होने, कार्य करने एवं पैरवी करने हेतु किसी अधिवक्ता या किसी पंजीकृत परामर्शदाता या किसी विधि व्यवसाय का प्रमाण पत्र रखने वाले वैधानिक व्यवसायिक निकाय के किसी सदस्य को अधिकृत कर सकेगा।
- (3) उपर्युक्त के होते हुए भी, न्याय निर्णायक अधिकारी उपभोक्ता समूह या संगठन या ऐरो उपभोक्ता रागूह या रांगउन द्वारा राम्यक् रूप से अधिकृत किसी भी

व्यक्ति को न्याय निर्णायक अधिकारी के समक्ष कार्यवाहियों में अथवा कार्यवाहियों के प्रारंभ किए जाने के पूर्व किन्हीं बैठकों में, जैसा कि न्याय निर्णायक अधिकारी उचित समझे उपस्थित होने के लिए अनुज्ञात कर सकेगा।

10. न्याय निर्णायक अधिकारी के समक्ष कार्यवाहियां :-

- (1) न्याय निर्णायक अधिकारी, समय-समय पर ऐसी कार्यवाहियां, बैठकें, परिचर्चाएं, विचार-विमर्श, परामर्श, जांच एवं अनुसंधान कर सकेगा, जैसा कि वह अधिनियम के अधीन कृत्यों का सम्पादन करने हेतु उचित समझे।
- (2) न्याय निर्णायक अधिकारी किसी अधिकारी या अन्य व्यक्ति को जिसे न्याय निर्णायक अधिकारी का प्रतिनिधित्व करने के लिए उचित समझे, न्याय निर्णायक अधिकारी के प्रतिनिधि के रूप में न्याय निर्णायक अधिकारी के समक्ष किन्हीं कार्यवाहियों में या अन्यथा भाग लेने एवं कार्यवाही में न्याय निर्णायक अधिकारी की सहायता करने हेतु नियुक्त कर सकेगा।
- (3) समस्त विषय जो अधिनियम के अधीन न्याय निर्णायक अधिकारी द्वारा सुनवाई के माध्यम से निर्वहन किए जाने हेतु अपेक्षित हैं, उक्त अधिनियम तथा इन विनियमों के अधीन विनिर्दिष्ट रीति में कार्यवाही के माध्यम से किए जाएंगे।
- (4) न्याय निर्णायक अधिकारी द्वारा अन्यथा उपबंधित के सिवाय समस्त विषय जो अनुज्ञप्तिधारी या किसी अन्य व्यक्ति के अधिकारों एवं हितों को प्रभावित करते हों, न्याय निर्णायक अधिकारी द्वारा इन विनियमों में विनिर्दिष्ट रीति में निर्वहन किए जाएंगे तथा निष्पादित किए जाएंगे।
- (5) न्याय निर्णायक अधिकारी किसी विषय में कार्यवाही प्रारंभ करने का विनिश्चय करने के पूर्व पक्षकारों या उनमें से किसी एक या अधिक से परामर्श कर सकेगा।

11. कार्यवाहियों का प्रारंभ :-

- (1) न्याय निर्णायक अधिकारी, स्वविवेक से या किसी प्रभावित या हितबद्ध व्यक्ति द्वारा प्रस्तुत याचिका पर या अन्य कोई पत्रों पर कोई कार्यवाही प्रारंभ कर सकेगा।
- (2) जब न्याय निर्णायक अधिकारी कार्यवाहियां प्रारंभ करेगा तो वह न्याय निर्णायक अधिकारी के कार्यालय द्वारा जारी किए गए नोटिस के द्वारा की जाएगी तथा न्याय निर्णायक अधिकारी प्रभावित या हितबद्ध व्यक्तियों को याचिका के विरोध या समर्थन में जवाब दावा या प्रत्युत्तर, ऐसे प्ररूप में जैसा कि न्याय निर्णायक अधिकारी निर्देशित करे, प्रस्तुत करने के लिए नोटिस की तामीली के लिए ऐसे आदेश तथा निर्देश दे सकेगा जैसा कि न्याय निर्णायक अधिकारी द्वारा आवश्यक समझा जाए।
- (3) न्याय निर्णायक अधिकारी यदि वह समुचित समझता है तो हितबद्ध व्यक्तियों से अंतर्ग्रस्त विवादों पर ऐसे प्रकरण में जैसा कि न्याय निर्णायक अधिकारी निर्देशित करे टिप्पणी आमंत्रित करते हुए याचिका को विज्ञापित करने के आदेश जारी कर सकेगा।

- (4) जांच हेतु सूचना जारी करते हुए न्याय निर्णायक अधिकारी स्वविवेक से की जा जाने वाली कार्यवाहियां तथा अन्य उचित प्रकरणों में आयोग के किसी अधिकारी अन्य किसी व्यक्ति को जिसे न्याय निर्णायक अधिकारी विचारणीय विषय में भाग लेने हेतु उचित समझे पदांकित कर सकेगा, जैसे वह व्यक्ति कार्यवाही में एक पक्षकार हो।

12. न्याय निर्णायक अधिकारी के समक्ष याचिकाएं :-

- (1) समस्त याचिकाओं में सारवान विशिष्टियां, आवेदित अनुतोष के साथ तथ्यों के संक्षिप्त एवं स्पष्ट विवरण, विधि के लागू उपबंध तथा ऐसे अनुतोषों के आधार अंतर्विष्ट होंगे।
- (2) न्याय निर्णायक अधिकारी के समक्ष प्रस्तुत की जाने वाली समस्त याचिकाएं साफ सुथरी, पढ़ने योग्य सफेद कागज पर एक तरफ टंकित या मुद्रित की जाएंगी तथा प्रत्येक पृष्ठ पर निरंतर क्रमांक अंकित होगा। न्याय निर्णायक अधिकारी इलेक्ट्रॉनिक प्ररूप में याचिका की प्रतियां देने या प्राप्त करने की अनुमति ऐसी निबंधनों एवं शर्तों पर दे सकेगा, जैसा कि न्याय निर्णायक अधिकारी विनिर्दिष्ट करे।
- (3) याचिका की अन्तर्वस्तुओं को समुचित रूप से कंडिकाओं में विभाजित किया जाएगा जिन्हें क्रमानुसार संख्यांकित किया जाएगा।
- (4) याचिका के साथ याचिका में विवक्षित विषयों से संबंधित दस्तावेज, सहायक आंकड़े एवं विवरण सम्मिलित होंगे।

13. सामान्य शीर्षक :-

न्याय निर्णायक अधिकारी के समक्ष याचिकाओं में तथा समस्त विज्ञापनों तथा सूचनाओं में सामान्य शीर्षक प्ररूप-1 (परिशिष्ट-एक) के अनुसार होगा।

14. समर्थन में शपथ पत्र :-

- (1) प्रस्तुत याचिकाएं एक शपथ पत्र द्वारा सत्यापित की जाएंगी तथा शपथ पत्र प्ररूप-2 (परिशिष्ट-दो) के अनुसार होगा।
- (2) शपथ-पत्र प्रथम पुरुष में तैयार किया जाएगा तथा शपथग्रहिता का पूरा नाम, आयु, व्यवसाय तथा पता एवं वह क्षमता जिसमें वह हस्ताक्षर कर रहा है, अंकित होगी तथा शपथ लेने व शपथ-पत्र प्राप्त करने हेतु विधिक रूप से अधिकृत व्यक्ति के समक्ष शपथपूर्वक हस्ताक्षरित किया जाएगा।
- (3) प्रत्येक शपथ-पत्र स्पष्ट तथा विनिर्दिष्ट रूप से यह उपदर्शित करेगा कि विवरण सत्य है -
 - (एक) अभिसाक्षी के ज्ञान के अनुसार; एवं/या
 - (दो) अभिसाक्षी से प्राप्त जानकारी के अनुसार ; या
 - (तीन) अभिसाक्षी के विश्वास के अनुसार।
- (4) शपथ-पत्र में जहां अभिसाक्षी द्वारा प्राप्त जानकारी के आधार पर कोई विवरण सत्य होना कथित है शपथ-पत्र में जानकारी का स्रोत का भी खुलासा होगा।

तथा यह कथन होगा कि अभिसाक्षी के विश्वास के अनुसार जानकारी सत्य है।

15. याचिकाओं आदि का प्रस्तुतिकरण एवं परीक्षण :-

- (1) समस्त याचिकाएं दो या इतनी प्रतियों में प्रस्तुत की जाएंगी जैसा कि न्याय निर्णायक अधिकारी विनिर्दिष्ट करे तथा ऐसी समस्त प्रतियां सभी मायनों में पूर्ण होंगी।
- (2) याचिका के साथ आयोग द्वारा इस विनियमों के अध्याय-तीन में विनिर्दिष्ट शुल्क का भुगतान किया जाएगा।
- (3) समस्त याचिकाएं व्यक्तिगत रूप से या सम्यक् रूप से अधिकृत अभिकर्ता या प्रतिनिधि द्वारा न्याय निर्णायक अधिकारी के कार्यालय पर या समय-समय पर, न्याय निर्णायक अधिकारी द्वारा अधिसूचित केन्द्र या केन्द्रों पर प्राप्तिकर्ता अधिकारी को प्रस्तुत की जाएंगी। याचिकाएं पंजीकृत डाक से भी अभिस्वीकृति देय कार्ड आयोग सचिव को यथास्थिति भेजी जा सकेंगी। याचिका के साथ प्राधिकृत अभिकर्ता या प्रतिनिधि के पक्ष में यथास्थिति प्राधिकार प्रस्तुत किया जाएगा।
- (4) याचिका के प्राप्त होने पर प्राप्तिकर्ता अधिकारी वह तारीख जिसको कि याचिका प्राप्त की गई है, मुद्रांकित तथा पृष्ठांकित कर प्राप्ति स्वीकारेगा तथा याचिका प्रस्तुत करने वाले व्यक्ति को मुद्रा तथा तारीख के साथ एक पावती जारी करेगा। याचिका के पंजीकृत डाक द्वारा प्राप्त होने की दशा में, याचिका जिस तिथि को न्याय निर्णायक अधिकारी के कार्यालय में प्राप्त हुई हो, वह याचिका के प्रस्तुतिकरण की दिनांक मानी जाएगी तथा कार्यालय उस व्यक्ति को जिसने याचिका दाखिल की है, डाक द्वारा पावती भेजेगा।
- (5) याचिका की प्राप्ति, न्याय निर्णायक अधिकारी के कार्यालय में इस प्रयोजन के लिए संधारित रजिस्टर में सम्यक् रूप से प्रविष्ट की जाएगी।
- (6) कोई भी याचिका अभिवाक करने या उनके प्रस्तुतिकरण में त्रुटि के लिए, याचिका को फाइल करने वाले व्यक्ति को ऐसे समय के भीतर जैसा कि उस प्रयोजन के लिए दिया जाए त्रुटि को सुधारने का अवसर दिए बिना अस्वीकार नहीं की जाएगी।
- (7) याचिका की प्रस्तुति या प्राप्ति के संबंध में व्यथित व्यक्ति, आयोग सचिव से समुचित आदेश के लिए अनुरोध कर सकेगा।
- (8) याचिका तथा समस्त आवश्यक दस्तावेज प्रस्तुत किए जाने के यथाशक्य शीघ्र तथा दोष तथा आपत्तियां यदि कोई हों, दूर किए जाने तथा याचिका की सवीक्षा, स्वीकृति एवं क्रमांकित किए जाते ही याचिका, प्राथमिक विचारण के लिए न्याय निर्णायक अधिकारी के समक्ष रखी जाएगी।
- (9) न्याय निर्णायक अधिकारी, याचिका के सुनवाई के लिए स्वीकार कर सकेगा। न्याय निर्णायक अधिकारी संबंधित व्यक्ति को सुनवाई का अवसर दिए बिना, स्वीकृति, अस्वीकार करने का आदेश पारित नहीं करेगा। न्याय निर्णायक अधिकारी यदि समुचित समझे तो ऐसे अन्य व्यक्ति या व्यक्तियों को नोटिस

जारी कर सकेगा, जैसी वह याचिका की स्वीकृति के लिए सुनवाई की इच्छा रखता है।

- (10) यदि न्याय निर्णायक अधिकारी याचिका स्वीकार करता है, तो वह प्रत्यर्थियों, यदि याचिका में कोई हो और ऐसे अन्य प्रभावित या हितबद्ध पक्षकारों जिन्हें कि न्याय निर्णायक अधिकारी आवश्यक समझता हो, ऐसे प्ररूप में जैसा कि न्याय निर्णायक अधिकारी निर्देशित करे, याचिका के विरोध या समर्थन में जवाब या प्रत्युत्तर फाइल करने के लिए सूचना पत्रों को तामीली के ऐसे आदेश तथा निर्देश दे सकेगा जैसे कि आवश्यक समझे जाएं।

16. न्याय निर्णायक अधिकारी द्वारा जारी नोटिस तथा सम्मन की तामीली :-

- (1) आयोग द्वारा जारी किए जाने वाले कोई नोटिस या सम्मन न्याय निर्णायक अधिकारी द्वारा यथा निर्देशित निम्नलिखित में से किसी एक या अधिक रीति में तामील किया जा सकेगा :-
- (एक) याचिकाकर्ता या कार्यवाहियों के किसी अन्य पक्षकार द्वारा तामील; या
- (दो) किसी संदेशवाहक के माध्यम से हमदस्त तामीली द्वारा; या
- (तीन) अभिस्वीकृति देय सहित पंजीकृत डाक द्वारा; या
- (चार) समाचारपत्र में प्रकाशन द्वारा उन प्रकरणों में जहां आयोग का यह समाधान हो गया है कि किसी व्यक्ति पर उपरोक्त खण्ड (एक) से (तीन) में उल्लिखित रीति में नोटिस, सम्मन आदि की तामीली युक्तियुक्त रूप से व्यवहार्य नहीं है।
- (पांच) व्यवहार प्रक्रिया संहिता के अधीन विहित अन्य किसी उपाय द्वारा तथा उसके अधीन बनाये गये नियमों के अनुसार।
- (2) प्रत्येक नोटिस या सम्मन जो किसी व्यक्ति पर तामील किया जाना या सौंपा जाना अपेक्षित हो, ऐसे व्यक्ति या उसके अभिकर्ता जो तामीली प्राप्त करने हेतु अधिकृत हो, उस पते पर जो उसके द्वारा याचिका में दिया गया हो या उसके पंजीकृत कार्यालय पर भेजा जा सकेगा।
- (3) न्याय निर्णायक अधिकारी के समक्ष कोई विषय लंबित होने की स्थिति में तथा व्यक्ति जिस पर तामीली की जाना हो, अपने प्रतिनिधि को उपस्थित होने या किसी विषय में उसका प्रतिनिधित्व करने के लिए अधिकृत किया हो, तो ऐसा प्रतिनिधि संबंधित व्यक्ति की ओर से समस्त विषयों में नोटिस तथा सम्मन की तामीली प्राप्ति हेतु सम्यक् रूप से सशक्त माना जाएगा तथा ऐसे प्रतिनिधि पर तामीली उस व्यक्ति पर सम्यक् रूप से तामीली समझी जाएगी। यह उस प्रतिनिधि का कर्तव्य होगा कि वह उस व्यक्ति को नोटिस को तामीली की सम्यक् रूप से जानकारी दे जिसका वह प्रतिनिधित्व कर रहा है।
- (4) जहां नोटिस की तामीली कार्यवाही के पक्षकार द्वारा व्यक्तिशः या पंजीकृत डाक के द्वारा की जाना हो, तब ऐसे पक्षकार द्वारा तामीली का शपथ पत्र न्याय निर्णायक अधिकारी को प्रस्तुत किया जाएगा जिसमें नोटिस तथा सम्मन की तामीली की दिनांक तथा रीति तथा ऐसी तामीली के प्रमाण के विवरण दिए जाएंगे।

- (5) जब किसी याचिका का प्रकाशन अपेक्षित हो तो वह ऐसे समय में विज्ञापित की जाएगी जैसा कि न्याय निर्णायक अधिकारी निर्देशित करे और जब तक न्याय निर्णायक अधिकारी द्वारा अन्यथा निर्देशित न किया जाए। न्याय निर्णायक अधिकारी द्वारा विनिर्दिष्ट क्षेत्र में प्रसारण वाले अंग्रेजी तथा हिन्दी दैनिक समाचार पत्र के एक-एक संस्करण में, विज्ञापित की जाएगी।
- (6) अधिनियम या विनियमों के अन्यथा प्रावधानित को छोड़कर या न्याय निर्णायक अधिकारी या आयोग सचिव या इस प्रयोजन हेतु पदाभिहित अधिकारी द्वारा जारी निर्देशों के अध्वधीन रहते हुए, याचिकाकर्ता, आवेदक या अन्य कोई व्यक्ति जिसे न्याय निर्णायक अधिकारी द्वारा उत्तरदायी ठहराया जाए, नोटिस, सम्मन तथा अन्य आदेशिकाओं की तामीली तथा तामील किए जाने के लिए अपेक्षित नोटिस तथा सम्मन के विज्ञापन एवं प्रकाशन की व्यवस्था करेगा।
- (7) न्याय निर्णायक अधिकारी किसी अन्य प्रकार से, जैसा वह उचित समझे, तामीली हेतु निर्देश दे सकेगा। न्याय निर्णायक अधिकारी प्रत्येक प्रकरण में यह तय करने का अधिकारी होगा कि ऐसी तामीली या प्रकाशन का खर्च किस व्यक्ति द्वारा वहन किया जाएगा। न्याय निर्णायक अधिकारी आयोग की वेबसाइट पर किन्हीं कार्यवाहियों के नोटिस प्रदर्शित कर सकेगा।
- (8) विनियमों की अपेक्षाओं अथवा नोटिस, सम्मन एवं आदेशिकाओं की तामीली या प्रकाशन के संबंध में न्याय निर्णायक अधिकारी के निर्देशों के अनुपालन की विफलता की स्थिति में न्याय निर्णायक अधिकारी या तो याचिका खारिज कर सकेगा या ऐसे अन्य या आगे निर्देश दे सकेगा जैसे वह उचित समझे।
- (9) किसी व्यक्ति के नाम या विवरण में किसी त्रुटि के कारण किए जाने के लिए अपेक्षित कोई तामीली या प्रकाशन अवैध नहीं माना जाएगा परंतु यदि न्याय निर्णायक अधिकारी का समाधान हो गया है कि ऐसी तामीली अन्य मायने में पर्याप्त है और तामीली या प्रकाशन की त्रुटि के कारण कोई कार्यवाही तब तक अवैध नहीं होगी जब तक कि उठाई गई आपत्ति पर न्याय निर्णायक अधिकारी की यह राय न हो कि ऐसी त्रुटि, अनियमितता के कारण अन्याय हुआ है या ऐसा करने में अन्यथा कोई पर्याप्त कारण हों।

17. जवाबदावा, निर्णय, आपत्तियां आदि की प्रस्तुति :—

- (1) प्रत्येक व्यक्ति जिसे जांच या याचिका का सूचना पत्र जारी किया गया है, (जो इसमें इसके पश्चात् प्रतिवादी के नाम से निर्दिष्ट किया गया है) तथा जो जांच/याचिका का प्रतिरोध या समर्थन की वांछा रखता है, अपना जवाब ऐसी कालावधि के भीतर तथा चार अथवा ऐसी प्रतियों में जैसी कि न्याय निर्णायक अधिकारी द्वारा विनिर्दिष्ट की जाएं, ऐसे दस्तावेजों के साथ प्रस्तुत करेगा जिन पर कि वह विश्वास करता हो।
- (2) प्रस्तुत जवाबदावे में प्रत्यर्थी स्पष्ट रूप से जांच के सूचना-पत्र या याचिका में वर्णित तथ्यों को विनिर्दिष्ट रूप से स्वीकार करेगा या इन्कार करेगा तथा ऐसे अतिरिक्त तथ्य भी वर्णित कर सकेगा जैसा कि वह वाद विषय पर विनिश्चय हेतु आवश्यक मानता हो।

- (3) जवाबदावा उसी रीति में हस्ताक्षरित एवं सत्यापित तथा शपथ-पत्र द्वारा समर्थित होगा जैसा कि याचिका के मामले में होता है। प्रत्यर्थी अपने जवाबदावे में यह दर्शित करेगा कि क्या वह कार्यवाही में भाग लेने तथा मौखिक सुनवाई का इच्छुक है।
- (4) प्रत्यर्थी जवाबदावे की एक प्रति सत्यप्रतियों के रूप में सम्यक रूप से सत्यापित दस्तावेजों सहित याचिकाकर्ता या उसके अधिकृत प्रतिनिधि को तामील कराएगा तथा जवाबदावा प्रस्तुत करते समय न्याय निर्णायक अधिकारी कार्यालय में ऐसी तामीली का प्रमाण प्रस्तुत करेगा।
- (5) जहां प्रतिवादी वाद विषय पर विनिश्चय के लिए आवश्यक अतिरिक्त तथ्य का कथन करता है तो न्याय निर्णायक अधिकारी याचिकाकर्ता को प्रत्यर्थी द्वारा प्रस्तुत जवाबदावे का प्रत्युत्तर प्रस्तुत करने की अनुमति दे सकेगा। जवाबदावा प्रस्तुत करने हेतु उपरोक्त प्रक्रिया यथोचित परिवर्तन सहित प्रत्युत्तर प्रस्तुत करने हेतु लागू होगी।
- (6) (क) न्याय निर्णायक अधिकारी के समक्ष लंबित किसी विषय पर आपत्ति या अभिमत प्रस्तुत करने की वांछा रखने वाला प्रत्येक व्यक्ति (उन व्यक्तियों को छोड़कर जन्हें जवाबदावा प्रस्तुत करने हेतु नोटिस, जारी किए गए थे) इस प्रयोजन हेतु नियत समय-सीमा में प्राप्तिकर्ता अधिकारी को आपत्तियों या अभिमत के विवरण उसके दस्तावेजों की प्रतियों और साक्ष्य के साथ प्रदाय करेगा।
- (ख) न्याय निर्णायक अधिकारी वाद विषय में कार्यवाहियों तथा विनिश्चय को सुकर बनाने हेतु ऐसे व्यक्ति या व्यक्तियों को अनुमति दे सकेगा जैसा कि वह उचित समझे।
- (ग) जब तक कि न्याय निर्णायक अधिकारी अनुमति न दे उपरोक्त उप-कंडिका (क) में वर्णित व्यक्ति जिसने आपत्तियां या अभिमत प्रस्तुत किए हैं, मौखिक सुनवाई का अधिकारी नहीं होगा। तथापि, न्याय निर्णायक अधिकारी ऐसी आपत्तियों या अभिमत को, कार्यवाही के पक्षकार को ऐसा अवसर देते हुए, ध्यान में रखेगा, जैसा कि न्याय निर्णायक अधिकारी आपत्तियों या अभिमत का निराकरण हेतु उचित समझे।

18. वाद-विषय की सुनवाई :-

- (1) न्याय निर्णायक अधिकारी प्रकरण की सुनवाई के ऐसे चरण, रीति, स्थान, तारीख एवं समय नियत कर सकेगा, जैसा कि उसके द्वारा उचित समझा जाए जो ऐसी समस्त अपेक्षाओं के संगत हों जैसे कि अधिनियम में उल्लिखित हों अथवा 21 दिवसों से कम न हो। न्याय निर्णायक अधिकारी प्रकरण को शीघ्रता से विनिश्चित करने की आवश्यकता को देखते हुए, उपर्युक्त 21 दिवसों की अवधि में कमी भी कर सकता है।
- (2) न्याय निर्णायक अधिकारी वाद विषय का निपटारा पक्षकारों के अभिवचन के आधार पर कर सकेगा या पक्षकारों को शपथपत्र के माध्यम से साक्ष्य प्रस्तुत करने हेतु या वाद विषय पर मौखिक साक्ष्य प्रस्तुत करने हेतु कर सकेगा।

- (3) यदि न्याय निर्णायक अधिकारी किसी पक्षकार को शपथपत्र के माध्यम से साक्ष्य प्रस्तुत करने हेतु निर्देशित करता है तो न्याय निर्णायक अधिकारी यदि वह उचित समझे तो दूसरे पक्षकार को शपथपत्र के अभिसाक्षी का प्रतिपरीक्षण करने का अवसर दे सकेगा।
- (4) न्याय निर्णायक अधिकारी यदि आवश्यक समझे या उचित समझे तो किसी पक्षकार की साक्ष्य किसी अधिकारी या अन्य कोई व्यक्ति द्वारा, जो आयोग द्वारा इस हेतु पदांकित किया गया हो, अभिलिखित करने हेतु निर्देश दे सकेगा।
- (5) न्याय निर्णायक अधिकारी किसी कार्यवाही में पक्षकारों को तर्क या निवेदन की लिखित टीप न्याय निर्णायक अधिकारी के समक्ष ऐसे समय में प्रस्तुत करने के निर्देश दे सकेगा, जैसा कि न्याय निर्णायक अधिकारी उचित समझे।

19. अतिरिक्त जानकारी, साक्ष्य आदि मांगने की न्याय निर्णायक अधिकारी की शक्ति :-

- (1) न्याय निर्णायक अधिकारी वाद विषय पर आदेश पारित करने से पूर्व किसी भी समय पक्षकारों या किसी एक या अधिक पक्षकार या अन्य व्यक्ति से, जिसे न्याय निर्णायक अधिकारी उचित समझे, ऐसी दस्तावेजी या अन्य साक्ष्य, जैसा कि आयोग आदेश पारित करने हेतु आयोग को सक्षम बनाने के प्रयोजन के लिए सुसंगत समझे, उपलब्ध कराने की अपेक्षा कर सकेगा।
- (2) न्याय निर्णायक अधिकारी गवाहों को सम्मन करने, साक्ष्य में प्रस्तुत करने योग्य किसी दस्तावेज या सारवान वस्तुओं की खोज एवं प्रस्तुति, किसी कार्यालय से किसी सार्वजनिक अभिलेख के मंगाने हेतु निर्देश दे सकेगा एवं किसी ऐसे व्यक्ति की अभिरक्षा या नियंत्रण में रखी लेखा पुस्तकों, अन्य दस्तावेजों या जानकारी का, जिसे न्याय निर्णायक अधिकारी वाद विषय के लिए सुसंगत समझे, न्याय निर्णायक अधिकारी के किसी अधिकारी से परीक्षण करवा सकेगा।
- (3) न्याय निर्णायक अधिकारी, यदि उचित समझे तो उप विनियम (1) व (2) के अनुसार प्रस्तुत साक्ष्य पर विचार करते समय किसी पक्षकार को वाद विषय पर ऐसे अतिरिक्त साक्ष्य प्रस्तुत करने की अनुमति दे सकेगा।

20. वाद बिन्दुओं का अन्य को संदर्भ :-

- (1) कार्यवाही के किसी प्रक्रम पर न्याय निर्णायक अधिकारी ऐसे वाद बिन्दु या बिन्दुओं को, जैसा कि वह उचित समझे ऐसे व्यक्तियों को, परंतु जो आयोग के अधिकारियों या शासकीय अभिकरण/निकाय तक ही सीमित न होंगे संदर्भित कर सकेगा जिन्हें न्याय निर्णायक अधिकारी विशेषज्ञ या विशिष्ट सलाह या अभिमत देने हेतु योग्य समझता हो।
- (2) न्याय निर्णायक अधिकारी समय-समय पर किसी व्यक्ति को, परंतु जो आयोग के अधिकारियों सहित किन्तु उन तक सीमित नहीं होगा, किसी स्थान या स्थानों के निरीक्षण तथा ऐसे स्थान या उसमें की किसी सुविधा की स्थिति के संबंध में प्रतिवेदन हेतु नामांकित कर सकेगा।
- (3) न्याय निर्णायक अधिकारी यदि उचित समझे तो वह पक्षकारों को उप विनियम (1) व (2) के अंतर्गत पदाभिहित व्यक्तियों, शासकीय अभिकरण/निकाय के

समक्ष, ऐसे व्यक्तियों को सौंपे गये मुद्दों या विषय पर उनके अपने-अपने मत प्रस्तुत करने के लिए निर्देशित कर सकेगा।

- (4) ऐसे व्यक्ति, शासकीय अभिकरण/निकाय से प्राप्त प्रतिवेदन या अभिमत प्रकरण के अभिलेख का एक अंश होगा तथा कार्यवाहियों के पक्षकारों को प्रतिवेदन या अभिमत की प्रति दी जाएगी। कार्यवाही के पक्षकार ऐसे प्रतिवेदन या अभिमत के समर्थन या विरोध में अपना दृष्टिकोण प्रस्तुत करने के हकदार होंगे।
- (5) न्याय निर्णायक अधिकारी किसी व्यक्ति शासकीय अभिकरण/निकाय द्वारा प्रस्तुत प्रतिवेदन या अभिमत तथा पक्षकारों द्वारा प्रस्तुत जबाबदावे को बाद-विषय के विनिश्चय के समय विचार में लेगा तथा न्याय निर्णायक अधिकारी यदि आवश्यक समझे तो ऐसा प्रतिवेदन या अभिमत प्रस्तुत करने वाले व्यक्ति का परीक्षण कर सकेगा।
- (6) न्याय निर्णायक अधिकारी, तथापि, उपरोक्त उप विनियम (1) एवं (2) के अधीन प्रस्तुत प्रतिवेदन या अभिमत से बाध्य नहीं होगा तथा न्याय निर्णायक अधिकारी ऐसा निर्णय लेने का हकदार होगा जैसा कि वह उचित समझे।

21. किसी पक्षकार के उपस्थित न होने की दशा में अपनाई जाने वाली प्रक्रिया :-

- (1) जब सुनवाई हेतु नियत दिनांक एवं समय पर या ऐसी अन्य दिनांक या समय पर जिसको कि ऐसी सुनवाई स्थगित की गई है, यदि कोई पक्षकार या उसका अधिकृत प्रतिनिधि, सुनवाई हेतु पुकारे जाने पर उपस्थित न हो तो न्याय निर्णायक अधिकारी स्वविवेक से याचिकाकर्ता या वह व्यक्ति जिसने न्याय निर्णायक अधिकारी से सुनवाई हेतु अनुरोध किया था, के अनुपस्थित होने पर या तो याचिका उपस्थिति में चूक के कारण खारिज कर सकेगा या दूसरे पक्षकार की अनुपस्थिति की दशा में एक पक्षीय कार्यवाही करते हुए याचिका की सुनवाई एवं निराकरण कर सकेगा।
- (2) जब कोई याचिका उपस्थिति में चूक के कारण खारिज कर दी गई हो या एकपक्षीय निर्णीत कर दी गयी हो व्यथित पक्षकार ऐसी खारिज या एकतरफा निर्णय जैसी भी स्थिति हो, के दिनांक से 30 दिवस की अवधि में पारित निर्णय लेने हेतु आवेदन दे सकेगा तथा यदि न्याय निर्णायक अधिकारी का यह समाधान हो जाए कि याचिका की सुनवाई के समय व्यक्ति की अनुपस्थिति का पर्याप्त कारण था, तो न्याय निर्णायक अधिकारी ऐसे निबन्धनों पर जैसा कि वह उचित समझे, आदेश वापस ले सकेगा।

22. न्याय निर्णायक अधिकारी के आदेश :-

- (1) न्याय निर्णायक अधिकारी प्रकरण की सुनवाई पश्चात्, याचिका पर आदेश पारित करेगा।
- (2) न्याय निर्णायक अधिकारी द्वारा जारी या सूचित सभी आदेश एवं निर्णय आयोग सचिव या इस हेतु न्याय निर्णायक अधिकारी द्वारा सशक्त किसी अधिकारी के हस्ताक्षर से प्रमाणित किए जाएंगे तथा इन पर न्याय निर्णायक अधिकारी की मुद्रा अंकित होगी।

- (3) सामान्यतः जिस भाषा में याचिका प्रस्तुत की गई हो, न्याय निर्णायक अधिकारी के समस्त आदेश उसी भाषा यथा "अंग्रेजी/हिन्दी" भाषा में सूचित किए जाएंगे।

23. अभिलेखों का निरीक्षण एवं प्रमाणित प्रतिलिपियों का प्रदाय :-

- (1) कार्यवाही के अभिलेख शुल्क के भुगतान तथा ऐसा अन्य निबन्धनों के अनुपालन के अधधीन रहते हुए कार्यवाही के दौरान या आदेश पारित होने के उपरांत, पक्षकारों या उनके अधिकृत प्रतिनिधियों द्वारा निरीक्षण हेतु खुले रहेंगे।
- (2) प्रत्येक कार्यवाही के अभिलेख, उन भागों को छोड़कर जो न्याय निर्णायक अधिकारी द्वारा विनिर्दिष्ट कारणों से गोपनीय या विशेषधिकृत हों, याचिका के पक्षकारों के अतिरिक्त अन्य व्यक्ति द्वारा, ऐसे व्यक्ति के आयोग द्वारा समय-समय पर निर्देशित ऐसे निबन्धनों, जिसमें निरीक्षण का समय स्थान एवं निरीक्षण की रीति एवं शुल्क का भुगतान सम्मिलित है, के अनुपालन के अधधीन रहते हुए, या तो कार्यवाही के दौरान या आदेश पारित होने के उपरांत निरीक्षण हेतु खुले रहेंगे।
- (3) कोई व्यक्ति किसी आदेश, निर्णय, निर्देश एवं उनके समर्थन में न्याय निर्णायक अधिकारी द्वारा दिए गए कारण तथा अभिवचन तथा कागजात एवं न्याय निर्णायक अधिकारी के अभिवचन तथा कागजात एवं न्याय निर्णायक अधिकारी के अभिलेखों के अन्य भाग की प्रमाणित प्रतियां प्राप्त करने हेतु पात्र होगा जिसका वह उपरोक्त विनियम (1) या (2) के अधीन शुल्क के भुगतान तथा आयोग द्वारा निर्देशित अन्य निबन्धनों के परिपालन के अधधीन निरीक्षण हेतु पात्र हो।

अध्याय— तीन

शुल्क (FEES)

24. आवेदनों तथा याचिकाओं हेतु देय शुल्क :-

- एक. न्याय निर्णायक अधिकारी को प्रस्तुत प्रत्येक आवेदन, याचिका या अपील के साथ निर्धारित शुल्क राशि का भुगतान करना होगा जैसा कि नीचे उप-नियम (चार) में निर्दिष्ट किया गया है। सह-याचिकाकर्ता, यदि कोई हो तो उसे भी मुख्य याचिकाकर्ता के समकक्ष शुल्क राशि का भुगतान करना होगा। तथापि, केन्द्र पर राज्य सरकार द्वारा दाखिल किये गये आवेदन या याचिका पर शुल्क का भुगतान देय न होगा।
- दो. इन विनियमों के अधीन देय शुल्क का भुगतान भोपाल में देय बैंक ड्राफ्ट या पे-ऑर्डर के माध्यम से 'मध्यप्रदेश विद्युत नियामक आयोग' के पक्ष में करना होगा। यदि देय शुल्क की राशि एक लाख रुपये से अधिक हो तो इसका प्रत्यक्ष भुगतान आयोग के बैंक खाते में इलेक्ट्रॉनिक अन्तरण (ट्रांसफर) के माध्यम से करना होगा जिसकी सूचना न्याय निर्णायक अधिकारी को भी प्रेषित

की जाएगी। आयोग के चिन्हित बैंक खाते का वांछित विवरण आयोग सचिव से प्राप्त किया जा सकता है।

- तीन. इन विनियमों के अधीन न्याय निर्णायक अधिकारी द्वारा प्राप्त किया शुल्क निधि (fund) को आकलित (क्रेडिट) किया जाएगा।
- चार. इन विनियमों के अधीन न्याय निर्णायक अधिकारी के समक्ष कार्यवाही प्रारंभ करने हेतु याचिका शुल्क के रूप में रुपये 50,000/- (रुपये पचास हजार मात्र) की राशि का भुगतान देय होगा।

अध्याय—चार **अन्वेषण, जांच, जानकारी का संग्रहण, आदि.**

25. जानकारी का संग्रहण :—

- (1) न्याय निर्णायक अधिकारी अधिनियम के प्रावधानों के निबन्धनों तथा उक्त अधिनियम के अन्य उपबंधों में, जानकारी के संग्रहण, जांच, अन्वेषण, प्रवेश, तलाशी, जब्ती एवं शक्तियों की व्यापकता पर प्रतिकूल प्रभाव डाले बिना, निम्नलिखित सहित, ऐसे आदेश जारी कर सकेगा जैसा कि वह उचित समझे —
- (क) न्याय निर्णायक अधिकारी विशिष्ट रूप से आयोग सचिव या किसी अन्य अधिकारी को किसी भवन या स्थान में प्रवेश करने हेतु अधिकृत कर सकेगा जहां यह विश्वास करने का कारण हो कि अधिनियम के अन्तर्गत उसकी जांच या न्याय निर्णय के विषय से संबंधित कोई दस्तावेज या अभिलेख प्राप्त हो सकेगा तथा जब्ती बना सकेगा, या इसका सारांश अथवा प्रतियां ले सकेगा ;
- (ख) न्याय निर्णायक अधिकारी किसी भी समय, आयोग सचिव या कोई एक या अधिक अधिकारियों या परामर्शदाताओं या अन्य किसी व्यक्ति को, जैसा कि न्याय निर्णायक अधिकारी उचित समझे, आयोग के विचार क्षेत्र में आने वाले विषय से संबंधित जानकारी के अध्ययन, अन्वेषण या प्रस्तुतीकरण हेतु निर्देश जारी कर सकेगा ;
- (ग) उपरोक्त प्रयोजन हेतु न्याय निर्णायक अधिकारी ऐसे अन्य निर्देश जारी कर सकेगा जैसा वह उचित समझे तथा प्रतिवेदन या जानकारी के प्रस्तुतीकरण हेतु समय—सीमा विनिर्दिष्ट कर सकेगा ;
- (घ) न्याय निर्णायक अधिकारी, आयोग सचिव या आयोग के किसी अधिकारी को निर्देश जारी कर किसी व्यक्ति को उसके समक्ष उक्त व्यक्ति द्वारा लेखा पुस्तकें, आदि प्रस्तुत करने या किसी अधिकारी के बारे में जानकारी प्रस्तुत करने हेतु निर्देशित कर सकेगा।
- (ङ) न्याय निर्णायक अधिकारी किसी जानकारी, विवरण या दस्तावेज को इकट्ठा करने के लिये जिन्हें न्याय निर्णायक अधिकारी अधिनियम के अन्तर्गत अपने कार्यों के निर्वहन के संबंध में, आवश्यक समझे, ऐसे निर्देश जारी कर सकेगा ;

- (च) अधिनियम या इन विनियमों में यथाविनिर्दिष्ट प्राप्त कोई प्रतिवेदन या जानकारी यदि न्याय निर्णायक अधिकारी को अपूर्ण या अपर्याप्त प्रतीत हो तो न्याय निर्णायक अधिकारी या आयोग सचिव या इस प्रयोजन के लिए अधिकृत अधिकारी आगे जांच, प्रतिवेदन एवं जानकारी प्रस्तुत करने हेतु निर्देश जारी कर सकेगा; और
- (ज) न्याय निर्णायक अधिकारी ऐसे प्रासंगिक, पारिणामिक एवं अनुपूरक विषयों पर विचार हेतु निर्देश जारी कर सकेगा जो उपरोक्त संबंध में प्रासंगिक समझे जाएं, उन पर ध्यान दिया जाएगा।
- (2) अधिनियम की धारा 27(क) के अधीन कृत्यों के निर्वहन के संबंध में तथा इन विनियमों में प्रदत्त शक्तियों को प्रयोग में लाते हुए, आयोग, यदि उचित समझे तो जांच हेतु, नोटिस जारी करने तथा इन विनियमों के अध्याय-दो के अधीन उपबंधित रीति में कार्यवाही करने के निर्देश दे सकेगा।

अध्याय-पांच

विविध

26. अंतरिम आदेश :-

न्याय निर्णायक अधिकारी के समक्ष लम्बित विषयों एवं कार्यवाहियों के किसी भी प्रक्रम में, वह ऐसे अंतरिम आदेश कर सकेगा, जैसा कि वह उचित समझे।

27. निर्णयों, निर्देशों, और आदेशों का पुनर्विलोकन :-

- (1) न्याय निर्णायक अधिकारी स्वविवेक से या किसी व्यक्ति या संबंधित पक्षकारों द्वारा किसी निर्णय, निर्देश या आदेश दिए जाने की दिनांक से 60 दिवस की अवधि में, आवेदन किए जाने पर, ऐसे निर्णय, निर्देश या आदेश का पुनर्विलोकन कर सकेगा तथा ऐसे समुचित आदेश पारित कर सकेगा जैसा वह उचित समझे।
- (2) ऐसे पुनर्विलोकन हेतु आवेदन, निम्नलिखित शर्तों की पूर्णता के अध्याधीन रहते हुए, उसी रीति से प्रस्तुत किया जाएगा जैसा कि याचिका हेतु इन विनियमों के अध्याय-दो में वर्णित है, अर्थात्:
- (क) नवीन एवं महत्वपूर्ण विषय की खोज या साक्ष्य जो पूर्ण तत्परता से कार्य करने के बाद, उसकी जानकारी में नहीं था अथवा उस समय प्रस्तुत नहीं कर सका जब आदेश पारित हुआ था ;
- (ख) किसी त्रुटि अथवा अभिलेख से प्रकट कोई भूल के कारण; और
- (ग) अन्य कोई पर्याप्त कारण ।

28 मृत्यु के उपरांत कार्यवाहियों का जारी रहना, आदि :-

- (1) जब किसी कार्यवाही के दौरान कार्यवाही के किसी पक्षकार की मृत्यु हो जाए या दिवालिया घोषित कर दिया जाए या किसी कम्पनी के मामले में उसका समापन हो जाए तो कार्यवाही, हितबद्ध उत्तरजीवी, निष्पादनकर्ता, प्रशासक, रिसीवर, विघटनकर्ता, या संबंधित पक्षकार के अन्य किसी विधिक प्रतिनिधि जैसी भी स्थिति है, के साथ निरंतर रहेगी।
- (2) न्याय निर्णायक अधिकारी, कारण अभिलिखित करते हुए, कार्यवाही को निरस्त मान सकेगा यदि न्याय निर्णायक अधिकारी ऐसा निर्देशित करे तथा हितबद्ध उत्तरजीवी को अभिलेख पर लेने की आवश्यकता त्याग सकेगा।
- (3) यदि कोई व्यक्ति कार्यवाहियों के किसी पक्षकार का हितबद्ध उत्तरजीवी बनना चाहे तो वह अपने पूर्ववर्ती व्यक्ति की मृत्यु, दिवालियापन, विघटन या समापन की दिनांक से 90 दिवस की अवधि में इस प्रयोजन हेतु आवेदन प्रस्तुत करेगा तथा ऐसा आवेदन पक्षकारों को सुनने के बाद न्याय निर्णायक अधिकारी द्वारा विनिश्चित किया जाएगा।

29. कार्यवाहियों का आम जनता के लिए खुला होना :-

- (1) न्याय निर्णायक अधिकारी के समक्ष कार्यवाहियां जनता के लिए खुली रहेंगी।
- (2) न्याय निर्णायक अधिकारी, यदि उचित समझे एवं कारणों को अभिलिखित करते हुए, किसी विशेष प्रकरण की कार्यवाही के किसी अनुक्रम में यह आदेशित कर सकेगा कि जन सामान्य या कोई विशेष व्यक्ति या व्यक्तियों का समूह, न्याय निर्णायक अधिकारी द्वारा उपयोग किये जा रहे कक्ष या भवन में नहीं पहुंचेगा या नहीं होगा या नहीं रहेगा।

30. याचिका का प्रकाशन :-

- (1) जहां अधिनियम या इन विनियमों में या न्याय निर्णायक अधिकारी के निर्देशानुसार कोई आवेदन या याचिका या अन्य विषयवस्तु का प्रकाशन आवश्यक हो तो, जब तक कि न्याय निर्णायक अधिकारी द्वारा अन्यथा आदेशित न किया जाए या अधिनियम या विनियमों में अन्यथा उपबंधित न हो, सुनवाई हेतु नियत दिनांक से कम से कम पूर्ण 7 दिन पूर्व प्रकाशित किए जाएंगे।

अन्यथा उपबंधित के सिवाय, ऐसे प्रकाशन में, विषयवस्तु के संक्षिप्त विवरण सहित शीर्षक दिया जाएगा।

- (2) प्रकाशित की जाने वाली अंतर्वस्तु इस प्रयोजन हेतु पदाभिहित अधिकारी द्वारा अनुमोदित की जाएंगी।

31. विहित समय सीमा को बढ़ाना या कम करना :-

अधिनियम के उपबंधों के अध्वधीन रहते हुए इन विनियमों द्वारा या न्याय निर्णायक अधिकारी के आदेश द्वारा पर्याप्त कारणों से, किसी कार्य को करने हेतु, न्याय निर्णायक अधिकारी के आदेशानुसार, विनिर्दिष्ट समय बढ़ाया या कम किया जा सकेगा।

32. व्यय :-

- (1) ऐसी शर्तों एवं सीमाओं के अध्यक्षीन रहते हुए, जैसी कि न्याय निर्णायक अधिकारी द्वारा निर्देशित की जाएं, समस्त कार्यवाहियों के व्यय के संबंध में न्याय निर्णायक अधिकारी स्वविवेक से निर्णय देगा तथा न्याय निर्णायक अधिकारी का यह निर्धारित करने का पूर्ण अधिकार होगा कि किसके द्वारा अथवा किस निधि से तथा किस सीमा तक व्ययों का भुगतान किया जाएगा तथा उपरोक्त प्रयोजन हेतु न्याय निर्णायक अधिकारी समस्त आवश्यक निर्देश देगा।
- (2) आदेश के 30 दिवस या ऐसी अवधि में, जैसा न्याय निर्णायक अधिकारी आदेश द्वारा निर्देशित करे, व्ययों का भुगतान किया जाएगा।

33. आदेशों का जारी होना तथा निर्देशों का पालन :-

अधिनियम तथा इन विनियमों के उपबंधों के अध्यक्षीन रहते हुए, न्याय निर्णायक अधिकारी आयोग के अनुमोदन से समय-समय पर ऐसे आदेश, दिशा निर्देशों एवं निर्देशों पर कार्यवाही जारी रख सकेगा जो संबंधित विषय पर कार्यवाही में तथा विनियमों या प्रक्रियाओं के क्रियान्वयन के संबंध में विनियमों जैसा प्रभाव रखेंगे।

34. न्याय निर्णायक अधिकारी की अंतर्निहित शक्तियों की व्यावृत्ति :-

- (1) यदि इन विनियमों में कोई भी बात न्याय निर्णायक अधिकारी को ऐसे आदेश जारी करने की शक्तियों को जो न्याय के उद्देश्यों की पूर्ति या न्याय निर्णायक अधिकारी की प्रक्रिया के दोष रोकने के लिए आवश्यक हों, सीमित या अन्यथा प्रभावित नहीं करेगी।
- (2) इन विनियमों में कोई भी बात न्याय निर्णायक अधिकारी को अधिनियम के उपबंधों के अनुकूल विषयों पर कार्यवाही की ऐसी प्रक्रिया अपनाने से नहीं रोकेंगी, जो इन विनियमों के किन्हीं प्रावधानों से भिन्नता रखते हों तथा यदि न्याय निर्णायक अधिकारी कारण अभिलिखित करते हुए, आवश्यक व उचित समझे।
- (3) इन विनियमों में कोई भी बात स्पष्ट रूप से या परोक्ष रूप से, न्याय निर्णायक अधिकारी को किसी भी विषय पर कार्यवाही से या अधिनियम के अंतर्गत प्रदत्त शक्तियों के प्रयोग से नहीं रोकेंगा जिनके लिए कोई विनियम नहीं बनाए गए हैं, तथा न्याय निर्णायक अधिकारी ऐसे विषयों, शक्तियों तथा कार्यों पर उस रीति में कार्यवाही कर सकेगा, जैसा कि वह उचित समझे।

35. विनियमों का आवश्यकताओं से विरक्त रहने की शक्ति :-

न्याय निर्णायक अधिकारी को आयोग द्वारा अनुमोदन किये जाने पर अभिलिखित कारणों से, तथा प्रभावित पक्षकारों को नोटिस देने सहित, किसी विशिष्ट प्रकरण या प्रकरणों में, ऐसे निबंधनों एवं शर्तों के जैसे कि विनिर्दिष्ट की जाएं, अध्यक्षीन रहते हुए किसी विनियम की आवश्यकताओं से विरक्त रहने की शक्ति होगी।

36. संशोधन करने की सामान्य शक्ति :-

न्याय निर्णायक अधिकारी किसी भी समय तथा खर्च के ऐसे निबंधनों पर या अन्यथा, जैसा कि वह उचित समझे, उसके समक्ष किसी कार्यवाही के दोष या त्रुटि को संशोधित कर सकेगा तथा कार्यवाही में उद्भूत वास्तविक प्रश्न या वाद बिंदु के निर्धारण के प्रयोजन के लिए समस्त आवश्यक संशोधन किए जाएंगे।

37. अपालन का प्रभाव :-

इन विनियमों की किसी अपेक्षा के अनुपालन की असफलता से कार्यवाही केवल ऐसी असफलता के कारण तब तक अवैध नहीं होगी जब तक कि न्याय निर्णायक अधिकारी का यह मत न हो कि ऐसी असफलता के कारण न्याय विफल हो गया है।

38. कठिनाइयां को दूर करने की शक्ति :-

यदि इन विनियमों के किसी उपबंध को प्रभावी बनाने में कोई कठिनाई उद्भूत हो तो, न्याय निर्णायक अधिकारी, आयोग द्वारा अनमोदन किये जाने पर सामान्य या विशिष्ट आदेश द्वारा ऐसा कुछ भी कर सकेगा जो अधिनियम के असंगत नहीं हो तथा उसे ऐसी कठिनाइयां दूर करने के प्रयोजन के लिए आवश्यक या उचित प्रतीत हो।

आयोग के आदेशानुसार,
उमाकान्त पाण्डा, आयोग सचिव.

परिशिष्ट-1

प्ररूप-1

(विनियम 13 देखिए)

कार्यवाही का सामान्य शीर्षक

ऊर्जा संरक्षण अधिनियम, 2001 की धारा 27(क) के अधीन मध्यप्रदेश विद्युत् नियामक आयोग,
भोपाल द्वारा नियुक्त न्याय निर्णायक अधिकारी के समक्ष

प्रकरण क्रमांक

(कार्यालय द्वारा भरा जाए)

के विषय में :

(याचिका या आवेदन के उद्देश्य का सारांश)

एवं

के विषय में :

(याचिकाकर्ताओं/आवेदनकर्ताओं के नाम और पूरे पते तथा उत्तरदाताओं के नाम एवं पूरे पते)

परिशिष्ट-II

प्ररूप-2

(विनियम 14 देखिए)

याचिका/जबाबदावा/आवेदन के सत्यापन हेतु शपथ पत्र

मैं पुत्र आयु निवासी

शपथ पूर्वक प्रतिज्ञान करता हूँ तथा कथन करता हूँ कि :

1. मैं मर्यादित का

(संचालक/सचिव) हूँ जो उपरोक्त विषय में याचिकाकर्ता है तथा मैं उक्त याचिकाकर्ता द्वारा, उनकी ओर से यह शपथ पत्र प्रस्तुत करने हेतु सम्यक् रूप से अधिकृत हूँ।

2. संलग्न याचिका की कंडिका में वर्णित कथन मेरे ज्ञान के अनुसार सत्य हैं तथा कंडिका में वर्णित कथन की ओर से प्राप्त जानकारी पर आधारित है तथा मैं उनकी सत्यता पर विश्वास करता हूँ।

शपथ पूर्वक प्रतिज्ञान, आदि

Bhopal, the 4th May 2023

No./MPERC/2023/981, In exercise of the powers conferred by Section 27(A) of the Energy Conservation Act, 2001, the Madhya Pradesh Electricity Regulatory Commission for discharge of its functions under the Energy Conservation Act 2001 as amended hereby makes the Madhya Pradesh Electricity Regulatory Commission (Conduct of Business for holding inquiry by Adjudicating Officer) Regulations, 2023, namely: -

MADHYA PRADESH ELECTRICITY REGULATORY COMMISSION (CONDUCT OF BUSINESS FOR HOLDING INQUIRY BY ADJUDICATING OFFICER) REGULATIONS, 2023 {G-47 of 2023}

CHAPTER I

PRELIMINARY

1. Short title, extent, and commencement: -

- (1) These Regulations may be called the “Madhya Pradesh Electricity Regulatory Commission (Conduct of Business for holding inquiry by Adjudicating Officer) Regulations, 2023{G-47 of 2023}.”
- (2) They shall extend to the whole of the State of Madhya Pradesh.
- (3) They shall come into force from the date of their publication in the official Gazette.

2. Objective: -

The objective of these Regulations is to provide provisions regarding process of adjudication before the Adjudicating Officer appointed by Commission under Section 27(A) of the Energy Conservation Act, 2001 as amended from time to time.

3. Definitions: - (1) In these Regulations, unless the context otherwise requires, -

- (a) “Act” means the Energy Conservation Act, 2001 (52 of 2001);
- (b) “Adjudicating Officer” means the Adjudicating Officer appointed by Commission under Section 27(A) of the Act;
- (c) “BEE” means bureau of energy efficiency;

- (d) **“Central Government”** means the Government of India;
 - (e) **“Commission”** means the Madhya Pradesh Electricity Regulatory Commission established under the Madhya Pradesh Act and recognized as State Commission for the State of Madhya Pradesh under the Electricity Act, 2003;
 - (f) **“Commission Secretary”** means the secretary of the Commission;
 - (g) **“Designated Agency”** means any agency designated under Clause (d) of Section 15 of the Act;
 - (h) **“Designated Consumer”** means any consumer specified under Clause (e) of Section 14 of Act
 - (i) **“Form”** means form appended to these Regulations;
 - (j) **“Fund”** means the State Electricity Regulatory Commission Fund constituted under Section 103 of the Electricity Act, 2003,
 - (k) **“Interlocutory Application”** means an application filed in any petition or proceeding already instituted before the Adjudicating Officer but does not include an application for review.
 - (l) **“Officer”** means an Officer of the Commission;
 - (m) **“Proceedings”** means proceedings of all nature that the Adjudicating Officer may decide to initiate or hold in the discharge of its functions under the Act but any preliminary meeting or any action done by the Adjudicating Officer before such initiation shall not be a proceeding for the purposes of these Regulations;
 - (n) **“Receiving Officer”** means an Officer designated by the Adjudicating Officer for the purpose of receiving the petitions;
 - (o) **“State Government”** means the Government of Madhya Pradesh.
- (2) Words or expressions used but not defined in these Regulations shall have the same meaning as assigned to them in the Act.

4. Scope: -

These Regulations shall be applicable for holding enquiries by Adjudicating Officer on receiving complaints regarding violation of provisions of Section 14 and / or Section 15 of the Act in the manner as specified in these Regulations.

5. Adjudicating Officer's office, office hours and sittings: -

- (1) The Adjudicating Officer shall function from his office at the Commission.
- (2) Unless otherwise directed, the office of the Adjudicating Officer shall be open daily except on Saturdays and Sundays and holidays notified by the Government of Madhya Pradesh from time to time.
- (3) The office of the Adjudicating Officer shall be open from 10:00 hours to 18:00 hours on all working days or at such times as the Commission may direct.

- (4) For public dealings, the office of the Adjudicating Officer shall remain open between 11:00 hours to 16:00 hours on all working days.
- (5) Where the last day for doing of any act falls on a day on which the office of the Adjudicating Officer is closed and by reason thereof, the act cannot be done on that day, it may be done on the next day on which the office is open.
- (6) The Adjudicating Officer may hold sittings for hearing matters at the headquarters or at any other place on days and time to be specified by the Adjudicating Officer.

6. Language of the proceedings before Adjudicating Officer: -

- (1) The proceedings of the Adjudicating Officer shall be conducted in Hindi or English.
- (2) No petition, documents or other materials contained in any language other than Hindi or English shall be accepted by the Adjudicating Officer unless the same is accompanied by a translation thereof in Hindi or English.
- (3) Any translation which is agreed to by the parties to the proceedings or which any of the parties may furnish with an authenticity certificate of the person, who had translated to Hindi or English, may be accepted by the Adjudicating Officer in appropriate cases as a true translation.
- (4) The Adjudicating Officer may direct that the petition, documents, or other materials in English be translated in Hindi or vice versa.

7. Seal of the Adjudicating Officer: -

- (1) There shall be a separate seal for the Adjudicating Officer. The impression of the seal shall be certified and kept on record of the Adjudicating Officer.
- (2) Every order or communication made, notice issued or certified copy granted by the Adjudicating Officer shall be stamped with the seal of the Adjudicating Officer and shall be certified by Commission Secretary or an Officer of the Commission designated for the purpose.

8. Officers of the Commission: -

- (1) The Commission may delegate to its Officers such functions including the functions to be exercised by the Commission Secretary on the specified terms and conditions.

- (2) The Commission shall have the powers to engage consultant/ staff for assisting Adjudicating Officer in matters related to adjudication.
- (3) The Commission Secretary shall have custody of the seal and records of the Adjudicating Officer and shall exercise such functions as are assigned to him by these Regulations or otherwise by the Commission.
- (4) In particular and without prejudice to the generality of the provision of the sub-clause (2) above, the Commission Secretary shall have the following functions, namely: -
 - (i) He shall receive or cause to receive all petitions, applications, other fillings, or references pertaining to the Adjudicating Officer;
 - (ii) He shall prepare or cause to prepare the briefs and summaries of all such filing presented before the Adjudicating Officer;
 - (iii) He shall assist the Adjudicating Officer in proceedings conducted by the Adjudicating Officer;
 - (iv) He shall authenticate the orders passed by the Adjudicating Officer;
 - (v) He shall ensure compliance of the orders passed by the Adjudicating Officer; and
 - (vi) He shall have the right to collect from the Central Government, State Government and their agencies, the Licensees or other offices, companies and firms or any other person as may be directed by the Adjudicating Officer, such information as may be considered useful for the purpose of efficient discharge of the functions of the Adjudicating Officer under the Act.
- (5) In the absence of the Commission Secretary, such other Officers of the Commission, as may be authorized by the Commission, may exercise all the functions of the Commission Secretary.
- (6) The Adjudicating Officer shall always have the authority, either on an application made by any interested or affected party or suo moto, to review, revoke, revise, modify, amend, alter, or otherwise change any order made or action taken by the Commission Secretary of the Commission, if the Adjudicating Officer considers it to be appropriate.

CHAPTER II

GENERAL RULES CONCERNING THE PROCEEDINGS BEFORE THE ADJUDICATING OFFICER

Authorised representative to appear before Adjudicating Officer: -

- (1) A person may appear himself or may authorise any of his employees to appear before the Adjudicating Officer and to act and plead on his behalf.

- (2) A person may authorise an advocate or a registered consultant or a member of any statutory professional body holding a certificate of practice to act and plead on his behalf before the Adjudicating Officer.
- (3) Notwithstanding the above, the Adjudicating Officer may allow any consumer group or association, or any person duly authorised by such consumer group or association to appear in any proceedings before the Adjudicating Officer or in any meetings before the initiation of the proceedings, as the Adjudicating Officer may consider appropriate.

10. Proceedings before the Adjudicating Officer: -

- (1) The Adjudicating Officer may, from time to time, hold such proceedings, meetings, discussions, deliberations, consultations, inquiries, and investigations, as it may consider appropriate in the discharge of its functions under the Act.
- (2) The Adjudicating Officer may appoint an Officer or any other person whom the Adjudicating Officer considers appropriate to represent as Adjudicating Officer's representative in any proceedings before the Adjudicating Officer or otherwise participate and assist the Adjudicating Officer in the proceedings.
- (3) All matters which the Adjudicating Officer is required under the Act to undertake and discharge through hearings shall be done through proceedings in the manner specified under the said Act and in these Regulations.
- (4) Except where the Adjudicating Officer may provide otherwise all matters affecting the rights or interests of the licensee or any other person shall be undertaken and discharged by the Adjudicating Officer through proceedings in the manner specified in these Regulations.
- (5) The Adjudicating Officer may hold consultations with the parties or any one or more of them before deciding on the initiation of a proceeding in any matter.

11. Initiation of Proceedings: -

- (1) The Adjudicating Officer may initiate any proceeding suo moto or on a petition or any other filing by any affected or interested person.
- (2) When the Adjudicating Officer initiates the proceedings, it shall be by a notice issued by the office of the Adjudicating Officer and the Adjudicating Officer may give such orders and directions as may be deemed necessary, for service of notices to the affected or interested persons for filing of the replies and rejoinders in opposition or in support of the petition in such form as the

Adjudicating Officer may direct.

- (3) The Adjudicating Officer may, if he considers appropriate, issue orders for advertisement of the petition inviting comments from interested persons on the issue involved in the proceedings in such form as the Adjudicating Officer may direct.
- (4) While issuing the notice of inquiry, the Adjudicating Officer may, in suo moto proceedings and in other appropriate cases, designate an Officer of the Commission or any other person whom the Adjudicating Officer considers appropriate to participate in the matter as if such a person is a party to the proceedings.

12. Petitions before the Adjudicating Officer: -

- (1) All petitions shall contain a clear and concise statement of facts with material particulars, the reliefs sought, the applicable provisions of law and the basis for such reliefs.
- (2) All petitions to be filed before the Adjudicating Officer shall be typewritten, or printed neatly and legibly on one side of white paper and every page shall be consecutively numbered. The Adjudicating Officer may permit or seek copies of the petition to be filed in an electronic form, on such terms and conditions as the Adjudicating Officer may specify.
- (3) The contents of the petition shall be divided appropriately into paragraphs, which shall be numbered serially.
- (4) The petition shall be accompanied by documents, supporting data and statements relevant to the matters in issue in the petition.

13. General headings: -

The general heading in all petitions before the Adjudicating Officer and in all advertisements and notices shall be as per Form 1 (Appendix-I).

14. Affidavit in support: -

- (1) The Petitions filed shall be verified by an affidavit, and the affidavit shall be as per Form 2 (Appendix - II).
- (2) The affidavit shall be drawn up in first person and shall state the full name, age, occupation and address of the person swearing on the affidavit (hereinafter referred to as the deponent) and the capacity in which he is signing and shall be signed and sworn before a person lawfully authorized to take and receive affidavits.

- (3) Every affidavit shall clearly and specifically indicate that the statements are true to the -
 - (i) knowledge of the deponent; and/or
 - (ii) information received by the deponent; or
 - (iii) belief of the deponent.
- (4) Where any statement in affidavit is stated to be true based on the information received by the deponent, the affidavit shall also disclose the source of the information and a statement that the deponent believes that information to be true.

15. Presentation and scrutiny of the petitions, etc.: -

- (1) All petitions shall be filed in two or such number of copies as may be directed by the Adjudicating Officer and all such copies shall be complete in all respects.
- (2) The fee specified by the Commission in Chapter -III of these Regulations shall be paid along with the petition.
- (3) All petitions shall be presented in person or by any duly authorised agent or representative to the receiving Officer at the office of the Adjudicating Officer or such other filing center or centers as may be notified by the Adjudicating Officer from time to time. The petitions may also be sent by registered post with acknowledgment due card to the Commission Secretary. The authorization in favor of the authorized agent or representative, as the case may be, shall be filed along with the petition.
- (4) Upon the receipt of the petition, the receiving Officer shall acknowledge the receipt by stamping and endorsing the date on which the petition has been received and shall issue an acknowledgment with stamp and date to the person filing the petition. In case the petition is received by registered post the date on which the petition is received at the office of Adjudicating Officer shall be taken as date of the presentation of the petition and the office shall send the acknowledgement by post, to the person filing the petition.
- (5) The receipt of the petition shall be duly entered in the register maintained for the purpose by the office of the Adjudicating Officer.
- (6) No petition shall be refused for defect in the pleadings or in their presentation, without giving an opportunity to the person filing the petition to rectify the defect, within the time which may be given for the purpose.
- (7) A person aggrieved in regard to the presentation or receipt of the petition may

request the Commission Secretary for appropriate order.

- (8) As soon as the petition and all necessary documents are filed and the defects and objections, if any, removed and the petition scrutinized, accepted and numbered, the petition shall be placed before the Adjudicating Officer for preliminary consideration:
- (9) The Adjudicating Officer may admit the petition for hearing. The Adjudicating Officer shall not pass an order refusing admission without giving the person concerned an opportunity of being heard. The Adjudicating Officer may, if he considers appropriate, issue notice to such other person or persons, as he may desire for the hearing of petition for admission.
- (10) If the Adjudicating Officer admits the petition, he may give such orders and directions as may be deemed necessary, for service of notices to the respondents if any in the petition and also to other affected or interested parties as the Adjudicating Officer may consider appropriate for the filing of replies and rejoinder in opposition or in support of the petition in such form as the Adjudicating Officer may direct.

16. Service of notices and summons issued by the Adjudicating Officer:-

- (1) Any notice or summons to be issued by the Adjudicating Officer may be served by any one or more of the following modes as may be directed by the Commission, -
 - (i) service by the petitioner or any other party in the proceedings; or
 - (ii) by hand delivery through a messenger; or
 - (iii) by registered post with acknowledgment due; or
 - (iv) by publication in newspapers in cases where the Adjudicating Officer is satisfied that it is not reasonably practicable to serve the notices, summons etc. on any person in the manner mentioned in Clause (i) to (iii) above; or
 - (v) by any other means prescribed under Code of Civil Procedure and Rules made thereunder from time to time.
- (2) Every notice or summon required to be served on or delivered to any person may be sent to the person or his agent empowered to accept service at the address furnished by him in the petition or its registered office.
- (3) In the event any matter is pending before the Adjudicating Officer and the person to be served has authorised a representative to appear for or represent him in the matter, such representative shall be deemed to be duly empowered

to take service of the notices and summons on behalf of the person concerned in all matters and the service on such representative shall be taken as due service on the person to be served. It shall be the duty of such representative to duly inform the person whom he represents of the service of the notices.

- (4) Where a notice is to be served by a party to the proceedings either in person or through registered post, an affidavit of service shall be filed by such a party with the Adjudicating Officer giving details of the date and manner of service of notices and summons and proof of such service.
- (5) Where any petition is required to be advertised it shall be advertised within such time as the Adjudicating Officer may direct and unless otherwise directed by the Adjudicating Officer, in one issue each of a daily newspaper in English language and in Hindi language having circulation in the area specified by the Adjudicating Officer.
- (6) Save as otherwise provided in the Act or in the Regulations or subject to any direction which the Adjudicating Officer or the Commission Secretary or the Officer designated for the purpose may issue, the petitioner, the applicant or any other person whom the Adjudicating Officer may make responsible, shall arrange service of all notices, summons and other processes and for advertisements and publication of notices and summons required to be served.
- (7) The Adjudicating Officer may also give directions for effecting service in any other manner he considers appropriate. The Adjudicating Officer shall be entitled to decide in each case the person who shall bear the cost of such service or publication. The Adjudicating Officer may place notice of any proceedings on the website of Commission.
- (8) In default of compliance with the requirements of the Regulations or directions of the Adjudicating Officer as regards the service of notices, summons or processes or the publication, the Adjudicating Officer may either dismiss the petition or give such other or further directions, as it thinks fit.
- (9) No service or publication required to be done shall be deemed invalid by reason of any defect in the name or description of a person provided that the Adjudicating Officer is satisfied that such service is in other respects sufficient, and no proceeding shall be invalidated by reason of any defect or irregularity in the service or publication unless the Adjudicating Officer, on an objection taken, is of the opinion that injustice has been caused by such defect or irregularity or there are otherwise sufficient reasons for doing so.

17. Filing of reply, disposition, objections, etc.: -

- (1) Each person to whom the notice of inquiry or the petition is issued

(hereinafter referred to as the respondent) and who intends to oppose or support the inquiry/petition, shall file the reply along with the documents relied upon within such period and in four or such number of copies as may be specified by the Adjudicating Officer.

- (2) In the reply filed, the respondent shall specifically explain admit or deny the facts stated in the notice of inquiry or the petition and may also state such additional facts, as he considers necessary for a decision in the matter.
- (3) The reply shall be signed and verified and supported by an affidavit in the same manner as in the case of the petition. The respondent shall also indicate in the reply whether he wishes to participate in the proceedings and be orally heard.
- (4) The respondent shall serve a copy of the reply along with the documents duly attested to be true copies, on the petitioner or his authorised representative and file proof of such service with the office of the Adjudicating Officer at the time of filing the reply.
- (5) Where the respondent states additional facts as may be necessary for a decision in the matter, the Adjudicating Officer may allow the petitioner to file rejoinder to the reply filed by the respondents. The procedure mentioned above for filing of the reply shall apply mutatis mutandis to the filing of the rejoinder.
- (6)
 - (a) Every person who intends to file objection or comments in regard to a matter pending before the Adjudicating Officer, pursuant to the publication issued for the purpose (other than the persons to whom notices, processes, etc. have been issued calling for reply) shall deliver to the receiving Officer the statement of the objections or comments with copies of the documents and evidence in support thereof within the time fixed for the purpose.
 - (b) The Adjudicating Officer may permit such person or persons as he may consider appropriate to facilitate the proceedings and the decision in the matter.
 - (c) Unless permitted by the Adjudicating Officer, the person filing objections or comments pursuant to sub-clause (a) above shall not be entitled to make oral submissions. However, the Adjudicating Officer may take into account the objections and comments filed after giving such opportunity to the parties in the proceedings as the Adjudicating Officer considers appropriate to deal with the objections and comments.

18. Hearing of the matter: -

- (1) The Adjudicating Officer may determine the stages, the manner, the place, date and the time of the hearing of the matter considered appropriate by him, consistent with such specific timing requirements as are set forth in the Act or otherwise not less than 21 days. The Adjudicating Officer may curtail aforesaid period of 21 days looking to the need to expeditiously decide the matter.
- (2) The Adjudicating Officer may decide the matter on the pleadings of the parties or may call for the parties to produce evidence by way of affidavit or to lead oral evidence in the matter.
- (3) If the Adjudicating Officer directs evidence of a party to be led by way of affidavit, the Adjudicating Officer may, if he considers it to be necessary or expedient, grant an opportunity to the other party to cross examine the deponent of the affidavit.
- (4) The Adjudicating Officer may, if considered necessary or expedient, direct that the evidence of any of the parties be recorded by an Officer or by any person designated for the purpose by the Adjudicating Officer.
- (5) The Adjudicating Officer may direct the parties to file written note of arguments or submissions in any proceeding before the Adjudicating Officer within a time, as the Adjudicating Officer considers appropriate.

19. Power of the Adjudicating Officer to call for further information, evidence, etc.:

- (1) The Adjudicating Officer may, at any time before passing orders on the matter, require the parties or any one or more of them or any other person whom the Adjudicating Officer considers appropriate, to produce such documentary or other evidence as the Adjudicating Officer may consider relevant for the purpose of enabling the Adjudicating Officer to pass orders.
- (2) The Adjudicating Officer may direct the summoning of the witnesses, discovery and production of any document or other material objects producible in evidence, requisitioning of any public record from any office, examination by an Officer the books, accounts or other documents or information in the custody or control of any person which the Adjudicating Officer considers relevant for the matter.
- (3) The Adjudicating Officer may, if he considers appropriate, allow any of the parties to produce further evidence in the matter considering the evidence brought on record under sub-regulations (1) and (2) above.

20. Reference of issues to others: -

- (1) At any stage of the proceedings, the Adjudicating Officer may refer such issue or issues in the matter, as he considers appropriate to persons including, but not limited to the Officers of the Commission and or the Government agency/ body whom the Adjudicating Officer considers as qualified to give expert or specialized advice or opinion.
- (2) The Adjudicating Officer may nominate from time to time any person including, but not limited to, the Officers of the Commission to visit any place or places for inspection and report on the status of the place or any facilities therein.
- (3) The Adjudicating Officer, if he thinks fit, may direct the parties to appear before the persons, Government agency/ body designated under sub-regulations (1) or (2) above to present their respective views on the issues or matters referred to such persons.
- (4) The report or the opinion received from such person, Government agency/ body shall form a part of the record of the case and parties to the proceedings shall be given copies of the report or opinion. The parties to the proceedings shall be entitled to file their version either in support of or in opposition to such report or opinion.
- (5) The Adjudicating Officer shall duly take into account the report, or the opinion given by the person, Government agency/ body and the reply filed by the parties while deciding the matter and if considers necessary, the Adjudicating Officer may examine the person giving such report or the opinion.
- (6) The Adjudicating Officer shall, however, not be bound by the report or the opinion given under sub-regulations (1) and (2) above and the Adjudicating Officer shall be entitled to take such decision as he considers appropriate.

21. Procedure to be followed where any party does not appear: -

- (1) When, on the date and the time fixed for hearing or any other date or time to which such hearing may be adjourned, if any party or his authorized representative does not appear when the matter is called for hearing, the Adjudicating Officer may, in his discretion, either dismiss the petition for default when the petitioner or the person who moves the Adjudicating Officer for hearing is absent or proceed ex parte to hear and decide the petition in the absence of the other party.
- (2) Where a petition is dismissed in default or decided ex parte, the person aggrieved may file an application within 30 days from the date of such dismissal or being proceeded ex parte, as the case may be, for recall of the

order passed, and the Adjudicating Officer may recall the order on such terms as he thinks fit, if the Adjudicating Officer is satisfied that there was sufficient cause for the non-appearance of the aggrieved person when the petition was called for hearing.

22. Orders of the Adjudicating Officer: -

- (1) The Adjudicating Officer, having heard the matter, shall pass an order on the petition.
- (2) All orders and decisions issued or communicated by the Adjudicating Officer shall be certified and communicated under the signature of the Commission Secretary or an Officer empowered in this behalf by the Adjudicating Officer and shall bear the official seal of the Adjudicating Officer.
- (3) All orders of the Adjudicating Officer shall be communicated in the language in which petition may be filed, i.e., "English/Hindi".

23. Inspection of records and supply of certified copies: -

- (1) The records of proceeding shall be open to the inspection of the parties or their authorized representatives either during the proceeding or after the orders are passed, subject to payment of fees and compliance with such other terms as the Commission may direct.
- (2) The records of every proceeding, except those parts which for reasons specified by the Adjudicating Officer are confidential or privileged, shall be open to inspection by persons other than the parties to the petition either during the proceeding or after the orders have been passed, subject to such person complying with such terms as the Commission may direct from time to time including in regard to time, place and manner of inspection and payment of fees.
- (3) A person shall be entitled to obtain certified copies of the orders, decisions, directions and reasons in support thereof given by the Adjudicating Officer as well as the pleadings and papers and other parts of the records of the Adjudicating Officer to which he is entitled to inspect under Regulations (1) or (2) above subject to payment of fees and compliance with such other terms as the Commission may direct.

CHAPTER

III

FEES

24. Fees on Applications and Petitions: -

- i. Every application, petition or appeal made to the Adjudicating Officer shall be accompanied by such fees as specified in sub-regulation (iv) below. The co-petitioner, if any, shall also have to pay the same fee as is required to be paid by the main petitioner. However, no fee shall be leviable in case any application or petition is filed by the Central or State Government.
- ii. The fee payable under these Regulations shall be paid by means of bank draft or pay order, drawn in favor of the 'Madhya Pradesh Electricity Regulatory Commission', payable at Bhopal. If the fee payable is more than Rupees One lakh, the same shall be deposited through electronic transfer directly in the bank account of Commission under intimation to the Adjudicating Officer. Details needed for identifying the bank account of Commission may be obtained from Commission Secretary.
- iii. All fees received by the Adjudicating Officer under these Regulations shall be credited to the fund.
- iv. A fee of Rs 50000/- (Rupees fifty thousand Only) shall be applicable towards petition fee for proceedings before the Adjudicating Officer under these Regulations.

CHAPTER IV

INVESTIGATION, INQUIRY, COLLECTION OF INFORMATION, ETC.

25. Collection of information: -

- (1) The Adjudicating Officer may make such order as he thinks fit in terms of the provisions of the Act for collection of information, inquiry, investigation, entry, search, seizure and without prejudice to the generality of his powers including the following: -
 - (a) The Adjudicating Officer may specially authorise the Commission Secretary or any other Officer to enter any building or place where there is reason to believe that any document or record relating to the subject matter of his inquiry or adjudication under the Act may be found and to seize or take extracts or copies thereof;
 - (b) The Adjudicating Officer may, at any time, direct the Commission Secretary or any one or more Officers or consultants or any other person as the Adjudicating Officer considers appropriate to study, investigate or furnish information with respect to any matter within the purview of the Adjudicating Officer;
 - (c) The Adjudicating Officer may for the above purpose give such other directions as he may deem fit and specify the time within which the report is to be submitted or information furnished;

- (d) The Adjudicating Officer may issue or authorise the Commission Secretary or an Officer of Commission to issue directions to any person to produce before him and allow to be examined and kept by an Officer specified in this behalf the books accounts etc. or to furnish to an Officer information, etc.;
 - (e) The Adjudicating Officer may, for the purpose of collecting any information particulars or documents which the Adjudicating Officer consider necessary in connection with the discharge of his functions under the Act, issue such directions;
 - (f) If any such report or information obtained as specified in the Act or in these Regulations appears to the Adjudicating Officer to be insufficient or inadequate, the Adjudicating Officer or the Commission Secretary or an Officer authorised for the purpose may give directions for further inquiry, report and furnishing of information; and
 - (g) The Adjudicating Officer may direct such incidental, consequential and supplemental matters that may be considered relevant in connection with the above, be attended to.
- (2) In connection with the discharge of the functions and in exercise of powers under Section 27(A) of the Act and these Regulations, the Adjudicating Officer may, if he thinks fit, direct a notice of inquiry to be issued and proceed with the matter in a manner provided under Chapter II of these Regulations.

CHAPTER V

MISCELLANEOUS

26. Interim orders: -

The Adjudicating Officer may make such interim orders, as he considers appropriate, at any stage of the matter or proceedings pending before him.

27. Review of the decisions, directions, and orders: -

- (1) The Adjudicating Officer may on its own motion or on the application of any of the person or parties concerned, within 60 days from the date of making any decision, direction, or order, review such decision, direction or order and pass such appropriate order as the Adjudicating Officer thinks fit.
- (2) An application for such review shall be filed in the same manner as a petition under Chapter II of these Regulations subject to fulfillment of the following conditions, namely: -

- (a) Discovery of new and important matter or evidence which, after the exercise of due diligence, was not within his knowledge or could not be produced by him at the time when the order was passed or;
- (b) On account of some mistake or error apparent on the face of the record; or
- (c) Any other sufficient reason.

28. Continuance of proceedings after death, etc.: -

- (1) Where in any proceedings, any of the parties to the proceedings dies or is adjudicated as an insolvent or in the case of a Company if it is wound up, the proceedings shall continue with the successors-in-interest, the executor, administrator, receiver, liquidator, or other legal representative of the party concerned, as the case may be.
- (2) The Adjudicating Officer may, for reasons to be recorded, treat the proceedings as abated in case the Adjudicating Officer so directs and dispenses with the need to bring the successors-in-interest to come on record.
- (3) In case any person wishes to make a successor-in-interest of a party to the proceedings, he shall file an application for the purpose within 90 days from the date of knowledge of its predecessor's death, insolvency, liquidation or winding up, and such application shall be decided by the Adjudicating Officer after hearing the parties.

29. Proceedings to be open to public: -

- (1) The proceedings before the Adjudicating Officer shall be open to the public.
- (2) The Adjudicating Officer may, if he thinks fit, and for reasons to be recorded in writing, order at any stage of the proceedings of any particular case that the public generally or any particular person or group of persons shall not have access to or be or remain in the room or building used by the Adjudicating Officer.

30. Publication of petition: -

- (1) Where any application, petition, or other matter is required to be published under the Act or the Regulations or as per the directions of the Adjudicating Officer, it shall, unless the Adjudicating Officer otherwise orders or the Act or the Regulations otherwise provide, be advertised not less than 7 clear days before the date fixed for hearing.

Except as otherwise provided, such publication shall give a heading

describing the subject matter in brief.

- (2) The contents to be published shall be approved by the Adjudicating Officer.

31. Extension or abridgment of time prescribed: -

Subject to the provisions of the Act, the time specified by these Regulations or by order of the Adjudicating Officer for doing any act may be extended or abridged for sufficient reason by order of the Adjudicating Officer.

32. Costs: -

- (1) Subject to such conditions and limitations as may be directed by the Adjudicating Officer, the cost of all proceedings shall be awarded at the discretion of the Adjudicating Officer and the Adjudicating Officer shall have full power to determine by whom or out of what funds and to what extent such costs are to be paid and give all necessary directions for the aforesaid purposes.
- (2) The costs shall be paid within 30 days of the date of the order or within such time as the Adjudicating Officer may, by order, direct.

33. Issue of orders and practice directions: -

Subject to the provisions of the Act and the Regulations, the Adjudicating Officer with approval of Commission may, from time to time, issue orders, guidelines and practice directions which shall have the same effect as Regulations in regard to the implementation of the Regulations and procedure to be followed in dealing with concerned matters.

34. Saving of inherent power of the Adjudicating Officer: -

- (1) Nothing in these Regulations shall be deemed to limit or otherwise affect the inherent power of the Adjudicating Officer to make such orders as may be necessary for meeting the ends of justice or to prevent the abuse of the process of the Adjudicating Officer.
- (2) Nothing in these Regulations shall bar the Adjudicating Officer from adopting a procedure for dealing with the matters in conformity with the provisions of the Act, which is at variance with any of the provisions of these Regulations, if the Adjudicating Officer, for reasons to be recorded in writing, deems it necessary or expedient.
- (3) Nothing in these Regulations shall, expressly or impliedly, bar the Adjudicating Officer to deal with any matter or exercise any power under the Act for which no Regulations have been framed, and the Adjudicating Officer

may deal with such matters, powers and functions in a manner he thinks fit.

35. Power to dispense with the requirement of the Regulations: -

The Adjudicating Officer with the approval of the Commission shall have the power, for reasons to be recorded in writing and with notice to the affected parties, dispense with the requirements of any of the Regulations in a specific case or cases subject to such terms and conditions as may be specified.

36. General power to amend: -

The Adjudicating Officer may, at any time and on such terms as to costs or otherwise, as he may think fit, amend any defect or error in any proceeding before him, and all necessary amendments shall be made for the purpose of determining the real question or issue arising in the proceedings.

37. Effect of non-compliance: -

The failure to comply with any requirement of these Regulations shall not invalidate any proceeding merely by reason of such failure unless the Adjudicating Officer is of the view that such failure has resulted in miscarriage of justice.

38. Power to remove difficulties: -

If any difficulty arises in giving effect to any of the provisions of these Regulations, the Adjudicating Officer with the approval of the Commission may, by general or special order, do anything not being inconsistent with the provisions of the Act which appears to him to be necessary or expedient for the purpose of removing the difficulties.

By order of the Commission,
UMAKANTA PANDA, Commission Secretary.

Appendix-I

FORM-1

(See Regulation 13)

General Heading for Proceedings

BEFORE THE ADJUDICATING OFFICER APPOINTED BY MADHYA PRADESH
ELECTRICITY REGULATORY COMMISSION, BHOPAL UNDER SECTION 27(A) OF
THE ENERGY CONSERVATION ACT, 2001

CASE No.
(To be filled by the Office)

IN THE MATTER OF:

(Gist of the purpose of the petition or application)

AND

IN THE MATTER OF:

(Names and full addresses of the petitioners/applicants and names and full addresses of the
respondents)

Appendix-II

FORM-2

(See Regulation 14)

Affidavit verifying the petition/reply/application

I, son of agedresiding at do
solemnly affirm and say as follows:

1. I am a Director / Secretary /..... of
..... Ltd., the petitioner in the above matter and am duly authorised
by the said petitioner to make this affidavit on its behalf.

2. The statements made in paragraphs of
the accompanying petition are true to my knowledge and the statements made in paragraphs .are
based on information received from and I believe them to be true.

Solemnly affirm, etc

प्रारूप नियम
नगरीय विकास एवं आवास विभाग
मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 10 मई 2023

सूचना

क्रमांक यूडीएच/3/0093/2022/18-5:: मध्यप्रदेश नगर तथा ग्राम निवेश नियम, 2012 में संशोधन का निम्नलिखित प्रारूप, जिसे राज्य सरकार मध्यप्रदेश नगर तथा ग्राम निवेश अधिनियम, 1973 (क्रमांक 23 सन् 1973) की धारा 24 की उप-धारा (3) के साथ पठित धारा 85 द्वारा प्रदत्त शक्तियों को प्रयोग में लाते हुए बनाना प्रस्तावित करती है, उक्त अधिनियम की धारा 85 की उप-धारा (1) द्वारा अपेक्षित किए गए अनुसार ऐसे समस्त व्यक्तियों की, जिनके कि उससे प्रभावित होने की संभावना है, जानकारी के लिए, एतद्वारा प्रकाशित किया जाता है और एतद्वारा यह सूचना दी जाती है, कि इस सूचना के मध्यप्रदेश राजपत्र में प्रकाशित होने की तारीख से तीस दिवस का अवसान होने पर, संशोधन के उक्त प्रारूप पर विचार किया जाएगा।

किसी भी ऐसी आपत्ति या सुझाव पर जो कि उक्त प्रारूप के संबंध में किसी व्यक्ति से ऊपर विनिर्दिष्ट कालावधि का अवसान होने के पूर्व प्राप्त हो, राज्य सरकार द्वारा विचार किया जाएगा।

संशोधन का प्रारूप

उक्त नियमों में,—

1. नियम-4 के स्थान पर निम्नलिखित नियम स्थापित किया जाए, अर्थात् :—

"4. संचालक की सहायता हेतु अधिकारी.— राज्य सरकार, संचालक नगर तथा ग्राम निवेश की सहायता के लिए, मुख्य नगर निवेशक और ऐसे अन्य अधिकारियों को, जिन्हें वह समय-समय पर उचित समझे, नियुक्त कर सकेगी।"

2. नियम-15 में,

(एक) उप-नियम (2) में, अंक 5,000 के स्थान पर, अंक 10,000 स्थापित किए जाएं।

(दो) उप-नियम (5) में, सरल क्रमांक 4 व 5 की प्रविष्टि को विलोपित किया जाए, तथा तत्पश्चात् सरल क्रमांक 6 व 7 की प्रविष्टि को 4 व 5 के रूप में पुनर्क्रमांकित किया जाए।

(तीन) उप-नियम (8) के स्थान पर निम्नलिखित उप-नियम स्थापित किया जाए, अर्थात् :—

" (8) संचालक उप-नियम (7) के अधीन समिति की अनुशंसाएं प्राप्त होने पर प्ररूप-बारह में एक सार्वजनिक सूचना प्रकाशित करेगा। ऐसी सूचना कम से कम दो हिन्दी समाचार पत्रों में, जिनका संबंधित नगर में व्यापक परिचालन हो, प्रकाशित की जाएगी। प्रस्तावित उपांतरण के ब्यौरे, आम जनता के निरीक्षण हेतु जिले के वरिष्ठ नगर निवेशक, नगर निवेशक, भारसाधक सहायक नगर निवेशक के कार्यालय में उपलब्ध कराए जाएंगे तथा उन्हें संचालनालय नगर तथा ग्राम निवेश की वेबसाइट पर भी प्रदर्शित किया जाएगा। सूचना की प्रति संबंधित जिला कलक्टर नगरीय स्थानीय प्राधिकारी एवं जिला पंचायत को उनके सूचना पटलों पर चस्पा किए जाने हेतु भी प्रेषित की जाएगी।"

(चार) उप-नियम (14) (क) में, सारणी के पश्चात् निम्न परंतुक अन्तर्विष्ट किया जाए, अर्थात्:-

" परंतु यह भी कि उन मामलों में, जहां कि उपांतरण हेतु आवेदित भूमि चारों ओर से समुचित अनुमति प्राप्त विकसित क्षेत्र के भीतर स्थित हो या प्राकृतिक / भौतिक संरचनाओं द्वारा अवरुद्ध हो, वहां धारा 23-क (1)(ख) के अधीन आवेदन प्रस्तुत करने के लिए न्यूनतम क्षेत्रफल आवश्यकता की कोई शर्त नहीं होगी।"

प्राकृतिक / भौतिक संरचनाओं से अभिप्रेत है, नदी, वन क्षेत्र, पहाड़ी क्षेत्र, राष्ट्रीय राजमार्ग, राज्य राजमार्ग, मुख्य जिला सड़क मार्ग, रेलवे भूमि।"

3. नियम 24 में, उप-नियम (ग) के पश्चात्, निम्नलिखित उप-नियम जोड़ा जाए.

अर्थात् :-

"(घ) रूपए 10,000 /- का शुल्क संदत्त कर दिए जाने का कोई सबूत।"

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
आर. के. कार्तिकेय, उपसचिव.

भोपाल, दिनांक 10 मई 2023

क्र. यूडीएच-03-0093-2022-अठारह-5. — भारत के संविधान के अनुच्छेद 348 के खण्ड (3) के अनुसरण में, नगरीय विकास एवं आवास की सूचना क्र. यूडीएच-03-0093-2022-अठारह-5, दिनांक 10 मई 2023 का अंग्रेजी अनुवाद राज्यपाल के प्राधिकार से एतद्वारा प्रकाशित किया जाता है.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
आर. के. कार्तिकेय, उपसचिव.

Bhopal, the 10th May 2023

NOTICE

F. No. UDH/3/0093/2022.18-5 ::The following draft of amendment in the Madhya Pradesh Nagar Tatha Gram Nivesh Niyam, 2012 which the State Government proposes to make in exercise of the powers conferred by section 85 read with sub-section (3) of section 24 of the Madhya Pradesh Nagar Tatha Gram Nivesh Adhiniyam, 1973 (No.23 of 1973), is hereby, published as required by sub-section (1) of section 85 of the said Adhiniyam for the information of all persons, likely to be affected thereby and notice is hereby given that the said draft of amendment will be taken into consideration on the expiry of thirty days from the date of publication of this notice in the Madhya Pradesh Gazette.

Any objection or suggestion which may be received from any person with respect to the said draft before the expiry of the period specified above will be considered by the State Government.

DRAFT OF AMENDMENT

In the said rules,-

1. For rule 4, the following rule shall be substituted, namely:-

"4 . Officers to assist the Director.- The State Government may appoint Chief City Planner and such other officers, as it may deem appropriate, from time to time, to assist the Director, Nagar Tatha Gram Nivesh."

2. In rule 15,

- (i) In sub-rule (2), for digit 5000, the digit 10,000 shall be substituted.

- (ii) In sub-rule (5), the entry of serial number 4 and 5 shall be deleted and thereafter the entry of serial number 6 and 7 shall be renumbered as 4 and 5.

- (iii) For sub-rule (8), the following sub-rule shall be substituted, namely:-

"(8) The director on receiving the recommendations of the committee under sub-rule (7) may publish a public notice in Form-XII. Such notice shall be published in at least two hindi news paper, which have wide circulation in the concerned town. The details of the proposed modification shall be made available for inspection of general public in the offices of Senior City Planner, City Planner, Assistant City Planner in charge of the district and the same shall also be displayed on the website of Directorate of Town and Country Planning. The copy of the notice shall also be sent to the concerned District Collector, Urban Local Authority and Zila Panchayat for affixing on their notice boards."

(iv) In sub-rule (14) (a), after table, the following proviso shall be inserted, namely:-

"Provided that in cases where the land applied for modification is situated within the developed area with appropriate permission from all four sides or blocked by natural/physical structures, there shall be no conditions of minimum area requirement for submission of application under section 23-A(1)(B). Natural/Physical Structures, means river, forest area, hilly area, National Highway, State High way, Major District Road, Railway Land."

3. In rule 24, after sub-rule (c), the following sub-rule shall be added, namely:-

"(d) Any proof of having paid a fee of Rs. 10,000/-."

By order and in the name of the Governor of Madhya Pradesh,
R. K. KARTIKEY, Dy. Secy.